

Sweet Home School District
PARENTAL REQUEST FOR THE ADMINISTRATION OF
MEDICATION BY SCHOOL PERSONNEL

In compliance with ORS 326.051, OAR 581-021-0037 and Sweet Home School District Policy JHCD, parents may request that school personnel administer prescription and nonprescription medication to their student. Requests for designated school staff to administer medication to students may be approved by the district when the following criteria are met:

1. Prescribed medication must be in the appropriately labeled prescription container. The label must include: [a] the name of the student [b] name of the medication [c] name of the prescribing physician [d] route of administration [e] dosage [f] frequency of administration [g] special instructions, if any. This signed parental request form must accompany the medication.
2. Nonprescription medication must be in the ORIGINAL container accompanied by this written parental request form which includes the following information: [a] the name of the student [b] name of the medication [c] route of administration [d] dosage which must be in compliance with product labeling [e] frequency of administration [f] special instructions, if any.
3. ***Medication must be brought to school and returned from school by the parent or designated adult upon written or verbal parental consent.***
4. Medication that is not picked up by the end of the school year will be disposed of by school personnel in accordance with school policy.

Prescription _____

NON prescription _____

I am requesting school personnel to administer the following medication to my...

Student: _____

Name of Medication: _____

Dosage: _____ Route: _____

Frequency of Administration: _____ at: _____ o'clock.

Date of Initial Dose: _____

Length of Time Expected To Be Needed: _____

Valid Expiration Date (must not be expired): _____

Special Instructions: _____

Parent Signature: _____ Date: _____

