



SCHOOL BOARD MEETING AGENDA o view live board meeting please visit the Sweet Home District website:
sweethome.k12.or.us and click YouTube link

District Office Conference Room

January 9, 2023, 6:30 p.m.

- | | | |
|--|----------------------------|-----------------|
| 1. Call the meeting to order/pledge | M. Reynolds | Action |
| 2. ESPY Awards | | |
| 3. Agenda approval/changes | M. Reynolds | Action |
| 4. Public Comments | | Information |
| 5. Student & Personnel Reports/Comments | Presidents | |
| A. Certified & Classified Representatives | HS Student Leadership Team | |
| B. Student Report | | |
| C. Superintendent's Report | T. Martin | Information |
| 1. Enrollment | | |
| 2. Attendance | | |
| 3. School Board Recognition | | |
| 4. Strategic Plan Progress | | |
| a. Pillar 1 - OUTSTANDING ACHIEVEMENT | | |
| b. Pillar 2 - THRIVING CITIZEN | | |
| c. Pillar 3 - THRIVING COMMUNITY | | |
| d. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE | | |
| 6. Consent Agenda | M. Reynolds | ALL Action |
| A. Approve minutes from the December 12, 2022 School Board Meeting | | |
| 7. Information/Discussion | | ALL Information |
| A. Budget Update | K. Strong | |
| B. Maintenance Update | J. Darwood | |
| C. Policy Update - 2nd Reading | | |
| KBG- Public Conduct on District Property | | |
| KG-AR - Application and Fees for Use of District Facilities | | |
| D. Board Policies - 1st Reading | | |
| KA/KAA School-Community Relations Goals and Objectives | | |
| KAB Parental Rights | | |
| KAB-AR Parental Rights | | |
| KB Public Information Program | | |
| KBA Public Records Request | | |
| KBA-AR(2) Public Records Request Form | | |
| KBA-AR Public Records Request | | |
| KBA-AR(1) Public Records Request | | |
| KBCA News Releases | | |
| KBCAA Announcements | | |
| KBCB Press Conferences and Interviews | | |
| KBCE Sports and Special Events News Coverage | | |
| KC Community Involvement in Decision Making | | |
| KG Community Use of District Facilities | | |
| KG Community Use of District Facilities | | |
| KGA Public Sales on District Property | | |
| KGB Public Conduct on District Property | | |
| KGB Public Conduct on District Property | | |
| KGD Use of District Facilities During Disasters | | |
| KGE Care of District Properties | | |
| KH Public Gifts and Donations | | |

KI Public Solicitation in District Facilities
 KI/KJ Commercial Advertising/Merchandise Sales
 KJ Commercial Advertising
 KJA Materials Distribution
 KJB Signs and Banners
 KK Loitering — Trespass
 KK Visitors to District Facilities
 KL Public Complaints
 KL-AR(1) Public Complaint Procedure
 KL-AR(2) Public Complaint Form
 KLD Public Complaints about District Personnel
 KLD -AR Public Complaints about District Personnel
 KN Relations with Law Enforcement Agencies
 KN-AR Relations with Law Enforcement Agencies
 LBE Public Charter Schools
 LBEA Resident Student Denial for Virtual Public Charter School Attendance
 LGA Compliance with Standards
 LGA-AR Complaint Procedure

8. Action Items

M. Reynolds

Action

A. Board Policies- 3rd Reading

JAA -Student Policy Objectives
 JBAA - Section 504 – Students
 JE - Attendance
 JEA - Compulsory Attendance
 JEA-AR - Compulsory Attendance Notices and Citations
 JEBA - Early Entrance**
 JEBA-AR(1) - Early Entrance into Kindergarten
 JEBA-AR(2) - Request for Early Entry
 JEBA-AR(3) - Consent for Evaluation
 JEC - School Admissions
 JEC-AR - School Admissions
 JECA - Admission of Resident Students
 JECAA - Admission of Part-Time Private School Students
 JECB - Admission of Nonresident Students
 JECB-AR(1) - Admission of Nonresident Students
 JECB-AR(2) - Mutual Agreement - “Resident Pupil”***
 JECB-AR(3) - Request for Nonresident Student Admission – Interdistrict Transfer
 JECB-AR(4) - Application for Nonresident Student Admission – Tuition Students
 JECB-AR(5) - Request for Interdistrict Transfer Out of Resident District
 JECB-AR Inter-district Transfers
 JECBA - Exchange Students
 JECBA - Admission of Exchange Students
 JECBA-AR - Admission of Exchange Students
 JECBB - Intradistrict Transfer Students
 JECBB-AR - Intradistrict Transfer Procedures
 JECBD - Homeless Students**
 JECBD-AR(1) - Homeless Students
 JECC - Assignment of Students to Schools
 JECCA - Assignment of Students to Schools
 JECCA-AR - Assignment of Students to Schools
 JECD - Assignment of Students to Classes**
 JECDA - Transcript Evaluation
 JECDA-AR -Transcript Evaluation Procedures
 JECE - Student Withdrawal from School
 JED - Student Absences and Excuses**
 JEDA - Truancy
 JEDB - Students Leaving School Prior to Dismissal**
 JEFB - Release Time for Religious Instruction**
 JEFA - Closed Campus**
 JF/JFA - Student Rights and Responsibilities**
 JFA - Student/Parent Handbooks
 JFBA - Student Government
 JFC - Student Conduct

JFC-AR - Duties of Students
 JFCA - Student Dress Code**
 JFCA-AR - Dress and Grooming
 JFCB – Care of District Property by Student**
 JFCC - Student Conduct on Buses
 JFCE - Secret Societies
 JFCEA - Gang Activity
 JFCEB - Personal Electronic Devices and Social Media**
 JFCEB-AR - Personal Electronic Devices and Social Media
 JFCF-AR - Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, or Teen Dating Violence Reporting Procedures – Student

B. Policy updates affecting sections already adopted in policy rewrite - 3rd Reading

BBBA - Board Member Qualifications
 BCF - Advisory Committees to the Board
 CB - Superintendent
 CBC - Superintendent’s Contract
 CPA - Layoff and Recall for Administrators
 CPA-AR - Layoff and Recall for Administrators
 DBEA - Budget Committee
 EFA - Local Wellness Program
 EFA-AR - Local Wellness Program
 EH - Records and Data Management
 GCAA - Standards for Competent and Ethical Performance of Oregon Educators
 GCBDB/GDBDB - Early Return to Work
 GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting
 GCQB - Research
 GDA - Instructional Assistants

9. Board Comments

Information

10. Late Items

11. Future Agenda Items

M. Reynolds ALL Information

- A. Next Board Officers Meeting TUESDAY, February 7, 2023 at 3:30 p.m. Superintendent’s Office
- B. Next Board Meeting February 13, 2023 at 6:30 p.m. in DO Boardroom

12. Adjournment

M. Reynolds Action

**SWEET HOME SCHOOL DISTRICT ENROLLMENT
AS OF 12/30/2022**

														Last Month				
	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	12/30/22	11/30/22	12/30/21	12/30/20	12/30/19
FO	47	52	41	45	46	51	53							335	339	323	299	326
HW	53	46	35	51	28	47	46							306	307	283	286	362
HO	24	20	19	29	22	30	26							170	170	149	134	148
OH	38	50	39	50	51	47	49							324	324	307	235	274
CH	17	21	18	22	21	20	16							135	135	129	134	141
JH								200	178					378	378	351	332	361
HS										193	174	181	135	683	682	694	675	686
TOTAL	179	189	152	197	168	195	190	200	178	193	174	181	135	2331	2335	2236	2095	2298
Grade	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>					

Board Chairman Mike Reynolds called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on December 12, 2022.

Board Members in Attendance

Mike Reynolds, Debra Brown, Mike Adams, Dale Keene, Jason Redick, Kevin Hill, Sara Hoffman, Jim Gourley Absent: Jason Van Eck

Staff Members in Attendance

Superintendent: Terry Martin; Administrators: Kevin Strong, Barbi Riggs, Luke Augsburger, Josh Dargis, Todd Barrett, Mark Looney, Ralph Brown, Aaron Huff, Darel Bidwell (online), Josh Darwood; Certified: Steve Thorpe, Julie Harvey, Tiffany Irwin; Classified: Michelle Bidwell (online); Student Representative: none; Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era, Parents and Grandparents of the ESPY Winners, Rachel Vandervort (Public Comment), Tonya Everest, Superintendent LBL ESD, Jean Wouten, LBL ESD Board Member

1. **Call the meeting to order/pledge**
2. **ESPY Awards were presented to this month's ESPY winners.**
3. **Agenda Approval/Changes**
Chairman Reynolds called for changes and/or approval of the agenda

Motion No. 22-65: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Mike Adams

4. **Public Comments:** Rachel Vandervort- Alcohol Drug Policy Changes

5. Student & Personnel Reports/Comments

- A. Certified & Classified Representatives: Steve Thorpe spoke with teachers and administrators about what is happening at the schools and what they are doing to make sure the holiday season is positive for students. He reported on the fun and uplifting events that are happening throughout the district. Kids need to be celebrated right now with the holidays. Expressed appreciation with the negotiation process, it has been amazing.
- B. Student Report- No Student Representative but Ralph Brown shared about the Thanksgiving baskets and shopping for Christmas Tree program at the fire station.
- C. ESD Visit - Tonja Everest: shared Core Services; Special Education, Technology Support, School Improvement, Administrative & Support. Talked about Agency Funding Sources; State Funding, major grants, fee-for-service.
- D. Superintendent Report
 1. Enrollment- Down 6 from the beginning of the year but still ahead of pre pandemic numbers
 2. Attendance - November attendance CHAMPION is the High School, with an average attendance rate of 86.52%% Way to go High School!
 3. Physical Restraint & Seclusion Annual Report by Thad Holub
 4. Strategic Plan Progress - Superintendent reported on all pillars
ELA Adoption Update - Barbi Rigg; Finalized ELA curriculum adoption. Jr. High: Amplify, High School, Houghton Mifflin Harcourt. The district is in the process of working with both publishers to complete the order. We are currently adopting ELA 7-12 and Math K12 this year. This year was to be K-6 ELA adoption but our last adoption was done early in 2018.

Because of this we need to ask for a postponement to remain compliant. We will continue to use Journeys as our K-6 curriculum this year and adopt a new ELA K-6 during the 2023-24 school year.

6A

Pillar 1 - OUTSTANDING ACHIEVEMENT—iReady report out by building principals; Josh Dargis- Elementary Representative, Mark Looney- Jr. High, Ralph Brown- High School

Pillar 2 - THRIVING CITIZEN—Building report outs

Pillar 3 - THRIVING COMMUNITY—Long range plan

Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE—long range radios that will be used in emergency situations.

6. Consent Agenda

- A. Approved minutes from the November 14, 2022 School Board Meeting
- B. Approved resignation from Jennifer Gilbert, Special Ed Teacher at the High School effective November 14, 2022

Motion No. 22-66: Board Member Jim Gourley, moved to approve the consent agenda as presented. Board Member Dale Keene seconded the motion. The motion passed unanimously.

7. Information/Discussion

- A. Budget Update/Policy Change, Enrollment Projection - Report given by Kevin Strong- Many school districts throughout the United States are declining in size due to lower birth rates and immigration rates according to a November 2022 Education Week report. Sweet Home, however, is growing. Sweet Home's elementary school enrollment is at its highest level this century and the junior high school enrollment is at its highest level since 2006. Over the next few years, Sweet Home High School is expected to see about a ten percent increase in enrollment as students in lower grades move on to high school.
- B. Maintenance Update: Josh Darwood presented a maintenance video on updates: High School Fence, Auditorium Stage Curtains, Oak Heights New Play Structures.
- C. Board Policies 2nd Reading
 - JAA -Student Policy Objectives
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 GCQB - Research
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E. Policy Update - 1st Reading

KGB- Public Conduct on District Property
 KG-AR - Application and Fees for Use of District Facilities

8. Action Items

M. Reynolds Action

A. Approve 2023-2024 Budget Calendar:

Motion No. 22-67: Board Member Jim Gourley, moved to approve the 2023-2024 Budget Calendar as presented. Board Member Debora Brown seconded the motion. The motion passed unanimously.

B. Approve ESSER Funds for Oak Heights Playground Project \$60,000

Motion No. 22-68: Board Member Kevin Hill moved to approve the ESSER Funds for Oak Heights Playground Project. Board Member Mike Adams seconded the motion. The motion passed unanimously.

C. Approve K-6 ELA Adoption Postponement

Motion No. 22-69: Board Member Dale Keene, moved to approve the K-6 ELA Adoption Postponement. Board Member Jim Gourley seconded the motion. The motion passed unanimously

D. Approve ESSER Funds to Expand Safety Communications \$100,000

Motion No. 22-70: Board Member Dale Keene, moved to approve ESSER Funds to Expand Safety Communications. Board Member Jim Gourley seconded the motion. The motion passed unanimously

E. Approve to Extend Current Strategic Plan for Two Years

Motion No. 22-71: Board Member Jim Gourley, moved to Extend Current Strategic Plan for Two Years. Board Member Kevin Hill seconded the motion. The motion passed unanimously

F. Approve ESSER Funds for Hawthorne Elementary Classroom Acoustics and Lighting Improvements \$230,000

Motion No. 22-72: Board Member Kevin Hill, moved to Approve ESSER Funds for Hawthorne Elementary Classroom Acoustics and Lighting Improvements. Board Member Mike Adams seconded the motion. The motion passed unanimously

G. Approve ESSER Funds for Holley Elementary Classroom Acoustics and Lighting Improvements \$75,000

Motion No. 22-73: Board Member Dale Keene, moved to Approve ESSER Funds for Holley Elementary Classroom Acoustics and Lighting Improvements. Board Member Kevin Hill seconded the motion. The motion passed unanimously

H. Approve ESSER Funds for High School Intercom System Replacement \$130,000

Motion No. 22-74: Board Member Dale Keene, moved to Approve ESSER Funds for High School Intercom System Replacement. Board Member Jim Gourley seconded the motion. The motion passed unanimously

I Approve ESSER Funds for High School Fencing and Gates \$60,000

Motion No. 22-75: Board Member Jason Redick, moved to Approve ESSER Funds for High School Fencing and Gates pending final design. Board Member Dale Keene seconded the motion. The motion passed unanimously

J. Approve RESOLUTION 01-2223: Approve to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee

NO MOTION WAS PRESENTED

K. Approve OSBA ELECTION: Vote for OSBA Board of Directors Position 10; Miriam Cummins or Jason Curtie

Motion No. 22-76: Board Member Jason Redick, moved to vote for Jason Curtis for OSBA Board of Directors Position 10. Board Member Dale Keene seconded the motion. The motion passed unanimously **6A**

9. Board Comments: Jim Gourley said that some of the homeless huts will be completed by December 15, 2022 for people to see.

10. Late Items

11. Future Agenda Items M. Reynolds ALL Information

A. Next Board Officers Meeting TUESDAY, January 3rd, 2023 at 3:30 p.m. Superintendent's Office

B. Next Board Meeting January 9th, 2023 at 6:30 p.m. in DO Boardroom

12. Adjournment

The meeting adjourned at 8:17 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary

(This meeting was also recorded and saved supt/board/audio)

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE
12/31/2022

Function	Budget	Actual	% of Budget
1000 Instruction	15,018,420	5,054,147	33.7%
2000 Support	11,815,799	5,147,595	43.6%
3000 Community	356,711	158,834	44.5%
5200 Transfers	1,257,500	0	0.0%
	28,448,430	10,360,576	36.4%

OBJECT	DESCRIPTION	2022-23		YTD	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
		Adopted Budget	YTD as of 12/31/21			
0111/0123	Licensed Salaries	6,774,423	2,101,533	2,117,180	15,647	31.3%
0112/0124	Classified Salaries	4,471,967	1,561,031	1,952,965	391,934	43.7%
0113/0114	Administrators/Managers	1,748,364	829,560	832,502	2,942	47.6%
0121	Substitutes - Licensed	241,000	48,491	81,950	33,459	34.0%
0122	Substitutes - Classified	421,000	127,320	128,318	998	30.5%
0132	Overtime	32,000	16,690	17,927	1,237	56.0%
0134/0135	Extra Duty	373,980	151,614	153,400	1,786	41.0%
0210	Public Employees Retirement Sys.	1,602,266	471,415	481,934	10,519	30.1%
0213	PERS Debt Service	1,810,257	587,454	669,017	81,563	37.0%
0220	Social Security	1,075,800	355,983	388,652	32,669	36.1%
0231	Worker's Compensation	130,326	47,149	51,984	4,835	39.9%
0232	Unemployment Compensation	42,023	9,272	10,107	835	24.1%
0240	Contractual Employee Benefits	3,053,000	875,511	905,689	30,178	29.7%
0241	Tuition Reimbursement - Admin.	10,000	0	550	550	5.5%
0242	Tuition Reimbursement - Certified	20,000	11,329	0	(11,329)	0.0%
0243	Conference/Wrkshp Reimb. - Cert.	10,000	0	0	0	0.0%
0244	Conference/Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	32,750	5,380	10,780	5,400	32.9%
0249	Personal Choice Enroll Fee	2,000	810	810	0	40.5%
0312/0319	Instructional Services	45,000	1,650	0	(1,650)	0.0%
0321	Cleaning Services	15,000	5,649	5,828	179	38.9%
0322	Repairs and Maintenance Services	54,760	21,202	20,314	(888)	37.1%
0324	Rentals	8,000	360	0	(360)	0.0%
0325	Electricity	378,000	126,779	132,985	6,206	35.2%
0326	Fuel (Heating)	226,000	35,987	49,341	13,354	21.8%
0327	Water and Sewage	244,000	117,653	105,015	(12,638)	43.0%
0328	Garbage	90,500	28,191	27,784	(407)	30.7%
033X	Other Transportation	77,850	5,160	14,860	9,700	19.1%
0340	Travel	38,555	20,693	22,649	1,956	58.7%
0351/9	Telephone/Data Communications	147,800	89,761	78,515	(11,246)	53.1%
0353	Postage	25,000	5,409	7,255	1,846	29.0%
0354	Advertising/Public Notices	3,500	2,455	2,185	(270)	62.4%
0355	Printing and Binding	42,475	558	1,095	537	2.6%
0360	Charter School Payments	1,300,000	567,344	611,302	43,958	47.0%
0374	Other Tuition	35,000	7,831	0	(7,831)	0.0%
0381	Audit Services	27,000	3,600	3,400	(200)	12.6%
0382	Legal Services	30,000	2,817	4,438	1,621	14.8%
0384	Negotiation Services	8,000	0	0	0	0.0%
0388	Election Services	5,000	0	0	0	0.0%
0389	Other Non-instructional Prof/Tech	590,500	298,791	361,167	62,376	61.2%
0410	Supplies and Materials (incl. bus fuel)	374,600	181,181	148,210	(32,971)	39.6%
0412/413	Supplies Tires & Vehicle Parts	85,000	12,210	20,328	8,118	23.9%
0414	Supplies Custodial	133,000	51,191	66,052	14,861	49.7%
0415	Supplies Maintenance	372,800	166,703	206,588	39,885	55.4%
0416	Supplies Grounds	26,000	12,393	20,009	7,616	77.0%
0417	Supplies Maintenance Vehicles	8,000	3,683	5,645	1,962	70.6%
0420	Textbooks	1,970	1,637	0	(1,637)	0.0%
0430	Library Books	14,730	7,351	756	(6,595)	5.1%
0440	Periodicals	3,305	1,156	2,043	887	61.8%
0460	Non-consumable Items	272,163	89,774	68,454	(21,320)	25.2%
0470	Computer Software	49,391	33,899	40,765	6,866	82.5%
0480	Computer Hardware	100,295	76,201	81,671	5,470	81.4%
052x/054x	Equipment Acquisition	60,000	10,200	0	(10,200)	0.0%
0640	Dues and Fees	71,080	63,388	57,757	(5,631)	81.3%
0651/5	Liability Insurance & Settlements	115,000	82,036	111,887	29,851	97.3%
0653	Property Insurance Premiums	258,000	251,282	278,513	27,231	108.0%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maintenance	900,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	250,000	0	0	0	0.0%
		28,448,430	9,586,717	10,360,576	773,859	36.4%

7A