



SCHOOL BOARD MEETING AGENDA

To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link

District Office Conference Room

April 8, 2024, 6:30 p.m.

1. Call the meeting to order/pledge J. Redick Action
2. ESPY/SPARK Awards
3. Agenda approval/changes J. Redick Action
4. Student & Personnel Reports/Comments
 - A. Certified & Classified Representatives Presidents
 - B. Student Report HS Student Leadership Team
 - C. Superintendent's Report T. Martin Information
 - 1. Enrollment/Attendance
 - 2. Certified Staff Appreciation is the Week- May 6-10
 - 3. Jr. High and High School Science Curriculum Adoption Update Michelle Snyder/Ryan Kildea
 - 4. Strategic Plan Progress
 - a. Pillar 1 - OUTSTANDING ACHIEVEMENT - Jr. High N. Tyler
 - b. Pillar 2 - THRIVING CITIZEN
 - c. Pillar 3 - THRIVING COMMUNITY
 - d. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE
5. Consent Agenda J. Redick ALL Action
 - A. Approve minutes from the March 11, 2024 School Board Meeting
 - B. Accept resignation of Emily Wood, Opportunity Room Teacher at Foster Elementary, effective June 14, 2024
 - C. Approve hire of Katie Adams, Elementary Literacy Coach for the district effective for the 2024-2025 school year
6. Information/Discussion ALL Information
 - A. Budget Update K. Strong
7. Action Items J. Redick Action
 - A. Approve to adopt Curriculum: Science Grades 6-8, **Stile Digital - Middle School Program**
 - B. Approve to adopt Curriculum: Science Grades 9-12, **Savvas H. S. Science Program**
8. Public Comments Information
9. Board Comments Information
10. Executive Session
 - A. ORS 192.660-(2) (i) - Superintendent Evaluation
 - B. ORS 192.660 (2) (d) - Classified, Licensed, Administrative/Supervisory/Confidential Bargaining
 - C. ORS 192.660 (2) (b) - Legal Updates
11. Return to Regular Session
12. Action Items
 - A. Approve - Superintendent Evaluation
 - B. Approve adjustments to Classified, Licensed, Administrative/Supervisory/Confidential Salary Schedule for 2024-2025
13. Late Items
14. Future Agenda Items J. Redick ALL Information
 - A. Next Board Officers Meeting, Thursday, May 2, 2024 at 3:30 p.m. Superintendent's Office
 - B. Next Board Meeting Monday, May 13, 2024 at 6:30 p.m. in DO Boardroom
 - C. First Budget Meeting Monday, May 13, 2024 at 5:00 in the Boardroom
15. Adjournment J. Redick Action

ESPY/SPARK AWARD WINNERS

2

April 8, 2024



Trinity Landtroop		High School
Daylon Pecnick-Thompson		High School
Ty Sapp		Jr. High
Joshua Meglen		Jr. High
Rowan Dixon		Foster
Jacob Hagemeyer		Foster
Hadley Larsen		Hawthorne
Kimber Corrington		Hawthorne
Rylan Pearson		Holley
Archer Lindsey		Oak Heights
Keegan Collings		Oak Heights
Emma Davis		Charter
Tripp Carr		Charter

**SWEET HOME SCHOOL DISTRICT ENROLLMENT
AS OF 3/27/2024**

4C1

	K	Last Month																	
		1	2	3	4	5	6	7	8	9	10	11	12	3/27/24	2/29/24	3/31/23	3/31/22	3/31/21	
FO	33	47	44	44	45	44	45							302	301	324	324	310	
HW	32	50	37	36	47	29	50							281	282	300	289	302	
HO	17	26	19	22	32	21	30							167	171	174	149	143	
OH	42	36	52	35	52	50	42							309	305	320	311	249	
CH	19	22	23	18	23	18	16							139	138	134	128	134	
JH							181	205						386	384	376	351	341	
HS									177	183	160	161		681	697	667	674	693	
TOTAL	143	181	175	155	199	162	183	181	177	183	160	161	2265	2278	2295	2226	2172		
K	1	2	3	4	5	6	7	8	9	10	11	12							

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on March 11, 2024.

Board Members in Attendance

Jason Redick, Mike Adams, Dale Keene, Mary Massey, Floyd Neuschwander, Jim Gourley, Jenna Northern: Absent: Amanda Carter; Sara Hoffman

Staff Members in Attendance

Administrators: Kevin Strong, Barbi Riggs, Brian Brands, Josh Darwood, Josh Dargis, Mark Looney, Darrin Perry, Ralph Brown, Luke Augsburg; Certified: Steve Thorpe, Jennifer Ashcraft, AJ Bronson; Classified Darren Schultz; Board Recording Secretary: Julie Emmert

Other Attendance: Award Winners and parents and grandparents

1. Call the meeting to order/pledge

2. ESPY/SPARK Awards - Announced the March award winners from each school

3. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda

Motion No. 24-8: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Jenna Northern seconded the motion. The motion passed unanimously

4. Student & Personnel Reports/Comments

- A. Certified & Classified Representatives: Classified representative; NONE. Certified Rep- Steve Thorpe thanked the board for honoring the proposal of licensed bargaining.
- B. Student Report: High School Student, Addison Graber, Spring Sports have started and there are a lot of kids going out; 30 golf players this year. Spirit week is coming up soon so the leadership kids will be organizing special events and ways to give back to our Sweet Home community.
- C. Superintendent's Report:
 - 1. Enrollment/Attendance Award; Hawthorne is the attendance award winner this month. Our enrollment for this time of year is down, reason unknown.
 - 2. ELL Adoption Update - Jennifer Ashcraft and Barbi Riggs - Jennifer Ashcraft explained her duties and the goals for ELL students. Showed the breakdown of language/students/schools. Curriculum options: Vista-Get Ready series focuses on Newcomer ELL students, Cengage Leveled EL. We went with Reach, Impact, Perspectives. Imagine Learning K-2 Supplement curriculum. SHSD EL Family is a family night out hosted by the district.

Question: Does this curriculum teach them about our culture as well, and it does.

3. Strategic Plan Progress

- A. Pillar 1 - OUTSTANDING ACHIEVEMENT
- B. Pillar 2 - THRIVING CITIZEN
- C. Pillar 3 - THRIVING COMMUNITY- Mark Looney- Hawthorne Principal shared activities and events taking place at Hawthorne- Dr. Seuss, backpack program, Tuesday in house program (Trivia), Kindness drawing (Library), Hawthorne leadership/Jr. High leadership has been visiting and doing things at each other's schools. Gay Byers, author visits often to read with the student. Community building.
- D. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE

5. Consent Agenda

- A. Approved minutes from the February 12, 2024 School Board Meeting
- B. Approved hire of Ofelia Damag, Special Education Teacher at the Jr. High School for the 2024 2025 school year
- C. Approved hire of Andres Requentina, Special Education Teacher at the High School, positions starts upon arrival
- D. Accepted resignation of Robbie Ellis, Math Teacher at the Jr. High effective March 22, 2024
- E. Approved resignation of Samantha Miller, 2nd grade teacher at Foster Elementary Effective August 23, 2024
- F. Approved out-of-state High School Josai trip to Tokyo Japan June 15-27, 2024
- G. Accepted resignation of Rebecca Raab, Science Teacher at the High School effective June 14, 2024

Motion No. 24-9: Board Member Mike Adams moved to approve the consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

6. Information/Discussion

- A. Budget Update- Business Manager, Kevin Strong- 8 months through this year, YTD General fund spending compared to adopted budget & YTD Spending last year. Labor cost is the main reason for increase.
- B. Proposed 2024-2025 Calendar - Superintendent Martin explained the process that is taken to come up with the proposed Calendar.

7. Action Items:

- A. Approve the Proposed 2024-2025 School Calendar

Motion No. 24-10: Board Member Mary Massey moved to approve the Proposed School Calendar as presented. Board Member Mike Adams seconded the motion. The motion passed unanimously.

- B. RESOLUTION #2324-2-Approve LBL ESD Local Service Plan for the 2024-2025 school year

Motion No. 24-11: Board Member Mike Adams moved to approve the Local Service Plan as presented. Board Member Jenna Northern seconded the motion. The motion passed unanimously.

- C. Approve ELL Curriculum Adoption

Motion No. 24-12: Board Member Floyed Neuschwander moved to approve the ELL Curriculum Adoption as presented. Board Member Mary Massey seconded the motion. The motion passed unanimously.

- D. Approve Vendor for Swimming pool Resurfacing Project

Motion No. 24-13: Board Member Mary Massey moved to approve PDX Pools of Sherwood for the Swimming Pool Resurfacing Project as presented. Board Member Floyd Neuschwander seconded the motion. The motion passed unanimously.

- E. Approve Vendor for Swimming pool Filtration Project

Motion No. 24-14: Board Member Mary Massey moved to approve vendor Strong Refuge Pool LLC of Wilsonville for the Swimming Pool Filtration Project as presented. Board Member Mike Adams seconded the motion. The motion passed unanimously.

8. Public Comments: NONE

- 9. Board Comments:** Dale Keene - LBCC/Sweet Home High Drop in event next Thursday at 4:00 pm

BREAK 7:54 pm**10. Executive Session 7:54 pm**

- A. ORS 192.660 (2) (a) - Contract Personnel Renewal Recommendations
- B. ORS 192.660-(2) (i) - Superintendent Evaluation
- C. ORS 192.660 (2) (d) - Licensed Bargaining
- D. ORS 192.660 (2) (b) - Legal Updates

11. Returned to regular session at 9:07 pm**12. Action Items:****A. Approve Contract Personnel Renewal Recommendations**

Motion No. 24-15: Board Member Jim Gourley moved to approve the Personnel recommendations as presented. Board Member Mike Adams seconded the motion. The motion passed unanimously. Mike Adams/Floyd Neuschwander Abstained from voting

13. Late Items – NONE**14. Future Agenda Items**

- A. Next Board Officers Meeting **MONDAY**, April 1, 2024 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting Monday, April 8, 2024 at 6:30 p.m. in DO Boardroom
- C. First Budget Meeting Monday, May 13, 2024 at 5:00 in the Boardroom

15. Adjournment

The meeting adjourned at 9:07 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)

From: **Emily Wood** <emily.wood@sweethome.k12.or.us>
Date: Mon, Mar 18, 2024 at 7:33 AM
Subject: Resignation
To: Darren Perry <darren.perry@sweethome.k12.or.us>

This email is to officially document my resignation from my position as Opportunity Room Teacher for Sweet Home School District. My final day will be June 14th, 2024.

As I said in-person, this was not a decision that I made lightly and I am grateful for the experience I've had working as the Opportunity Room teacher for the last two years. Thank you for your understanding and support.

--

Emily Wood
Opportunity Room Teacher, Foster Elementary
emily.wood@sweethome.k12.or.us

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Katie Adams

POSITION: Elementary Literacy Coach

JOB #: 1-2425

DATE: 3/19/2024

BUILDING: 00

ADMINISTRATOR: Barbi Riggs

Does this candidate hold a current Oregon License? yes no

Does this candidate hold an Out-of-State License? yes no

Is this candidate in the process of obtaining an Oregon License? yes no

Type of Endorsement: _____

Have three reference checks been completed? yes no

Effective Date: 2024-2025 School Year

Other Information:

Transfer position from 2/3 gr. teacher @ HW to elementary literacy coach

Office use only:
 Superintendent review date: [Signature]
 Board approval date: _____

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE
3/31/24

2023-2024 Spending by Function

Function	Budget	Actual	% of Budget
1000 Instruction	16,075,745	8,902,345	55.4%
2000 Support	12,837,574	8,478,974	66.0%
3000 Community	433,390	284,322	65.6%
5200 Transfers	1,757,500	0	0.0%
	31,104,209	17,665,641	56.8%

OBJECT	DESCRIPTION	2023-24 Adopted Budget	YTD as of 3/31/23	YTD as of 3/31/24	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
0111/0123	Licensed Salaries	7,248,739	3,575,186	3,602,830	27,644	49.7%
0112/0124	Classified Salaries	5,062,531	3,098,751	3,466,218	367,467	68.5%
0113/0114	Administrators/Managers	1,846,669	1,254,961	1,274,597	19,636	69.0%
0121	Substitutes - Licensed	317,000	206,955	259,537	52,582	81.9%
0122	Substitutes - Classified	427,000	209,955	266,139	56,184	62.3%
0132	Overtime	35,000	32,750	36,986	4,236	105.7%
0134/0135	Extra Duty	416,980	282,916	316,205	33,289	75.8%
0210/0213	Public Employees Retirement Sys.	3,807,712	1,897,488	2,087,990	190,502	54.8%
0220	Social Security	1,174,575	636,657	675,705	39,048	57.5%
0231	Worker's Compensation	148,548	81,167	47,893	(33,274)	32.2%
0232	Unemployment Compensation	40,944	16,779	17,657	878	43.1%
0233	Oregon Paid Leave	86,262	0	47,567	47,567	55.1%
0240	Contractual Employee Benefits	3,063,000	1,555,770	1,592,284	36,514	52.0%
0241	Tuition Reimbursement - Admin.	10,000	550	0	(550)	0.0%
0242	Tuition Reimbursement - Certified	20,000	0	0	0	0.0%
0243	Conference/Wrkshp Reimb. - Cert.	10,000	0	628	628	6.3%
0244	Conf./Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	19,450	6,738	6,989	251	35.9%
0249	Personal Choice Enroll Fee	2,000	1,065	1,065	0	53.3%
0312/0319	Instructional Services	45,000	0	5,726	5,726	12.7%
0321	Cleaning Services	15,000	10,934	11,467	533	76.4%
0322	Repairs and Maintenance Services	55,710	35,334	41,985	6,651	75.4%
0324	Rentals	8,000	706	0	(706)	0.0%
0325	Electricity	384,000	214,140	236,289	22,149	61.5%
0326	Fuel (Heating)	249,000	160,191	134,482	(25,709)	54.0%
0327	Water and Sewage	245,000	139,192	156,496	17,304	63.9%
0328	Garbage	90,500	51,702	63,462	11,760	70.1%
033X	Other Transportation	77,850	39,935	64,180	24,245	82.4%
0340	Travel	38,855	42,030	66,933	24,903	172.3%
0351/9	Telephone/Data Communications	147,800	119,087	91,163	(27,924)	61.7%
0353	Postage	25,000	12,041	9,360	(2,681)	37.4%
0354	Advertising/Public Notices	3,500	2,185	1,301	(884)	37.2%
0355	Printing and Binding	43,475	1,832	5,208	3,376	12.0%
0360	Charter School Payments	1,300,000	874,516	972,668	98,152	74.8%
0374	Other Tuition	35,000	0	0	0	0.0%
0381	Audit Services	33,000	25,300	24,610	(690)	74.6%
0382/0384	Legal & Negotiation Services	22,500	10,814	15,041	4,227	66.8%
0388/0389	Other Non-instructional Prof/Tech	640,500	471,304	430,302	(41,002)	67.2%
0410	Supplies and Materials (incl. bus fuel)	400,223	244,466	313,450	68,984	78.3%
0412/413	Supplies Tires & Vehicle Parts	85,000	35,525	27,872	(7,653)	32.8%
0414	Supplies Custodial	133,000	106,958	125,481	18,523	94.3%
0415	Supplies Maintenance	378,500	301,981	325,621	23,640	86.0%
0416	Supplies Grounds	26,000	30,016	36,681	6,665	141.1%
0417	Supplies Maintenance Vehicles	8,000	7,287	2,464	(4,823)	30.8%
0420	Textbooks	1,970	0	934	934	47.4%
0430	Library Books	14,730	4,189	4,674	485	31.7%
0440	Periodicals	3,355	2,086	1,508	(578)	44.9%
0460	Non-consumable Items	293,665	99,026	54,637	(44,389)	18.6%
0470	Computer Software	64,291	56,191	75,845	19,654	118.0%
0480	Computer Hardware	120,295	186,411	124,121	(62,290)	103.2%
052x/054x	Equipment Acquisition	100,000	0	0	0	0.0%
0640	Dues and Fees	81,080	70,032	74,689	4,657	92.1%
0651/5	Liability Insurance & Settlements	135,000	111,887	136,783	24,896	101.3%
0653	Property Insurance Premiums	303,000	278,513	329,918	51,405	108.9%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maint.	1,400,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	250,000	0	0	0	0.0%
		31,104,209	16,603,499	17,665,641	1,062,142	56.8%

6A