

## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Mike Reynolds called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on August 8, 2022.

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### **Board Members in Attendance**

Mike Reynolds, Sara Hoffman, Jim Gourley, Debra Brown, Jason Redick, Mike Adams, Dale Keene, Kevin Hill: Absent: Jason Van Eck

### **Staff Members in Attendance**

Superintendent: Terry Martin; Administrators: Kevin Strong, Barbi Riggs, Thad Holub, Debbie Philips, Luke Augsburger, Todd Barrett, Josh Dargis, Mark Looney, Amanda GaVette, Ralph Brown, Nate Tyler, Aaron Huff, Darel Bidwell Certified: none; Classified: Michelle Bidwell, Lisa Gourley, Nancy Brocard, Sebastian Allison ; Board Recording Secretary: Julie Emmert

**Other Attendance:** Benny, New Era, Linda Cartright, Manuel Grajeda, Grajeda

### **1. Call the meeting to order/pledge**

### **2. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

***Motion No. 22-41: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously***

### **3. Public Comments: NONE**

### **4. Student & Personnel Reports/Comments**

A. Certified & Classified Representatives: None

B. Superintendent's Report:

1. Directors and Administrators return - Inservice for admin will be this Wednesday and Thursday
2. New Teacher Orientation Aug 22 (lunch at 11:30)
3. District Wide Inservice Aug 29 (breakfast-please join in!) Orange Frog Keynote speaker will be here to speak to all staff
4. My Beliefs/priorities/strategic plan
5. 100 day plan
6. Agenda for August trainings- Shared the 2022 Inservice plan
7. Technology Update - Sebastian Allison and Nancy Brocard gave a report on technology equity, infrastructure improvement, chromeBooks, All projectors will be in classrooms at the beginning of school.

### **5. Consent Agenda**

- A. Approved minutes from the July 11, 2022 School Board Meeting
- B. Declared as Surplus Weight Room Equipment from the Sweet Home High School
- C. Approved hire of Lady Carolina Tavaréz, Spanish Teacher at the Sweet Home High School for the 2022-2023 school year
- D. Approved hire of Joselyn Lawrence, Mental Health Counselor at the Sweet Home High School for the 2022-2023 school year
- E. Accepted resignation from Brandi McMahan, Special Education Teacher at Foster Elementary effective immediately

- F. Approved hire of Robyn Lindsey, Special Ed BLS Teacher at the Sweet Home High School for the 2022-2023 school year
- G. Approved Temporary hire of Taylour Stanley-Valdez, Language Arts teacher at the Sweet Home High school for the 2022-2023 school year
- H. Approved Temporary hire of Melissa McDonald, PE Teacher at Hawthorne Elementary for the 2022-2023 school year
- I. Approved hire of Pamela McCoy, 1st Grade Teacher at Oak Heights for the 2022-2023 school year

***Motion No. 22-42: Board Member Dale Keene, moved to approve the revised consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

## **6. Information/Discussion**

- A. Budget Update- Kevin Strong gave a brief budget update
- B. Board Policies- Second Read
  - GA Personnel Policies Goals
  - GAA Personnel: Definitions
  - GAB Job Descriptions
  - GB General Personnel Policies
  - GBA Equal Employment Opportunity
  - GBA-AR Veterans' Preference
  - GBB Staff Involvement in Decision Making
  - GBC Staff Ethics
  - GBC-AR Staff Ethics
  - GBCA Staff Religious Dress
  - GBCA-AR Staff Religious Dress
  - GBCB Staff Conduct
  - GBCB-AR Staff Conduct
  - GBCBA Alcohol/Controlled Substance Use
  - GBCBB Employee Assistance
  - GBD Board-Staff Communications
  - GBDA Expression of Milk in the Workplace
  - GBE Staff Health and Safety
  - GBEA Workplace Harassment
  - GBEA-AR Workplace Harassment Reporting and Procedure
  - Staff Protection GBEEA
  - GBEB Communicable Diseases – Staff
  - GBEB-AR Communicable Diseases – Staff
  - GBEBA Staff - HIV, AIDS, and HBV
  - GBEC Drug-Free Workplace
  - GBEC Drug-Free Workplace
  - GBED Medical Examinations and Drug Testing
  - GBEDA Drug and Alcohol Testing - Transportation Personnel
  - GBEDA-AR Drug and Alcohol Testing - Transportation Personnel
  - GBF Staff Participation in Community Activities
  - GBG Staff Participation in Political Activities
  - GBH/JECAC Staff/Student/Parent Relations
  - GBHB Student Management
  - GBI Gifts and Solicitations
  - GBI-AR Internet-Based, Crowd Funding Solicitation
  - GBJ Weapons in Schools - Staff
  - GBK/JFCG/KGC Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems - Questioned if LBCC would follow the same rules on our school grounds
  - GBL Personnel Records
  - GBLA Disclosure of Information
  - GBMA Staff Complaints GBM Whistleblower
  - GBN/JBA Sexual Harassment
  - GBN/JBA-AR(1) Sexual Harassment Complaint Procedure
  - GBN/JBA-AR(2) Federal Law (Title IX) Sexual Harassment Complaint Procedure
  - GBNA Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying - Staff
  - GBNA-AR Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Procedures - Staff

GBNA/JFCF Cyberbullying  
GBNAA/JHFF Suspected Sexual Conduct with Students and Reporting Requirements  
GBNAB/JHFE Suspected Abuse of a Child Reporting Requirements  
GBNAB/JHFEAR(1) Reporting of Suspected Abuse of a Child  
GBNAB/JHFEAR(2) Abuse of a Child Investigations Conducted on District Premises  
GC Licensed Staff Positions  
GCA License Requirements  
GCAA Standards for Competent and Ethical Performance of Oregon Educators  
GCAB Personal Electronic Devices and Social Media – Staff  
GCB Licensed Staff Contracts and Compensation Plans  
GCBA/GDBA Initial Placement on Salary Schedule  
GCBAC/GDBAC Death of an Employee  
GCBCA/GDBCA Continuation Coverage Health Benefits  
GCBBD/GDBD Personal Illness and Injury Leave  
GCBDA/GDBDA Family Medical Leave  
GCBDA/GDBDAAR(1) Federal Family Leave /State Family Medical Leave  
GCBDA/GDBDAAR(2) Request for Family and Medical Leave  
GCBDA/GDBDAAR(3)(A) Certification of Health Care Provider  
GCBDA/GDBDAAR(3)(B) Certification of Health Care Provider  
GCBDA/GDBDAAR(3)(C) Military Family Leave  
GCBDA/GDBDAAR(3)(D) Military Family Leave  
GCBDA/GDBDAAR(4) FMLA/OFLA Eligibility Notice to Employee  
GCBDA/GDBDAAR(5) FMLA/OFLA Sample Designation Letter to Employee FMLA/OFLA  
GCBDA/GDBDAAR(6) - Designation Notice  
GCBDA/GDBDAAR(7) Fitness-for-Duty Certification  
GCBDA/ GDBDA COVID-19 Related Leave  
GCBDA/ GDBDA-AR(1) COVID-19 Related Leave  
GCBDA/ GDBDA-AR(2) COVID-19 Related Leave 67  
GCBDB/GDBDB Early Return to Work  
GCBDB/GDBDBAR Early Return to Work  
GCBDC/GDBDC Domestic Violence, Harassment, Sexual Assault, or Stalking Leave  
GCBDC/GDBDCAR Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave  
GCBDD/GDBDD Sick Time  
GCBDE/GDBDE Military Leave of Absence  
GCBF Break in Service  
GCC/GDC Staff Recruiting  
GCD Hiring of Licensed Staff  
GCDA/GDDA Criminal Records Checks and Fingerprinting  
GCDA/GDDA Criminal Records Checks and Fingerprinting  
GCEA Substitute Teacher Salaries  
GCEC/GDEC Job Sharing  
GCEC/GDEC-AR Licensed Staff/Classified Staff Job Share  
GCL Assignments and Transfers GCI/GDI Staff Development - Licensed  
GCL-AR(1) Staff Development GCL/GDL Staff Development - Licensed  
GCL-AR(2) Professional Development Plan.  
GCMA Teacher Grade Books and Lesson Plans  
GCN/GDN Evaluation of Staff  
GCPA Layoff - Licensed Staff  
GCPA-AR Layoff/Recall - Licensed Staff  
GCPB/GDPB Resignation of Staff  
GCPD/GDPC Retirement of Staff  
GCPD Suspension and Dismissal of Licensed Personnel  
GCPD Discipline and Dismissal of Licensed Staff  
GCPD-AR Discipline and Dismissal of Licensed Staff  
GCQA/GDQA Nonschool Employment  
GCQAB Private Tutoring for Pay  
GCQB Research  
GCQBA Copyrights and Patents  
GCQC Exchange Teaching  
GD Classified Staff Positions  
GDA Instructional Assistants  
GDC Recruitment of Classified Staff

GDCA Posting of Vacancies  
GDEA Substitute Classified Salaries  
GDIA Notice of Employment  
GDPD Suspension and Dismissal of Classified Personnel

### C. Board Policies 1st Read

GC Licensed Staff Positions  
GCA License Requirements  
GCAA Standards for Competent and Ethical Performance of Oregon Educators  
GCAB Personal Electronic Devices and Social Media – Staff  
GCB Licensed Staff Contracts and Compensation Plans  
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GCBF Break in Service  
GCC/GDC Staff Recruiting  
GCD Hiring of Licensed Staff  
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GCQAB Private Tutoring for Pay  
GCQB Research  
GCQBA Copyrights and Patents  
GCQC Exchange Teaching  
GD Classified Staff Positions  
GDA Instructional Assistants  
GDC Recruitment of Classified Staff  
GDCA Posting of Vacancies  
GDEA Substitute Classified Salaries  
GDIA Notice of Employment  
GDPD Suspension and Dismissal of Classified Personnel

**7. Action Items:**

- A. Approve request for ESSER funds to update HVAC Units and Controls District-Wide and to Complete Design Development Work at Oak Heights Elementary School

***Motion No. 22-43: Board Member Dale Keene, moved to approve the request for ESSER funds to update HVAC Units and Controls District-Wide and to complete Design Development Work at Oak Heights Elementary School. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

**8. Board Comments:**

**9. Late Items** – No late items

**10. Future Agenda Items**

- A. New Teacher Luncheon - 11:30 at the High School
- B. Inservice - August 29, 2022 - more details to come
- A. Next Board Officers Meeting TUESDAY, September 6, 2022 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting September 12, 2022 at 6:30 p.m. in DO Boardroom

**12. Adjournment**

The meeting adjourned at 7:06 p.m.

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*Signature, Board Chairman*

Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)