



SWEET HOME SCHOOL DISTRICT #55
Sweet Home, Oregon

SCHOOL BOARD MEETING AGENDA

To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link

District Office Conference Room

October 14, 2024, 6:30 p.m.

1. Call the meeting to order/pledge J. Redick Action
2. ESPY /SPARK Awards
3. Agenda approval/changes J. Redick Action
4. Student & Personnel Reports/Comments
A. Certified & Classified Representatives Presidents
B. Student Report
C. Superintendent's Report T. Martin Information
 1. Enrollment
 2. Division 22 B. Riggs/D. Bidwell
 3. Strategic Plan Progress
 A. Pillar 1 - OUTSTANDING ACHIEVEMENT-23/24 Assessment Results T. Martin
 B. Pillar 2 - THRIVING CITIZEN
 C. Pillar 3 - THRIVING COMMUNITY
 D. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE
5. Consent Agenda J. Redick ALL Action
A. Approve minutes from the September 9, 2024 School Board Meeting
B. Approve hire of Rebecca Ley, Special Education Teacher at the High School for the 2024-2025 school year
6. Information/Discussion K. Strong ALL Information
A. Budget Update/Property Tax Information
B. Board Policies - First Reading
 EBBA – First Aid, Delete
 EBBA – Student Health Services
 EBBAA – Infection Control and Bloodborne Pathogens
 EBBB – Injury or Illness Reports
 EBC – Emergency Plan and First Aid
 EBC/EBCA – Emergency Procedures and Disaster Plans, Delete
 EBCA – Safety Threats
 EBCB – Emergency Procedure Drills and Instruction
 GBEB – Communicable Diseases in Schools
 GBEB-AR – Communicable Diseases in Schools
7. Action Items J. Redick Action
8. Public Comments Information
9. Board Comments Information
10. Late Items
11. Future Agenda Items J. Redick ALL Information
A. Next Board Officers Meeting, Friday, November 8, 2024 at 3:30 p.m. Superintendent's Office
B. Next Board Meeting November 18, 2024 at 6:30 p.m. in DO Boardroom ** The third Monday
12. Adjournment J. Redick Action



EXCEPTIONAL STUDENT PERFORMANCE THIS YEAR

SELF-AWARENESS POSITIVITY ATTITUDE OF GRATITUDE RESPECT KINDNESS

Mission

Recognize students monthly for exceptional performance and attitude at school.

Exceptional Student Performance this Year – This award is given to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to Peer pressure and refuse to accept anyone who bullies. The School Board and the District want to recognize these students by celebrating their success at the beginning of each Board Meeting. Students receive a Certificate, meet each of our Board members and their names are announced on the web.

Criteria

1. Student demonstrates respect and responsibility by being in class and on time (no unexcused absences or tardies).
2. Student demonstrates respect and responsibility to others by having no behavior incidents.
3. Student demonstrates respect and responsibility by getting homework in on time, participating and being attentive in class and doing his/her best.
4. Student has remained exceptional in all areas for the month.

Recognition

1. Student names are listed on the district website.
2. Students will be recognized at each regular board meeting with certificates of appreciation and prizes.

PY/SPARK AWARD WINNERS

2

October 14, 2023



Selah Wright		High School
Louis Scott		High School
Lincoln Towery		Jr. High
Halen Salvador		Jr. High
Grey Duffit		Foster
Cruz Campbell		Foster
Sidney Turpen		Hawthorne
Branson Lynn		Hawthorne
Annabelle Mengore		Holley
Autumn Holder		Oak Heights
Sawyer Smith		Oak Heights
Ellie Saathoff		Charter
Danika Ray		Charter

SWEET HOME SCHOOL DISTRICT ENROLLMENT
9/30/2024

	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	9/30/24	9/30/23	9/30/22	9/30/21
FO	35	25	42	45	42	48	40							277	305	339	325
HW	36	30	52	40	35	43	25							261	283	312	279
HO	20	17	25	20	22	31	22							157	162	170	139
OH	33	38	39	50	38	53	55							306	317	317	302
CH	19	21	22	20	19	21	20							142	144	138	134
JH								181	178					359	387	379	353
HS									1	216	178	193	174	762	771	686	717
TOTAL	143	131	180	175	156	196	162	181	179	216	178	193	174	2264	2369	2341	2249
Grade	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>				

Sweet Home School District #55

Report on Compliance with Public School Standards

2023-24 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of the Sweet Home School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2023-24 school year. For each rule reported as out of compliance, The Sweet Home School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2025-26 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable

581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
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581-022-2335 Daily Class Size		The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

2023-2024 Assessment Results

The Sweet Home School District's district-wide Smarter Balanced assessment results held steady from the 2022-2023 school year to the 2023-2024 school year.

District-wide, 33.3 percent of students demonstrated proficiency in English Language Arts in 2024 as compared to 34.1 percent of students in 2023. Holley Elementary showed the greatest improvement, increasing from a 31.4 percent proficiency rate in 2023 to a 45.5 percent proficiency rate in 2024. Oak Heights also showed significant improvement, increasing from a 28.5 percent proficiency rate in 2023 to a 33.9 percent proficiency rate in 2024.

District-wide, 23.5 percent of students demonstrated proficiency in Math in 2024 as compared to 22.6 percent of student in 2023. Oak Heights showed the greatest improvement, increasing from a 17.4 percent proficiency rate in 2023 to a 24.9 percent proficiency rate in 2024. Math proficiency rates also increased at Holley, Foster and Sweet Home High School.

English Language Arts Percentage at Proficiency

School	2022-23	2023-24	Change
Holley	31.4%	45.5%	14.1%
Oak Heights	28.5%	33.9%	5.4%
Foster	43.2%	43.8%	0.6%
District-wide	34.1%	33.3%	-0.8%
Junior High	33.6%	30.6%	-3.0%
Charter	43.6%	37.3%	-6.3%
High School	31.4%	24.7%	-6.7%
Hawthorne	34.2%	25.8%	-8.4%

Math Percentage at Proficiency

School	2022-23	2023-24	Change
Oak Heights	17.4%	24.9%	7.5%
Holley	24.1%	29.3%	5.2%
Foster	27.9%	32.6%	4.7%
High School	8.3%	12.0%	3.7%
District-wide	22.6%	23.5%	0.9%
Charter	44.9%	41.3%	-3.6%
Junior High	24.4%	20.1%	-4.3%
Hawthorne	24.0%	18.4%	-5.6%



Children's author Zoey Abbott visits with students at Holley Elementary. Holley's students showed the most improvement on the English Language Arts assessment last year.

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on September 9, 2024.

Board Members in Attendance

Jason Redick, Mike Adams, Floyd Neuschwander, Jenna Northern, Amanda Carter, Mary Massey, Jim Gourley: Absent: Sara Hoffman, Dale Keene

Staff Members in Attendance

Superintendent: Terry Martin; Administrators/Supervisors: Barbi Riggs, Brian Brands, Kevin Strong, Josh Darwood, Darel Bidwell, Ralph Brown, Aaron Huff, Luke Augsburger, Todd Barrett, Mark Looney, Darren Perry; Certified: Steve Thorpe; Classified: Michelle Bidwell; Board Recording Secretary: Julie Emmert

Other Attendance: Skyler Chappell, New Era, Ken Bronson

1. Call the meeting to order/pledge**2. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda

Motion No. 24-48: Board Member Jim Gourley moved to approve the agenda as amended. Board Member Jenna Northern seconded the motion. The motion passed unanimously

3. Student & Personnel Reports/Comments

- A. Certified & Classified Representatives: Velma Canfield; Steve Thorpe thanked the board for being a part of this school year. Reported on the open houses that took place at each school. Shared information on integrate math/science program

STUDENT REP - Killan Boggs- Reported on the beginning of events. First football game was awesome even with the storm.

B. Superintendent's Report:

1. Enrollment- Superintendent Martin reported on the beginning of the year enrollment. Kindergarten is low again this year, we will want to continue to watch that.
2. Strategic Plan Progress
 - A. Pillar 1 - OUTSTANDING ACHIEVEMENT- we will be doing the ESPY and Spark awards again this year starting next month
 - B. Pillar 2 - THRIVING CITIZEN - September has been proclaimed as regular school attendance month. Regular school attendance is crucial for students' success and sense of belonging, especially starting from pre-K. Chronic absenteeism disproportionately affects students of color and low-income students, worsening achievement gaps and long-term outcomes like dropout rates. Addressing this issue requires collaboration between schools, families, and communities.
 - C. Pillar 3 - THRIVING COMMUNITY - SHCF along with the New Era sponsoring new city council candidates at the HS Auditorium.
 - D. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE- Board just finished a field trip to Oak Heights to see the progress. There will be an open house when it is completed.

4. Consent Agenda

- A. Approved minutes from the August 12, 2024 School Board Meeting
- B. Approved Temporary hire of Bethanie Young, 5th Grade Teacher at the Oak Heights Elementary for the 2024-2025 school year
- C. Approved hire Temporary hire of Melissa Kruzel, 6th Grade Teacher at the Oak Heights Elementary for the 2024-2025 school year
- D. Accepted retirement of Mark Holden Science teacher at the Jr. High effective October 1, 2024 with the opportunity to work back for the remainder of the 2024-2025 school year
- E. Approved hire of Alejandra Rua Rico, Spanish teacher at the High School effective immediately

Motion No. 24-49: Board Member Mike Adams moved to approve the consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

5. Information/Discussion

- A. Budget Update- Business Manager, Kevin Strong- Gave the updated budget report; reported on the annual Integrated programs that is an action item
- B. Announce Budget Committee Vacancies
#1 Holley, #2 Liberty, #4 Cascadia, #6 Crawfordsville, #7 At Large, #8 At Large

6. Action Items:

- A. Board Policies
 - AC – Nondiscrimination
 - BBF – Board Member Standards of Conduct
 - BBFC – Reporting of Suspected Abuse of a Child
 - CB – Superintendent
 - CBC – Superintendent’s Contract
 - CBG – Evaluation of the Superintendent
 - CCG – Evaluation of Administrators
 - DJC - Bidding Requirements (Versions 1 & 2), Delete
 - DJC - Bidding Requirement
 - DJC-AR – Exemptions from Competitive Bidding and Special Procurements, Delete
 - DJC-AR – Exemptions from Competitive Bidding and Special Procurements
 - DJCA – Personal Service Contracts, Delete
 - DJCA-AR – Personal Service Contracts, Delete

Pulled for revisit next month as a 1st reading

EBBA – First Aid, Delete

EBBA – Student Health Services

EBBA-AR – First Aid - Infection Control, Delete

EBBAA – Infection Control and Bloodborne Pathogens

EBBB – Injury or Illness Reports

EBC – Emergency Plan and First Aid

EBC/EBCA – Emergency Procedures and Disaster Plans, Delete

EBCA – Safety Threats

EBCB – Emergency Procedure Drills and Instruction

GBEB – Communicable Diseases in Schools

GBEB-AR – Communicable Diseases in Schools

GBN/JBA – Sexual Harassment

GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements

GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child

GBNAB/JHFE-AR(2) – Abuse of a Child Investigations Conducted on District Premises

GCDA/GDDA – Criminal Records Checks and Fingerprinting

GCDA/GDDA – Criminal Records Checks and Fingerprinting
 GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting, Delete
 IGBAF – Special Education – Individualized Education Program (IEP)
 IGBAF-AR – Special Education: Individualized Education Program (IEP)
 IGBAG – Special Education – Procedural Safeguards
 JBA/GBN – Sexual Harassment
 JBAA – Section 504 – Students
 JBAA-AR – Section 504 – Students
 JEA – Compulsory Attendance
 JEA-AR – Compulsory Attendance Notices
 JGA – Corporal Punishment
 JGAB – Use of Restraint or Seclusion
 JGAB-AR – Use of Restraint or Seclusion
 JH – Student Welfare
 JHC – Student Health Services and Requirements -Delete
 JHCA/JHCB – Immunization and School Sports Participation
 JHCC – Communicable Diseases - Students, Delete
 JHCC-AR – Communicable Diseases - Students, Delete
 JHCCA – Students - HIV, HBV and AIDS, Delete

REMOVED

JHCCF – Pediculosis (Head Lice), Delete
~~JHCCF – Pediculosis (Head Lice)~~
~~JHCCF-AR – Pediculosis (Head Lice), Version 1~~

JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements
 JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child
 KBA-AR – Public Records Request Nondiscrimination

Motion No. 24-50: Board Member Jim Gourley moved to remove the head lice policies JHCCF and JHCCF-AR. Board Member Mary Massey seconded the motion. The motion passed unanimously.

Motion No. 24-51: Board Member Jim Gourley moved to approve remaining board policies. Board Member Mike Adams seconded the motion.

Mike Adams withdrew the 2nd motion.

Motion No. 24-52: Board Member Mary Massey moved to remove policies below and revisit next month as a first reading:

EBBA – First Aid, Delete
 EBBA – Student Health Services
 EBBA-AR – First Aid - Infection Control, Delete
 EBBAA – Infection Control and Bloodborne Pathogens
 EBBB – Injury or Illness Reports
 EBC – Emergency Plan and First Aid
 EBC/EBCA – Emergency Procedures and Disaster Plans, Delete
 EBCA – Safety Threats
 EBCB – Emergency Procedure Drills and Instruction
 GBEB – Communicable Diseases in Schools
 GBEB-AR – Communicable Diseases in Schools

Board Member Floyd Neuschwander seconded the motion. The motion passed 6 yes and 1 no. Mike Adams-no, Jason Redick, Floyd Neuschwander, Jenna Northern, Amanda Carter, Mary Massey, Jim Gourley -yes

Motion No. 24-53: Board Member Jim Gourley moved to approve remaining board policies. Board Member Jenna Northern seconded the motion. The motion passed unanimously.

- B. Approve Integrated Programs Annual Report

Motion No. 24-54: Board Member Jim Gourley moved to approve the Integrated Programs Annual Report as presented. Board Member Floyd Neuschwander seconded the motion. The motion passed unanimously.

7. Public Comment: None

- 8. Board Comments:** Jenna Northern asked about the follow up on the incident that happened over the summer. A follow email was sent earlier in the month.

9. Late Items – NONE

10. Future Agenda Items

- A. Next Board Officers Meeting, Thursday, October 3, 2024 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting October 14, 2024 at 6:30 p.m. in DO Boardroom

11. Adjournment

The meeting adjourned at 7:46 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)

RECOMMENDATION TO HIRE

CANDIDATE NAME: REBECCA LEYPOSITION: SNHS RESOURCE Rm (SPED)JOB #: 35-2425 10th GRADEDATE: 9/17/2024BUILDING: HIGH SCHOOLADMINISTRATOR: BRIAN BRANDS

Does this candidate hold a current Oregon License?

yes



no



Does this candidate hold an Out-of-State License?

yes



no



Is this candidate in the process of obtaining an Oregon License?

yes



no

Type of Endorsement: SPED

Have three reference checks been completed?

yes



no

Effective Date: 9/24/2024

Other Information:

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Office use only:

Superintendent review date:

Board approval date:

[Signature]
OCT 14, 2024

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE

9/30/2024

2024-2025 Spending by Function

Function	Budget	Actual	% of Budget
1000 Instruction	17,921,753	1,515,289	8.5%
2000 Support	13,811,064	3,118,889	22.6%
3000 Community	477,155	107,796	22.6%
5200 Transfers	2,007,500	0	0.0%
	34,217,472	4,741,974	13.9%

6A

OBJECT	DESCRIPTION	2024-25 Adopted Budget	YTD as of 9/30/23	YTD as of 9/30/24	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
0111/0123	Licensed Salaries	7,558,913	540,764	564,400	23,636	7.5%
0112/0124	Classified Salaries	5,581,224	766,322	783,937	17,614	14.0%
0113/0114	Administrators/Managers	1,956,697	408,510	420,297	11,787	21.5%
0121	Substitutes - Licensed	415,000	6,929	9,001	2,072	2.2%
0122	Substitutes - Classified	423,500	90,172	96,981	6,809	22.9%
0132	Overtime	40,000	3,071	6,919	3,848	17.3%
0134/0135	Extra Duty	420,980	53,407	52,456	(951)	12.5%
0210/0213	Public Employees Retirement Sys.	4,180,155	425,428	435,044	9,616	10.4%
0220	Social Security	1,280,089	139,978	142,494	2,516	11.1%
0231	Worker's Compensation	154,608	17,705	17,786	81	11.5%
0232	Unemployment Compensation	245,801	3,682	3,704	22	1.5%
0233	Oregon Paid Leave	101,012	6,089	11,559	5,470	11.4%
0240	Contractual Employee Benefits	3,202,000	277,470	282,382	4,912	8.8%
0241	Tuition Reimbursement - Admin.	10,000	0	0	0	0.0%
0242	Tuition Reimbursement - Certified	20,000	0	0	0	0.0%
0243	Conference/Wrkshp Reimb. - Cert.	10,000	0	0	0	0.0%
0244	Conf./Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	16,850	2,771	2,934	163	17.4%
0249	Personal Choice Enroll Fee	2,000	170	170	0	8.5%
0312/0319	Instruotional Services	80,000	0	500	500	0.6%
0321	Cleaning Services	17,500	2,855	3,597	742	20.6%
0322	Repairs and Maintenance Services	66,210	10,871	19,931	9,060	30.1%
0324	Rentals	8,000	0	0	0	0.0%
0327	Electricity	388,000	73,164	79,031	5,867	20.4%
0327	Fuel (Heating)	286,000	7,930	3,962	(3,968)	1.4%
0327	Water and Sewage	249,000	67,428	62,661	(4,767)	25.2%
0328	Garbage	94,000	16,483	21,745	5,262	23.1%
033X	Other Transportation	82,850	0	0	0	0.0%
0340	Travel	45,840	15,843	10,552	(5,291)	23.0%
0351/9	Telephone/Data Communications	157,500	29,857	30,525	668	19.4%
0353	Postage	25,000	2,255	2,068	(187)	8.3%
0354	Advertising/Public Notices	3,500	0	1,678	1,678	47.9%
0355	Printing and Binding	43,175	2,886	0	(2,886)	0.0%
0360	Charter School Payments	1,500,000	383,342	405,706	22,364	27.0%
0374	Other Tuition	90,000	0	0	0	0.0%
0381	Audit Services	39,000	0	0	0	0.0%
0382/0384	Legal & Negotiation Services	20,000	12,117	1,786	(10,331)	8.9%
0388/0389	Other Non-instructional Prof/Tech	805,000	199,589	214,224	14,635	26.6%
0410	Supplies and Materials (incl. bus fuel)	443,121	80,048	83,831	3,783	18.9%
0412/413	Supplies Tires & Vehicle Parts	85,000	4,916	4,658	(258)	5.5%
0414	Supplies Custodial	150,000	45,534	35,592	(9,942)	23.7%
0415	Supplies Maintenance	457,500	222,111	236,856	14,745	51.8%
0416	Supplies Grounds	37,000	11,352	10,601	(751)	28.7%
0417	Supplies Maintenance Vehicles	15,000	792	1,768	976	11.8%
0420	Textbooks	1,970	263	5,306	5,043	269.3%
0430	Library Books	14,730	2,333	0	(2,333)	0.0%
0440	Periodicals	3,355	0	0	0	0.0%
046	Non-consumable Items	289,976	25,102	24,848	(254)	8.6%
0470	Computer Software	95,791	87,589	94,496	6,907	98.6%
0480	Computer Hardware	245,795	20,002	37,087	17,085	15.1%
052x/054x	Equipment Acquisition	118,000	0	0	0	0.0%
0640	Dues and Fees	101,830	47,118	41,513	(5,605)	40.8%
0651/5	Liability Insurance & Settlements	162,000	136,783	140,623	3,840	86.8%
	Property Insurance Premiums	367,000	329,918	336,766	6,848	91.8%
	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maint.	1,650,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	250,000	0	0	0	0.0%
		34,217,472	4,580,949	4,741,974	161,025	13.9%



MEMORANDUM

6A

To: Board of Directors
From: Kevin Strong
Subject: Property Tax Information
Date: October 4, 2024

Linn County recently published the 2024-2025 property tax rates. Sweet Home property owners will see higher tax rates this year due to a significant increase in the City of Sweet Home Police Local Option Levy and an increase in the Sweet Home Fire and Ambulance District bond rate.

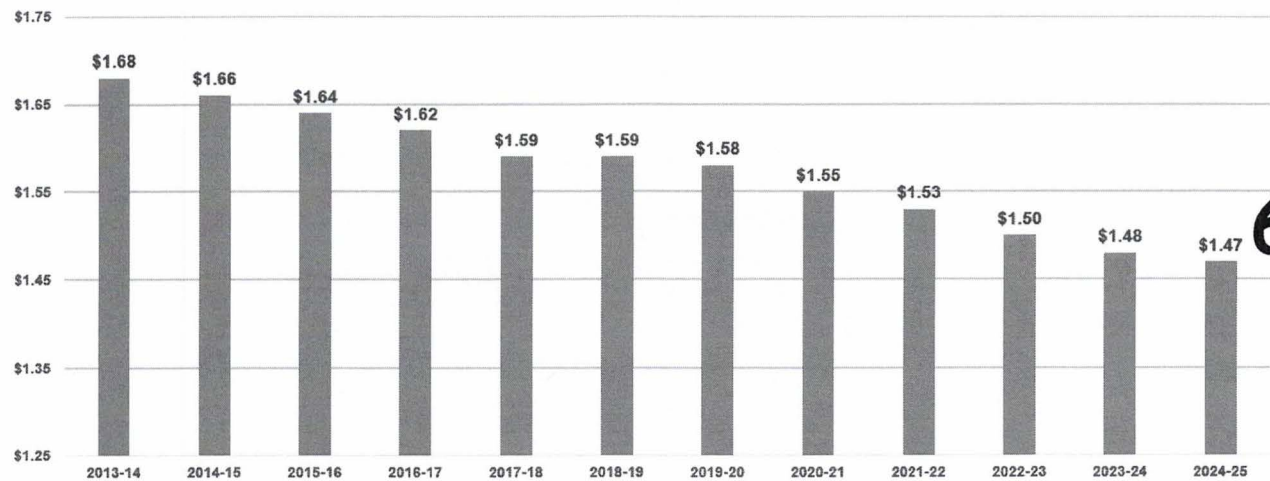
Here is a summary of the year-to-year tax rate changes for properties within the city limits:

	2023-24 to 2024-25 Property Tax Rate Change
Sweet Home Police Local Option Levy	+\$1.550 /\$1,000 AV
Sweet Home Fire & Ambulance	+\$0.372 /\$1,000 AV
LBCC	+\$0.005 /\$1,000 AV
Linn Benton Lincon ESD	+\$0.000 /\$1,000 AV
Linn County	+\$0.000 /\$1,000 AV
Sweet Home Library Local Option Levy	+\$0.000 /\$1,000 AV
City of Sweet Home	+\$0.000 /\$1,000 AV
Cemetery District	+\$0.000 /\$1,000 AV
4H Extension District	+\$0.000 /\$1,000 AV
Sweet Home School District	-\$0.004 /\$1,000 AV
Overall Increase	+\$1.923 /\$1,000 AV

The financial impact of a \$1.923 per \$1,000 overall increase in tax rates for a property with an assessed value of \$300,000 is \$576.90 ($\$1.923 \times \$300,000 / \$1,000 = \576.90).

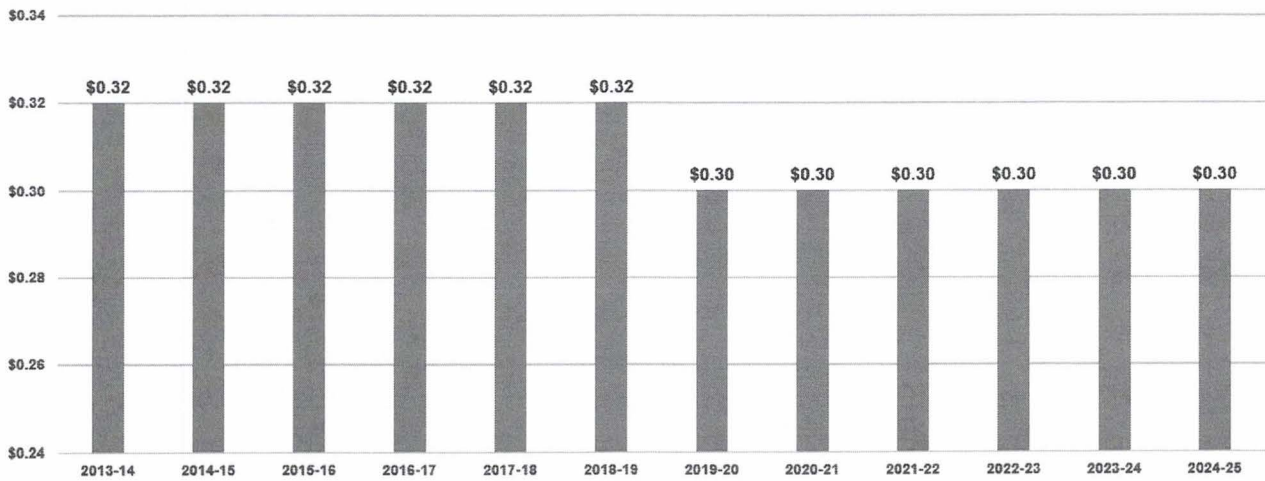
The Sweet Home School District's tax rate continued a long-term trend of decreasing, although very modestly this year. The graphs on the next page show the district's tax rates from 2013-14 forward.

Bond Rate

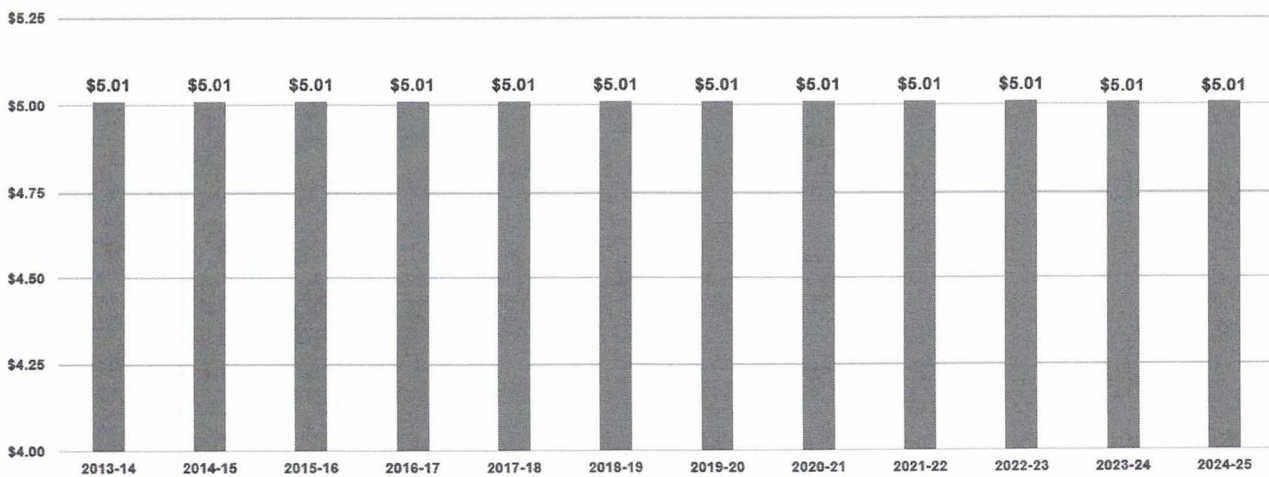


6A

Local Option Rate (For Swimming Pool)



Permanent Rate (Set by State Law)



POLICY UPDATE SUMMARY

First Reading: October 14, 2024

Second Reading: November 18, 2024

Final Reading: December 9, 2024

EBBA – First Aid, Delete- *Recommend delete. Considering recent changes to the health services OAR 581-022-2220, several OSBA model policies have been revised. This content has been revised according to the OAR and reorganized into EBC.*

EBBA – Student Health Services – PROPOSED to replace the old policy

EBBAA – Infection Control and Bloodborne Pathogens Optional policy. The requirements regarding an Exposure Control Plan and infection control

EBBB – Injury or Illness Reports- Added/updated Language

EBA/EBCA – Emergency Procedures and Disaster Plans, Delete - *Delete this double coded policy and consider EBC*

EBC – Emergency Plan and First Aid - Highly recommended policy. This policy informs districts about requirement for an emergency procedures plan (OAR 581-022-2225), and other minimum standards for providing emergency care to students.

EBCA – Safety Threats - Required policy. Requirement for policy comes from ORS 339.324 which outlines actions of a school district when a safety threat action has occurred.

EBCB – Emergency Procedure Drills and Instruction - Added/updated Language

GBEB – Communicable Diseases in Schools- Added/updated Language

GBEB-AR – Communicable Diseases in Schools- Added/updated Language

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581- 022-2220 on health services. The changes result in a requirement to develop “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings. As a result of these changes there is a list of policies and administrative regulations (AR’s), included herein, which have been revised.

House Bill 3584 was passed in the 2023 legislative session. The bill requires districts to adopt policy language about using electronic communication to notify parents, guardians and employees within 24 hours of a safety threat action that was not a drill. The bill states the communication should be “provided” in a manner that communicates relevant facts and details as necessary and useful.

Sweet Home School District 55

Code: EBBA
Adopted: 1/11/99
Revised/Readopted: 6/13/22
Orig. Code: EBBA

First Aid** (Version 1)

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention for a student is the responsibility of the student's parent(s), or of someone the parent(s) designate in the case of an emergency.

Each principal is charged with providing for the immediate care of ill or injured persons within his/her area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each district facility, procedures for handling health emergencies will be established and made known to staff. Each district facility and district vehicle will be equipped with appropriate first-aid supplies and equipment.

All employees are expected to know where first-aid supplies and equipment are kept in their work areas. Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, each school shall have, at a minimum, at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

END OF POLICY

Legal Reference(s):

ORS 329.025
ORS 332.107
ORS 336.201
ORS 336.204

ORS 336.211 – 336.214
OAR 581-021-0017
OAR 581-021-0031
OAR 581-021-0587

OAR 581-021-0590
OAR 581-022-2050
OAR 581-022-2220
OAR 581-022-2515

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

Cross Reference(s):

GB - General Personnel Policies
GBE - Staff Health and Safety

Sweet Home School District 55

Code:

EBBA

Adopted:

Student Health Services**

(Version 2)

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students. The health services plan will¹:

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols²;
3. Outline a district-to-school communication plan³;
4. Provide information about health screenings, including immunizations and TB certificate requirements;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed⁴;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision and dental screenings are managed and/or verified for required students⁵;

¹ For exact language and complete requirement, see OAR 581-022-2220(1).

² For specific protocol content requirements, see OAR 581-022-2220(1)(b).

³ For requirements of this plan see OAR 581-022-2220(1)(c).

⁴ For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

⁵ For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

8. Include a process to assess and determine a student's health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school⁶;
9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids⁷;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law⁸;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities⁹.

END OF POLICY

Legal Reference(s):

ORS 329.025

ORS 332.107

ORS 336.201

ORS 336.204

ORS 336.211 – 336.214

OAR 581-021-0017

OAR 581-021-0031

OAR 581-021-0587

OAR 581-021-0590

OAR 581-022-2050

OAR 581-022-2220

OAR 581-022-2515

⁶ For definitions for this policy see ORS 336.201.

⁷ OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

⁸ Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

⁹ For guideline requirements see OAR 581-022-2220(1)(k).

OSBA Model Sample Policy

Code: EBBAA

Adopted:

Infection Control and Bloodborne Pathogens

The Board recognizes that staff and students incur some risk of infection and illness each time they are exposed to blood or other potentially infectious materials. While the risk to staff and students of exposure to body fluids due to casual contact with individuals in the school environment is very low, the Board regards any such risk as serious.

Consequently, the Board directs adherence to standard precautions. Standard precautions require that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for bloodborne pathogens¹.

The district shall develop an Exposure Control Plan in accordance with the requirements in law².

The Exposure Control Plan shall be reviewed and updated at least annually and when necessary to reflect new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure. The review and update shall also:

1. Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens;
2. Annually, document consideration and implementation of appropriate commercially available and effective safer medical devices designed to eliminate or minimize occupational exposure.

The plan shall include training followed by an offer of hepatitis B vaccine and vaccination series for all staff who are required to provide first aid to students and/or for all staff who have occupational exposure as determined by the district. Training shall be provided at the time of initial assignment to tasks where occupational exposure may take place and at least annually³ thereafter. Staff will receive the annual

¹ "Bloodborne pathogens" are pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV). 29 CFR 1910.1030(b)

² See 29 CFR 1910.1030(c)(1) and OAR 437-002-1059 for more information about an Exposure Control Plan.

³ Annual training for all employees shall be provided within one year of their previous training. (29 CFR 1910.1030(g)(2)(iv))

training⁴ as well as the location and a content review of first-aid and clean-up kits. Kits shall be readily available⁵ in close proximity⁶ to all employees in the building and for district vehicles, including each bus⁷.

Personal protective equipment appropriate to job tasks shall be provided by the district. A post-exposure evaluation and follow-up shall be made available to any employee sustaining an occupational exposure.

The district recognizes that employees who use medical sharps in the performance of their duties (e.g., administering injectable medicines to students, such as epinephrine and glucagon) must, at least annually, be provided with the opportunity to identify, evaluate and select engineering and work practice controls (e.g., sharps disposal containers, self-sheathing needles, safer medical devices, such as sharps with engineered sharps injury protections and needleless systems). The district will implement such work practice controls, as appropriate. The district will document the solicitation of input from such staff in the plan.

Documentation, including a sharps injury log, will be maintained in accordance with law⁸.

The Exposure Control Plan will be accessible to employees in accordance with law⁹.

Students will be instructed in safe practices to prevent transmission of bloodborne pathogens in accordance with Oregon Health Standards.

END OF POLICY

Legal Reference(s):

ORS 332.107

OAR 437-002-0161

OAR 437-002-0360

OAR 437-002-1030

OAR 437-002-1035

OAR 581-022-2050

OAR 581-022-2220

OAR 581-053-0240(23)

OAR 581-053-0250(1)

OAR 581-053-0640(2)

Occupational Safety and Health Standards, Bloodborne Pathogens, 29 C.F.R. §§ 1910.1020, 1910.1030.

⁴ See 29 CFR 1910.1030(g)(2) for information about training requirements.

⁵ OAR 437-002-0161(2) First-Aid Supplies. (a) The employer shall provide first-aid supplies based upon the intended use and types of injuries that could occur at the place of employment. The first-aid supplies shall be available in close proximity to all employees. Either bulk pack or unit pack supplies are acceptable. (b) "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need.

⁶ "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need. (OAR 437-002-0161(1)(b))

⁷ Emergency equipment for buses, includes, but is not limited to, body fluid cleanup and first-aid kits. (OAR 581-053-0240(23); OAR 581-053-0640)

⁸ See OAR 437-002-1030(3) and OAR 437-002-1035.

⁹ See 29 CFR 1910.1020(e) for requirements on providing access.

Sweet Home School District 55

Code: EBBB
Adopted: 1/18/18
Revised/Readopted: 6/13/22
Orig. Code: EBBB

Injury or Illness Reports

All injuries or illnesses¹, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. Staff members will report self-administered first-aid² treatment to an immediate supervisor. All accidents involving employees, students, visiting public or district property will be reported immediately to a supervisor. A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related³ illness or injury to an employee resulting in in-patient overnight hospitalization for medical treatment⁴ other than first aid, loss of an eye, amputation or avulsion⁵ the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). ~~This report will be made~~ within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes⁶ shall be reported⁷ to OSHA within eight hours.

ALL injuries or illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public and accidents involving district property, employees, students

¹ The Oregon Occupational Safety and Health Division provides: "Injury or illness" means an abnormal condition or disorder. Injuries include cases such as, but not limited to, a cut, fracture, sprain, or amputation. Illnesses include both acute and chronic illnesses, such as, but not limited to, skin disease, respiratory disorder, or poisoning (record injuries and illnesses only if they are new, work-related cases that meet one or more of the recording criteria). (OAR 437-001-0015(39))

² For employees, "first aid" means any one-time treatment and subsequent observation of minor scratches, cuts, burns, splinters, or similar injuries that do not ordinarily require medical care. Such one-time treatment and subsequent observation is considered first aid even though it is provided by a physician or registered professional personnel. (OAR 437-001-0015(34))

³ An injury or illness is work related if an event or exposure in the work environment either caused or contributed to the resulting condition or significantly aggravated a preexisting injury or illness. (OAR 437-001-0700(6)) ~~condition.~~

⁴ "Medical treatment" is the management ~~includes managing~~ or care of ~~fearing for~~ a patient to combat ~~for the purpose of~~ ~~combatting~~ disease or disorder. The following are not considered medical treatment: visits to a physician ~~doctor~~ or other licensed health care ~~healthcare~~ professional solely for observation or counseling; diagnostic procedures, such as x-rays and blood tests, including administering prescription medications ~~used~~ solely for diagnostic purposes; ~~or~~ and any procedure that can be labeled first aid according to OAR 437-001-0700(8)(d)(A)(iii).

⁵ Amputations and avulsions are only required to be reported if they result in bone loss. (OAR 437-001-0704(4))

⁶ "Catastrophe" ~~A "catastrophe"~~ is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility. (OAR 437-001-0015(11))

⁷ Reporting must be done in person or by telephone. (OAR 437-001-0704(3))

or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer will maintain records ~~on and reports on serious~~ injuries, illnesses, and ~~including~~ accidents involving district property, ~~or~~ employees, students or visiting public. These records will include prevention measures taken, reporting information, ~~publics, and~~ periodic statistical reports on the number and types of injuries, illnesses and accidents occurring in the district, and ~~as well as on the measures being taken to prevent such injuries/illnesses in the future.~~¶

¶
~~The records will include monthly and annual analyses reporting information and an analysis of accident the data, and trends will be conducted at least annually. Such reports will be submitted to the superintendent, for review annually.~~

END OF POLICY

Legal Reference(s):

ORS 339.309

OAR 437-001-0700

OAR 437-002-0360

OAR 437-001-0015

OAR 437-001-0704

OAR 437-002-0377

OAR 437-001-0760

OAR 581-022-2225

Cross Reference(s):

EH - Records and Data Management
GBE - Staff Health and Safety

Sweet Home School District 55

Code: EBA/EBCA
Adopted: 12/14/16
Revised/Readopted: 6/13/22
Orig. Code: EBA/EBCA

Emergency Procedures and Disaster Plans

The superintendent will develop and maintain a plan specifying procedures to be used in such emergencies as disorderly conduct, unlawful assembly, disturbances at school activities, natural disasters, fire, illness or injury of a student or staff member, and safety threats on district property. The superintendent will consult with community and county agencies while developing this plan.

The district's Emergency Procedures Plan will meet the standards of the State Board of Education.

Copies of the Emergency Procedures Plan will be available in every school office and other strategic locations throughout the district. Parents will be informed of the district's plan for the care of students during an emergency situation. The Board may use Oregon Revised Statute (ORS) 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.

In the case of long-term disruption to district operations as a result of a pandemic, declared public health emergency or other catastrophe, the district emergency plan shall at a minimum include the following:

1. Who is in charge of the district plan;
2. What steps the district will take to stop the spread of disease;
3. How sick students will be identified;
4. Transportation plan for sick students;
5. Disease containment measures for the district;
6. Communication plan for staff, students and parents;
7. Continuing education plan for students;
8. Procedures for dealing with student privacy rights;
9. Employee leave procedures during a pandemic flu or other catastrophe;
10. Employee pay and benefit plan and procedures;

11. Facility utilization by other agencies procedures;
12. Business operations plan for offsite operation or alternative measures.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k)
ORS 332.107
ORS 433.260

ORS 433.441
OAR 437-002-0161

OAR 581-022-2030(3)(c)
OAR 581-022-2220
OAR 581-022-2225

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OSBA Model Sample Policy

Code: EBC
Adopted:

Emergency Plan and First Aid**

The district will maintain a comprehensive safety program for all employees and students. This program will include a plan for responding to emergency situations. The superintendent will consult with community and county agencies while developing this plan. The district's emergency plan will meet any requirements of the State Board of Education.

Copies of the emergency plan will be available in every school office and other strategic locations throughout the district. Parents or guardians will be informed of the district's plan.

In each district facility, procedures for handling health emergencies will be established and made known to staff. Each district facility and district vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Each school in the district shall have, at a minimum, at least one staff member with a current first-aid/CPR/AED card for every 60 students enrolled and who are trained annually on the district and building emergency plans. Emergency planning will include the presence of at least one staff member with a current first-aid/CPR/AED card for every 60 students for school-sponsored activities where students are present.

The district shall provide instruction to staff and students in the emergency plan and safety program.

END OF POLICY

Legal Reference(s):

ORS 30.800
ORS 192.660(2)(k)
ORS 332.107
ORS 433.260
ORS 433.441

OAR 437-002-0042
OAR 437-002-0120 - 0139
OAR 437-002-0161
OAR 437-002-0360
OAR 437-002-0377
OAR 581-022-2030(3)(c)

OAR 581-022-2220
OAR 581-022-2225
OAR 581-053-0003(40)
OAR 581-053-0220(3)(e)(B)(iii)
OAR 581-053-0320(5)(b)
OAR 581-053-0420(2)(f)(B)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

OSBA Model Sample Policy

Code:

EBCA

Adopted:

Safety Threats**

“Safety threat action” means a lockdown, lockout, shelter in place or evacuation that: (a) is initiated by a school in response to a safety threat; and (b) is not a planned drill.

When a school or the district initiates a safety threat action, the school or district shall issue an electronic communication as expediently as possible and not later than 24 hours after initiation of the safety threat action. The communication will be issued in culturally appropriate languages to effectively communicate with parents and guardians of students attending the school at which the safety threat action occurred.

The communication must include:

1. A general description of the issue that caused the safety threat action to be taken;
2. The duration of time the safety threat action was taken, from when the action was initiated until when it concluded;
3. Actions taken by the school or district to resolve the situation that caused the safety threat action and actions taken to protect student safety; and
4. An explanation of how the situation was resolved.

The communication shall be provided in a manner which communicates relevant facts and details as may be necessary or useful for parents and guardians to understand any potential threats to student safety, and to assist parents and guardians in helping students understand and mentally process the incident and any resulting trauma.

A communication will also be issued to employees of the school at which the safety threat action occurred, and must include the same information as above and any additional information as may be permitted by relevant confidentiality and privacy requirements.

The Board may use Oregon Revised Statute (ORS) 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k)

ORS 332.107

ORS 339.324

Sweet Home School District 55

Code: EBCB
Adopted: 12/14/15
Revised/Readopted: 6/13/22
Orig. Code: EBCB

Emergency Procedure Drills and Instruction

Each administrator will conduct emergency procedure drills in accordance with the provisions of Oregon Revised Statutes (ORS) and the applicable Oregon Fire Code.

All schools are required to instruct and drill students on district emergency procedures so they that students can respond to an emergency without confusion and panic. The emergency procedures shall include drills and instruction on fires, earthquakes, and safety threats. Instruction on emergency procedures fires, earthquakes, safety threats, and drills for students shall be conducted for at least 30 minutes each school month.

The first emergency evacuation drill shall be conducted within 10 days of the beginning of classes.

Fire Emergencies

~~The district will conduct monthly fire drills. At least one fire drill will be held within the first 10 days of the school year.~~ Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

Earthquake Emergencies

At least two drills on earthquakes shall be conducted each year.

Drills and instruction for earthquake emergencies shall include the earthquake emergency response procedure of “drop, cover and hold on” during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the district may include additional response procedures for earthquake emergencies.

Safety Threats

At least two drills on safety threats shall be conducted each year.

Drills and instruction on safety threats shall include procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety, and will include explanation of the district’s communication strategy following a safety threat action (See Board policy EBCA - Safety Threats**).

The district may provide additional instruction relating to other disasters such as flooding, drought, excessive snowfall or wildfires.¹

¹ The Oregon Department of Education has resources available at <https://www.oregon.gov/ode/schools-and-districts/grants/pages/threat-and-hazard-resources.aspx>.

~~The Board may use ORS 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.¶~~

Local units of government and state agencies associated with emergency procedures training and planning shall review the emergency procedures and assist the district with the instruction and the conducting of drills for students in these emergency procedures.

END OF POLICY

Legal Reference(s):

ORS 192.660(2)(k)
ORS 336.071

ORS 339.324
ORS 476.030

OAR 581-022-2225

OREGON STATE FIRE MARSHAL, OREGON FIRE CODE.

Cross Reference(s):

GBE - Staff Health and Safety

Sweet Home School District 55

Code: GBEB
Adopted: 11/09/20
Revised/Readopted: 9/12/22
Orig. Code: GBEB

Communicable Diseases – Staffin Schools

The district shall provide reasonable protection against the risk of exposure to communicable disease for students and employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the Communicable Disease Guidance *for Schools* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

A student or

~~An~~ employee may not attend school or work, respectively, while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that the student or employee has or has been exposed to any disease for which exclusion is required in accordance with law. The district may provide an educational program in an alternative setting. Services will be provided to students as required by law ~~and per administrative regulation GBEB AR – Communicable Diseases – Staff. If the disease is a reportable disease, the administrator will report the occurrence to the local health department.~~

Employees shall comply with all other measures adopted by the district and with all rules adopted by Oregon Health Authority, Public Health Division and the local health department.

The district shall protect the confidentiality of each student's and employee's health condition and record to the extent possible and consistent with federal and state law.

~~Employees shall provide services to students as required by law.~~ In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator ~~may~~ shall inform the appropriate employees with a legitimate educational interest ~~to protect against the risk of exposure.~~

~~The district shall protect the confidentiality of an employee's health condition and record to the extent possible and consistent with federal and state law.~~

The district will include, as part of its general emergency plans ~~plan~~, a description of the actions to be taken by district staff in buildings and by the ~~case of a declared public health emergency or other catastrophe that disrupts district in response operations.~~

~~The superintendent will develop administrative regulations necessary to medical emergencies. implement this policy.~~

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 431.150 - 431.157
ORS 433.001 - 433.004
ORS 433.010

ORS 433.110
ORS 433.235 - 433.284
OAR 333-018

OAR 333-019-0010
OAR 333-019-0014
OAR 581-022-2220
OAR 581-022-2225

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance for Schools*.
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34
C.F.R. Part 99 (2023).
Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164
(2023).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans
JHCC - Communicable Diseases - Students

Sweet Home School District 55

Code: GBEB-AR
Revised/Reviewed: 11/09/20
Orig. Code: GBEB-AR

Communicable Diseases – Staffin Schools

In accordance with state law, administrative rule, the local health authority and the Communicable Disease Guidance, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule¹ and include but are not limited to COVID-19², chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection in a child who, in the opinion of the local health officer, ~~the person~~ poses an unusually high risk to ~~other children~~ others (e.g., ~~a child that~~ exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. ~~A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.~~
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050, or if immunization is not required, lacking evidence of immunity to the disease.
3. “Susceptible” for a school ~~“Susceptible” for an~~ employee means lacking evidence of immunity to the disease.
4. “Reportable diseases” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

Restrictable Diseases

A student or ~~an~~

1. ~~An~~ employee of the district will not attend school or work, respectively, at a district school or facility while in a communicable stage of a restrictable disease, ~~including a communicable stage of COVID-19³~~, unless authorized to do so under Oregon law. When an administrator has reason to suspect that a student ~~or an~~ employee has a restrictable disease, the administrator shall send ~~them~~ ~~the~~ employee home.
2. An administrator shall exclude a susceptible student ~~or an~~ employee if the administrator has reason to suspect they have ~~that an employee has~~ been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not

¹ OAR 333-019-0010 lists restrictable diseases.

² Added per OAR 333-019-1000(2). ~~¶~~

³ ~~“Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19. ~~¶~~~~

necessary to protect the public's health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator or designee may will report the occurrence to the local health department.

3. ~~A student or An administrator shall exclude an employee if the administrator has been notified by a local public health administrator or local public health officer that the employee has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.¶~~
4. An employee will be excluded in such instances until such time as the student or employee, respectively, presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student or employee does not have or is not a carrier of any restrictable disease.
5. An exclusion administrator may allow attendance of an employee restricted for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be if the restriction has been removed by a school nurse or health care provider.
6. More stringent exclusion standards for students or employees from school or work may be adopted by the local health department.
7. ~~The district's emergency plan shall address the district's plan with respect to a declared public health emergency at the local or state level.¶~~

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that an employee or a student has been exposed to a restrictable disease which that is also a reportable disease.
3. District staff with impaired immune responses, that are of childbearing age or some other medically fragile condition, should consult with a medical provider for additional guidance .
4. An administrator shall determine other persons who may be informed of an employee's communicable disease, or that of a student's when a legitimate educational interest exists or for health and safety reasons, in accordance with law.

Equipment and Training

1. The administrator or designee shall, ~~on a case-by-case basis,~~ determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).