

## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Vice Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on July 10, 2023.

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### **Board Members in Attendance**

Jason Redick, Sara Hoffman, Dale Keene, Jim Gourley, Mike Adams;  
New Board Members; Floyd Neuschwander, Jenna Northern, Amanda Carter, Mary Massey  
Absent: None

### **Staff Members in Attendance**

Superintendent: Terry Martin; Administrators: Josh Darwood, Darel Bidwell Certified: Luke Augsburgburger; Classified: Michelle Bidwell; Board Recording Secretary: Julie Emmert

**Other Attendance:** Benny Westcott, New Era, Linda Cutright

### **2. Action Items**

#### **A. Certify May 16, 2023 Election Results**

Zone #2	Amanda Carter	1682 votes
Zone #3	Mary Massey	1060 votes
Zone #4	Floyd Neuschwander	1798 votes
Zone #5	Michael E. Adams	1375 votes
Zone #6	Jenna Jo Northern	1740 votes
Zone #9	Dale Keene	820 votes

***Motion No. 23-31: Board Member Jim Gourley moved to accept the May 16, 2023 Election Results. Board Member Mike Adams seconded the motion. The motion passed unanimously***

B. All new board members took Oath office; Amanda Carter, Mary Massey, Floyd Neuschwander, Mike Adams, Jenna Northern and Dale Keene

### **3. Elect Board Officers for 2023-2024 School Year ORS 322.040 BC/BCA**

Vice Chairman Redick opened up nominations for Board Chair position

***Motion No. 23-32: Board Member Jim Gourley nominated Jason Redick as Board Chair. Board Member Dale Keene seconded the motion.***

***Motion No. 23-33: Board Member Mary Massey nominated Floyd Neuschwander as Board Chair***

Board Vice-chairman Redick put motions to a vote:

Votes for Jason Redick: Board members Jim Gourley, Mike Adams, Sara Hoffman, Dale Keene, Jason Redick

Votes for Floyd Neuschwander: Mary Massey, Jenna Northern, Amanda Carter, Floyd Neuschwander  
Vote 5-4 for Jason Redick as Board Chair for the 2023-2024 school year

Chairman Redick opened up nominations for Vice-board chair

***Motion No. 23-34: Board Member Jenna Northern nominated Floyd Neuschwander as Board Vice-Chair: Board member Mary Massey seconded the motion.***

**Motion No. 23-35: Board Member Jim Gourley nominated Mike Adams as Board Vice-Chair. Board Member Dale Keene seconded the motion.**

Board Chairman Redick put motions to a vote for Vice-Chair:

Votes for Floyd Neuschwander: Mary Massey, Jenna Northern, Amanda Carter, Floyd Neuschwander

Votes for Mike Adams: Board members Jim Gourley, Mike Adams, Sara Hoffman, Dale Keene, Jason Redick

Vote 5-4 for Mike Adams as Board Vice-Chair for the 2023-2024 school year

Secretary

**Motion No. 23-36: Board Member Mike Adams nominated Dale Keene as Secretary: Board member Mary Massey seconded the motion. The motion passed unanimously**

**FINAL RESULTS**

Board Chair: Jason Redick

Vice-Chair: Mike Adams

Secretary: Dale Keene

**4. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

**Motion No. 23-37: Board Member Dale Keene moved to approve the agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously**

***Debate/Discussion***

***Dale Keene pulled motion no. 23-37 to approve the agenda, Jim Gourley pulled his 2nd***

**Motion No. 23-38: Board Member Mary Massey motioned to table the consent agenda for a minimum of two days and reschedule a new session for time to research information. No second motion was given.**

**Debate/Discussion**

**7. Consent Agenda**

- A. Approve minutes from the June 12, 2023 School Board Meeting
- B. Designate the Local Government Investment Pool and Key Bank as depositories for the District for 2023-2024 ORS 328.441 D
- C. Designate Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2023-2024 ORS 332-515
- D. Designate Pauly Rogers as auditors of record for 2023-2024
- E. Designate The Hungerford Law Firm as attorney of record for 2023-2024 DJCA
- F. Authorize cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2023-2024
- G. Designate the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2023-2024 ORS 328.441, 328.445, ORS 294.33
- H. Designate Superintendent as the signature authority on all state and federal grants for 2023-2024 ORS 332.525
- I. Designate Brown & Brown as our Insurance Agent of Record for 2023- 2024

- J. Authorize Business Manager & Superintendent to handle District funds for the 2023-2024 fiscal year
- K. Authorize Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060
- L. Approve to extend the award for Food Products and Non-Food Supplies to Sysco for the 2023-2024 school year

**Pulled for discussion**

- M. Accept resignation of Christy Vough, Science Teacher at the High School effective immediately
- N. Accept resignation of Kaitlyn Tesdal, 6th Grade Teacher at Hawthorne Elementary effective immediately
- O. Accept resignation from L. Carolina Tavarez, Spanish Teacher at Sweet Home High School effective immediately
- P. Approve hire of Caitlin Bowen, Kindergarten teacher at Oak Heights for the 2023-24 school year
- Q. Approve hire of Madelyn Hatch, 2nd Grade Teacher at Oak Heights for the 2023-24 school year
- R. Approve hire of Lindsay Janzer, PE Teacher at Hawthorne Elementary for the 2023-24 school year
- S. Approve hire of Jo Pierce, Learning Resource Center Teacher at the High School for the 2023-24 school year
- T. Approve hire of Breonna North, Language Arts Teacher at the High School for the 2023-2024 school year
- U. Approve hire of Kyra Wafford, Math teacher at the Jr. High school for the 2023-24 school year
- V. Approve out-of-state field trip from the Sweet Home High School Cheer going to the Great Wolf Lodge, Grand Mound, Washington July 17 - 20, 2023

***Motion No. 23-39: Board Member Jim Gourley made a motion to accept m,n,o,p,q,r,s,t,u,v of consent agenda. Board Member Mike Adams seconded the motion. The motion passed unanimously.***

***Motion No. 23-40: Board Member Dale Keene made a motion to pull A-L of consent agenda and place it in discussion. Board Member Mike Adams seconded the motion. The motion passed unanimously.***

**5. Public Comments: NONE**

**6. Student & Personnel Reports/Comments**

- A. Certified & Classified Representatives: None
  - B. Superintendent's Report:
    - 1. Enrollment - Superintendent Martin shared the attendance awards and enrollment
    - 2. Strategic Plan Progress - Superintendent Martin shared with new board members what our strategic plan is and how we report on it each month.
      - A. Pillar 1 - OUTSTANDING ACHIEVEMENT - School reports out on what they are doing.
      - B. Pillar 2 - THRIVING CITIZEN -Community involvement
      - C. Pillar 3 - THRIVING COMMUNITY
      - D. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE - Josh Darwood reports on safety updates each month
- Superintendent Martin also shared information on the Orange Frog and explained what it is and how we are applying it in the district

**8. Information/Discussion**

- A. Budget Update- Kevin Strong, Business Manager was not present, Terry Marin read through the financial report that Kevin Strong prepared
- B. Board Policies- Second read
  - AC-AR – Discrimination Complaint Procedure
  - EHB – Cybersecurity
  - EHB-AR – Cybersecurity
  - GCBDF/GDBDF – Paid Family Medical Leave Insurance
  - ICB – Religious and Cultural Holidays
  - IGBHD – Program Exemptions
  - JFCF-AR – Harassment, Intimidation, Bullying, Cyberbullying, or Teen Dating Violence Reporting Procedures
  - JGE – Expulsion
  - KL – Public Complaints
  - KL-AR(1) – Public Complaint Procedure

**Motion No. 23-41: Board Member Mike Adams made a motion to move to next month as a second reading. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

- C. Approved minutes from the June 12, 2023 School Board Meeting

**Motion No. 23-42: Board Member Jim Gourley made a motion to move the approval of minutes to action items. Board Member Mike Adams seconded the motion. The motion passed unanimously.**

- D. Designate the Local Government Investment Pool and Key Bank as depositories for the District for 2023-2024 ORS 328.441 DG

**Motion No. 23-43: Board Member Jim Gourley made a motion to move to action item. Board Member Mike Adams seconded the motion. The motion passed unanimously.**

- E. Designate Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2023-2024 ORS 332-515

**Motion No. 23-44: Board Member Jim Gourlye made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

- F. Designate Pauly Rogers as auditors of record for 2023-2024

**Motion No. 23-45: Board Member Jim Gourley made a motion to move to action item. Board Member Mike Adams seconded the motion. The motion passed unanimously.**

- G. Designate The Hungerford Law Firm as attorney of record for 2023-2024 DJCA

**Motion No. 23-46: Board Member Mary Massey made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

- H. Authorize cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2023-2024

**Motion No. 23-47: Board Member Jim Gourley made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

I. Designate the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2023-2024 ORS 328.441, 328.445, ORS 294.33

**Motion No. 23-48: Board Member Mike Adams made a motion to move to action item. Board Member Mary Massey seconded the motion. The motion passed unanimously.**

J. Designate Superintendent as the signature authority on all state and federal grants for 2023-2024 ORS 332.525

**Motion No. 23-49: Board Member Mike Adams made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

K. Designate Brown & Brown as our Insurance Agent of Record for 2023- 2024

**Motion No. 23-50: Board Member Dale Keene made a motion to move to action item. Board Member Jenna Northern seconded the motion. The motion passed unanimously.**

L. Authorize Business Manager & Superintendent to handle District funds for the 2023-2024 fiscal year

**Motion No. 23:51: Board Member Dale Keene made a motion to move to action item. Board Member Mike Adams seconded the motion. The motion passed unanimously.**

M. Authorize Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060

**Motion No. 23-52: Board Member Mike Adams made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

N. Approve to extend the award for Food Products and Non-Food Supplies to Sysco for the 2023-2024 school year

**Motion No. 23-53: Board Member Jim Gourley made a motion to move to action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.**

## **9. Action Items:**

A. Designate the day, time and location for the official school board meetings for the 2023-2024 school year ORS-322-045BD/BDA

**Motion No. 23-54: Board Member Dale Keene moved to approve regular monthly board meetings at the district office in the community room on the second Monday of each Month at 6:30 pm for 2023-2024. Board Member Jenna Northern seconded the motion. The motion passed unanimously.**

B. Resolution #01-2324 - Extend the swimming pool operating levy for five years with an unchanged \$0.30 per \$1,000 assessed value rate

**Motion No. 23-55: Board Member Jenna Northern moved to approve extending the swimming pool operating levy for five years with an unchanged \$0.30 per \$1,000 assessed value rate. Board Member Mary Massey seconded the motion. The motion passed unanimously.**

C. Authorize district staff to negotiate a contract with ZCS Engineering to provide engineering and project management services for the Oak Heights Elementary School seismic retrofit project.

***Motion No. 23-56: Board Member Jim Gourley, moved to Authorize district staff to negotiate a contract with ZCS Engineering to provide engineering and project management services for the Oak Heights Elementary School seismic retrofit project. Board Member Jenna Northern seconded the motion. The motion passed unanimously.***

D. Approved minutes from the June 12, 2023 School Board Meeting

***Motion No. 23-57: Board Member Jim Gourley, moved to Approve minutes from June 12, 2023. Board Member Mike Adams seconded the motion. The motion passed unanimously.***

E. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2023-2024 ORS 328.441 DG

F. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2023-2024 ORS 332-515

G. Designated Pauly Rogers as auditors of record for 2023-2024

H. Designated The Hungerford Law Firm as attorney of record for 2023-2024 DJCA

I. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2023-2024 I

J. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2023-2024 ORS 328.441, 328.445, ORS 294.33

K. Designated Superintendent as the signature authority on all state and federal grants for 2023-2024 ORS 332.525

L. Designated Brown & Brown as our Insurance Agent of Record for 2023- 2024

M. Authorized Business Manager & Superintendent to handle District funds for the 2023-2024 fiscal year

N. Authorized Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060

O. Approved to extend the award for Food Products and Non-Food Supplies to Sysco for the 2023-2024 school year

***Motion No. 23-58: Board Member Mary Massey, moved to approve Items E-O from the action items. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

**10. Board Comments: Mary Massey thank the board for walking through the process and the public for electing her to the board**

**11. Late Items – No late items**

**12. Future Agenda Items**

A. Next Board Officers Meeting TBD at 3:30 p.m. Superintendent's Office

B. Next Board Meeting August 14, 2023 at 6:30 p.m. in DO Boardroom

C. 2023 Summer Board Conference - August 11, 2023 - August 13, 2023 at the Salem Convention Center

D. Inservice - August 28, 2023 - more details to come

### **13. Adjournment**

The meeting adjourned at 7:58 p.m.

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*Signature, Board Chairman*

Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)