

Sweet Home, Oregon

SCHOOL BOARD MEETING AGENDA*To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link*District Office Conference RoomJuly 11, 2022, 6:30 p.m.

- | | | |
|---|------------|-------------|
| 1. Call the meeting to order/pledge | J. Redick | Action |
| 2. A. Elect Board Officers for 2022-2023 ORS 322.040 BC/BCA | J. Redick | Action |
| Board Chair: _____ | | |
| Vice-Chair: _____ | | |
| Secretary: _____ | | |
| 3. Agenda approval/changes | Chairman | Action |
| 4. Public Comments
Information | | |
| 5. Student & Personnel Reports/Comments | | |
| A. Certified & Classified Representatives | Presidents | |
| B. Superintendent's Report | T. Martin | Information |
| 1. Personnel | | |
| 2. Superintendent goals | | |
| 3. Jamboree prep | | |
| 4. Summer work | | |
| 6. Consent Agenda | Chairman | ALL Action |
| A. Approve minutes from the June 13, 2022 School Board Meeting | | |
| B. Designate the Local Government Investment Pool and Key Bank as depositories for the District for 2022-2023 ORS 328.441 DG | | |
| C. Designate Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2022-2023 BCD | | |
| D. Designate Pauly Rogers as auditors of record for 2022-2023 | | |
| E. Designate The Hungerford Law Firm as attorney of record for 2022-2023 DJCA | | |
| F. Authorize the use of facsimile signatures for the Superintendent and the Business Manager for 2022-2023 ORS 328.441, 328.445 DGA | | |
| G. Authorize cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2022-2023 | | |
| H. Approve resolution to expend Federal Forest Timber receipts received in 2022-2023 on salaries in the General Fund | | |
| I. Designate the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2022-2023 322.525 DH | | |
| J. Designate Superintendent as the signature authority on all state and federal grants for 2022-2023 | | |
| K. Designate Brown & Brown as our Liability Insurance Agent of Record for 2022-2023 | | |
| L. Authorize Business Manager & Superintendent to handle District funds for the 2022-2023 fiscal year | | |
| M. Authorize Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060 | | |
| N. Approve to extend the award for Food Products and Non-Food Supplies to Sysco for the 2022-2023 school year | | |
| O. Approve hire of Amanda GaVett, Jr. High Assistant Principal effective August 1, 2022 | | |

- P. Approve hire of Deborah Suing, 5th/6th grade teacher at Oak Heights elementary for the 2022-2023 school year
- Q. Approve hire of Kate Virtue, 4th grade teacher at Foster Elementary for the 2022-2023 School year
- R. Approve hire of Summer Anderson, 2nd/3rd grade teacher at Hawthorne Elementary for the 2022-2023 school year
- S. Accept resignation from Sarah Peterson, Science teacher at the Jr. High school effective June 30, 2022
- T. Approve Hire of Tamara White, Life Skills Coord/District Behavior Specialist for the District for the 2022-2023 school year
- U. Approve the Hire of Ryan Kildea, Science teacher at the Jr. High school for the 2022-2023 school year
- V. Approve hire of Alecia Gardner, .50 PE teacher at the Jr.High school for the 2022-2023 school year
- W. Accept resignation from Mitch Robison, Behavior Specialist for the District effective immediately

7. Information/Discussion

ALL Information

- A. Budget Update K. Strong
- B. Facility Report J. Darwood
- C. Board Policies first read
 - GA Personnel Policies Goals
 - GAA Personnel: Definitions
 - GAB Job Descriptions
 - GB General Personnel Policies
 - GBA Equal Employment Opportunity
 - GBA-AR Veterans' Preference
 - GBB Staff Involvement in Decision Making
 - GBC Staff Ethics
 - GBC-AR Staff Ethics
 - GBCA Staff Religious Dress
 - GBCA-AR Staff Religious Dress
 - GBCB Staff Conduct
 - GBCB-AR Staff Conduct
 - GBCBA Alcohol/Controlled Substance Use
 - GBCBB Employee Assistance
 - GBD Board-Staff Communications
 - GBDA Expression of Milk in the Workplace
 - GBE Staff Health and Safety
 - GBEA Workplace Harassment
 - GBEA-AR Workplace Harassment Reporting and Procedure
 - Staff Protection GBEEA
 - GBEB Communicable Diseases – Staff
 - GBEB-AR Communicable Diseases – Staff
 - GBEBA Staff - HIV, AIDS, and HBV
 - GBEC Drug-Free Workplace
 - GBEC Drug-Free Workplace
 - GBED Medical Examinations and Drug Testing
 - GBEDA Drug and Alcohol Testing - Transportation Personnel
 - GBEDA-AR Drug and Alcohol Testing - Transportation Personnel
 - GBF Staff Participation in Community Activities
 - GBG Staff Participation in Political Activities
 - GBH/JECAC Staff/Student/Parent Relations
 - GBHB Student Management
 - GBI Gifts and Solicitations
 - GBI-AR Internet-Based, Crowd Funding Solicitation
 - GBJ Weapons in Schools - Staff
 - GBK/JFCG/KGC Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
 - GBL Personnel Records
 - GBLA Disclosure of Information
 - GBMA Staff Complaints GBM Whistleblower
 - GBN/JBA Sexual Harassment

GBN/JBA-AR(1) Sexual Harassment Complaint Procedure
GBN/JBA-AR(2) Federal Law (Title IX) Sexual Harassment Complaint Procedure
GBNA Hazing, Harassment, Intimidation, Bullying, Menacing or Cyberbullying - Staff
GBNA-AR Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Procedures - Staff
GBNA/JFCF Cyberbullying
GBNAA/JHFF Suspected Sexual Conduct with Students and Reporting Requirements
GBNAB/JHFE Suspected Abuse of a Child Reporting Requirements
GBNAB/JHFEAR(1) Reporting of Suspected Abuse of a Child
GBNAB/JHFEAR(2) Abuse of a Child Investigations Conducted on District Premises
GC Licensed Staff Positions
GCA License Requirements
GCAA Standards for Competent and Ethical Performance of Oregon Educators
GCAB Personal Electronic Devices and Social Media – Staff
GCB Licensed Staff Contracts and Compensation Plans
GCB/GDBA Initial Placement on Salary Schedule
GCBAC/GDBAC Death of an Employee
GCBCA/GDBCA Continuation Coverage Health Benefits
GCBBD/GDBD Personal Illness and Injury Leave
GCBDA/GDBDA Family Medical Leave
GCBDA/GDBDAAR(1) Federal Family Leave /State Family Medical Leave
GCBDA/GDBDAAR(2) Request for Family and Medical Leave
GCBDA/GDBDAAR(3)(A) Certification of Health Care Provider
GCBDA/GDBDAAR(3)(B) Certification of Health Care Provider
GCBDA/GDBDAAR(3)(C) Military Family Leave
GCBDA/GDBDAAR(3)(D) Military Family Leave
GCBDA/GDBDAAR(4) FMLA/OFLA Eligibility Notice to Employee
GCBDA/GDBDAAR(5) FMLA/OFLA Sample Designation Letter to Employee FMLA/OFLA GCBDA/GDBDAAR(6) - Designation Notice
GCBDA/GDBDAAR(7) Fitness-for-Duty Certification
GCBDA/ GDBDA COVID-19 Related Leave
GCBDA/ GDBDA-AR(1) COVID-19 Related Leave
GCBDA/ GDBDA-AR(2) COVID-19 Related Leave 67
GCBDB/GDBDB Early Return to Work
GCBDB/GDBDBAR Early Return to Work
GCBDC/GDBDC Domestic Violence, Harassment, Sexual Assault, or Stalking Leave
GCBDC/GDBDCAR Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave
GCBDD/GDBDD Sick Time
GCBDE/GDBDE Military Leave of Absence
GCBF Break in Service
GCC/GDC Staff Recruiting
GCD Hiring of Licensed Staff
GCDA/GDDA Criminal Records Checks and Fingerprinting
GCDA/GDDA Criminal Records Checks and Fingerprinting
GCEA Substitute Teacher Salaries
GCEC/GDEC Job Sharing
GCEC/GDEC-AR Licensed Staff/Classified Staff Job Share
GCL Assignments and Transfers GCI/GDI Staff Development - Licensed
GCL-AR(1) Staff Development GCL/GDL Staff Development - Licensed
GCL-AR(2) Professional Development Plan.
GCMA Teacher Grade Books and Lesson Plans
GCN/GDN Evaluation of Staff
GCPA Layoff - Licensed Staff
GCPA-AR Layoff/Recall - Licensed Staff
GCPB/GDPB Resignation of Staff
GCPC/GDPC Retirement of Staff
GCPD Suspension and Dismissal of Licensed Personnel
GCPD Discipline and Dismissal of Licensed Staff
GCPD-AR Discipline and Dismissal of Licensed Staff
GCQA/GDQA Nonschool Employment
GCQAB Private Tutoring for Pay
GCQB Research
GCQBA Copyrights and Patents
GCQC Exchange Teaching
GD Classified Staff Positions
GDA Instructional Assistants

GDC Recruitment of Classified Staff
GDCA Posting of Vacancies
GDEA Substitute Classified Salaries
GDIA Notice of Employment
GDPD Suspension and Dismissal of Classified Personnel

- | | | |
|--|----------|-----------------|
| 8. Action Items | Chairman | Action |
| A. Designate the day, time and location for the official school board meetings for the 2021-2022 school year ORS-322-045BD/BDA | | |
| B. Approve Interim Superintendent Contract for Terry Martin effective July 1, 2022 - June 30, 2023 | | |
| 9. Board Comments | | Information |
| 10. Late Items | | |
| 11. Future Agenda Items | Chairman | ALL Information |
| A. Next Board Officers Meeting August 1, 2022 at 3:30 p.m. Superintendent's Office | | |
| B. Next Board Meeting August 8, 2022 at 6:30 p.m. in DO Boardroom | | |
| C. Inservice - August 29, 2022 - more details to come | | |
| 12. Adjournment | Chairman | Action |

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on June 13, 2022. This meeting was located at Sweet Home District Boardroom

Board Members in Attendance

Jason Redick, Mike Reynolds, Jim Gourley, Dale Keene, Mike Adams, Kevin Hill: Absent: Sara Hoffman, Debra Brown, Jason Van Eck

Acting Superintendent: Terry Martin; Administrators: Kevin Strong, Thad Holub, Barbi Riggs, Darel Bidwell, Ralph Brown, Aaron Huff, Mark Looney, Luke Augsburg, Debbie Phillips, Josh Dargis, Todd Barrett
 Certified: none; Classified: Michelle Bidwell; Students; Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era, Geoff Hamlin, Bert Chavez, Mary Massey, Linda Cutright, Iletta Hopper, Patty Hanlan, Ross, John Morrel, Gary Larson, Wanda and Emanuel Grajedia

Jason Redick opened the public hearing for the District's 2022-2023 budget

2. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 22-30: *Board Member Jim Gourley moved to approve the agenda Board Member Mike Reynolds seconded the motion. The motion passed unanimously*

3. Public Comments:

- Ross ?? – Safety concerns with security with locking of all buildings
- John Morrel - Curriculum concerns, we need to put God back into the curriculum if we teach other things like evolution
- Gary Larson – Curriculum concerns
- Trans Gender issues – how do we handle this in the schools. Do we tell the parents if a child shares that they are thinking about changing? Superintendent Martin responded that the counselors handle all situation to help students and keep them safe
- Wanda Grajeda – shared concerns about students wellbeing

Jason Redick closed the public

4. Student & Personnel Reports/Comments

A. Certified & Classified Representatives: None

Ethan Malabago– Student Leader at the High School –Decided to make morning announcements more exciting – they did a Newscast and it was a great success.

B. Superintendents Report

1. Enrollment- Superintendent Martin shared that going back to the 2019 school year, we are within 22 students of our 4 year average
2. Graduation – 182 students graduate, with 177 participating in the ceremony. The graduate parade the evening before was wonderful, and well attended. Pre-school aged children and senior citizens were equally represented, with a lot of in between aged people lining the route. We made it almost exactly half way through graduation without rain. The HI-Q Club presented an

award to Karen Wolthius, a Sweet Home alumnus who had gone on to win numerous award in various musical endeavors. Once the rain started, it never stopped. People appreciated having it outside so more could attend, and the live streaming so friends and relatives could watch from home. Really a proud moment, highlight of the year as both a parent and as a Superintendent.

3. School Safety: Due to the board's forward thinking with the previous bonds and seismic retrofits, the majority of schools have safety vestibules.

- a) Cameras in all schools—increasing in numbers and improving clarity.
- b) Police can log in to our cameras at our request while on site and see schools in real time.
- c) Photo Keycards—identification and access, turned on or off at our command.
- d) Lock blocks on all classrooms—The ability to lockdown quickly, subs, regular employees, etc.
- e) Landline telephones installed every classroom district wide.
- f) Single point of access —Side doors and rear entrances not in use, funnel through the front.
- g) School buses are satellite tracked, we view them in real time, have out of area alerts, mobile hotspots, and additional safety provisions.
- h) Piloting Sunset visitor passes—as time goes on the ink migrates to the front voiding the pass.
- i) Cleaning up key system
- j) SHPD presence at graduation/all night party for seniors
- k) The Kitchen served 162, 929 breakfasts, and 196,100 lunches.
- l) Transportation has transported approx 540 students daily for a total of 157, 585 miles (which is 97,740 passengers) and an additional 23,125 miles for student trips.
- m) Ongoing meetings with SHPD for our community safety plan
- n) Drill scheduled with SHPD this summer (SRO)

Officer Hamlin shared that we will have periodic meetings with city, school district, Linn County sheriff, Fire Marshall. Will have an active shooter training.

4. School Reports: Each school admin gave a highlight report of the school year.

5. Consent Agenda

- A. Approved minutes from the May 9, 2022
- B. Accepted Resignation from Daniel Young, High School Language Arts Teacher effective June 17th, 2022
- C. Accepted Resignation from Shayna Kennedy, 2nd grade teacher at Oak Heights effective June 17th, 2022
- D. Accepted Resignation from Marissa Ziemer, 3rd grade teacher at Foster Elementary effective June 17, 2022
- E. Accepted Resignation from Pat Davis, CAM Coordinator/GED Instructor at the High School effective June 17, 2022
- F. Accepted Resignation from Madelyn McQuilliam, 6th grade teacher at Foster Elementary effective June 17, 2022
- G. Accepted Resignation from Gwen Philipson, 1st grade teacher at Oak Heights Elementary effective June 17, 2022
- H. Accepted Resignation from Rosie Clifford, 2nd grade teacher at Hawthorne Elementary effective June 17, 2022
- I. Approved hire of Raimee Rivers, PALS Teacher at Hawthorne Elementary for the 2022-2023 School year
- J. Approved hire of Emily Wood, Special Ed/Self –Contained Behavior Classroom at Oak Heights for the 2022-2023 School year
- K. Approved hire of Krista Hart, Title 1 Teacher at Oak Heights for the 2022-2023 school year

- L. Approved hire of William Coltrin, CTE Construction Tech Teacher at the High School for the 2022-2023 School year
- M. Approved hire of Scott Jacobson, CTE Agriculture Science at the High School for the 2022-2023 school year
- N. Approved hire of Addison Ruekauf, .5 Social Studies/. 50 Language Arts teacher at the Jr. High School for the 2022-2023 school year
- O. Approved hire of Laurel Adams, 2nd grade Teacher at Oak Heights for the 2022-2023 School year
- P. Approved hire of Jordan Miller, Counselor at the High School for the 2022-2023 school year
- Q. Approved hire of Erika Evans, Social Studies teacher at the High School of the 2022-2023 school year
- R. Approved hire of Darel Bidwel, Transportation Supervisor effective June 2, 2022
- S. Accepted resignation of Dee Dee Collins, TOSA MTSS teacher effective 6/17/2022
- T. Approve hired of Tori Clark, 6th Grade teacher at Foster Elementary for the 2022-2023 school year
- U. Approved hire of Alex Bailey, Primary teacher at Oak Heights Elementary for the 2022-2023 school year
- V. Accepted resignation from Lisa Riggs, Superintendent effective June 30, 2022
- W. Revised title of Terry Martin from Acting Superintendent to Interim Superintendent effective July 1, 2022
- X. Revised title of Mark Looney from Acting Jr. High Principal to Interim Jr. High Principal effective July 1, 2022
- Y. Approved hire of Alyson Ellis Summer School ESY Special Ed Teacher beginning June 22nd, 2022

Motion No. 22-31: Board Member Jim Gourley, moved to approve the revised consent agenda as presented. Board Member Dale Keene seconded the motion. The motion passed unanimously.

6. Information/Discussion

- A. Budget Update/ ESSER Report: Business Manager Kevin Strong gave the Budget Report and ESSER report. Classified Salary, Sub and Bussing are main expenses. Certified Salary spending is down, ESSER is picking up much of this from the general budget.
- B. Facility Report- Josh Darwood shared summer projects. Planning for Oak Heights and Hawthorne. Hawthorne a cafeteria and for Oak Heights some updates in office. Updating some things at the High School for security. At the Elementary schools they have over 35 cameras and will be updating cameras at the High School this summer.
- C. OSBA Policy Review 2nd Reading
 - EA - Support Services Goals
 - EB - Safety Program
 - EBA - Buildings and Grounds Inspections
 - EBAC - Safety Committee
 - EBAC-AR Safety Committee
 - EBAB - Indoor Air Quality (IAQ)
 - EBAD-AR - Indoor Air Quality (IAQ) Management Plan
 - EBB - Integrated Pest Management
 - EBB-AR - Regulations Regarding the Application of Pesticides
 - EBBA - First Aid
 - EBBB - Injury/Illness
 - EBBCC - Use of Automated External Defibrillator (AED)
 - EBA/EBCA Emergency Procedures and Disaster Plans
 - EBCB Emergency Drills and Instruction
 - EBCD Emergency Closures
 - EBCD-AR Emergency School Closures
 - EC - Management of Buildings and Grounds
 - ECA - Buildings and Grounds Security
 - ECA-AR - Buildings and Grounds Security
 - ECAA - Access to Buildings and Grounds
 - ECAB - Vandalism, Malicious Mischief, or Theft
 - ECAC - Video Surveillance

ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone
ECB - Buildings and Grounds Maintenance/Renovations
ECD – Traffic and Parking Controls
ECF - Energy Conservation
ECG - District Vehicle Idling
ECG-AR - District Vehicle Idling
ECA - Receiving and Warehousing
EDB - District Property
EDBA - Maintenance and Control of Instructional Materials/Equipment
EDC/KGF - Authorized Use of District Equipment and Materials
EEA - Student Transportation Services
EEAA - Payment in Lieu of Transportation
EEAB - School Bus Scheduling and Routing
EEAC - School Bus Safety Program
EEACA - School Bus Driver Examination and Training
EEACB - Vehicle Maintenance
EEACC - Student Conduct on School Buses
EEACC-AR - Discipline Procedures for District-Approved Student Transportation
EEACC-AR(1) - Discipline Procedures for District-Approved Student Transportation
EEACC-AR(2) - Elementary School Bus Incident Report
EEACCA - Video Cameras on Transportation Vehicles
EEACCA-AR - Video Cameras on Transportation Vehicles
EEACD - Use of District Activity Vehicles for Student Transportation
EEACE - Loading and Unloading
EEAE - Student Transportation in Private Vehicle
EEAE-AR - Proof of Vehicle Liability Insurance
EEBA - District Vehicles
EEBA-AR - District Vehicles
EEBAA - District Vehicles/Seat Belts/Child Safety System
EEBAB - School Activity Trips
EEBB - Use of Private Vehicles for District Business
EEBC - Vehicle Insurance
EF- Food Services Management
EFA - Local Wellness Program
EFA-AR - Local Wellness Program
EFAA - District Nutrition and Food Services
EFAA-AR - Reimbursable Meals and Milk Programs
EFC - Vending Machines and School Stores
EFD - Food Preparation
EFF - Food Service to Outside Organizations
EGAAA - Reproduction of All Copyrighted Materials
AGAAA-AR - Guidelines for the Use of Copyrighted Materials
EGAB - Mail and Delivery Services
EGACA - Cell Phones
EGACA-AR - Cell Phones.
EH - Records and Data Management
EHA - Health Insurance Portability and Accountability Act
EIA - Insurance Programs
EIA-AR - Insurance Program
EIB - Agent-Of-Record
FA – Facilities Development Goals
FB - Facilities Planning
FC - Capital Construction Program
FEA - Capital Improvement - Educational Program
FEB - Selection of Architect
FEF - Construction Contracts - Bidding and Awards
FF - Naming New Facilities
FFA - Memorials
FG - Board Inspection and Acceptance of New Facilities
FJ - Temporary District Facilities
FL - Retirement of Facilities
FL-AR - Retirement of School Facilities

Motion No. 22-32: Board Member Mike Reynold, moved to move policies forward to the action items. Board Member Dale Keene seconded the motion. The motion passed unanimously.

7. Action Items:

- A. **Resolution #03-2122** Closed Public Hearing & Approve to adopt the 2022-2023 Budget

Motion No. 22-33: Board Member Jim Gourley, moved to approve Resolution 03-2122; Approve and adopt the 2022-2023 budget. Imposes the taxes provided for in the adopted budget at the rate of \$5.0057 per \$1,000 of assessed value for operations; \$0.30 per \$1,000 of assessed value for the local option; and in the amount of \$1,672,000 for bonds; and that these taxes are hereby imposed and categorized for tax year 2020-2021 upon the assessed value of all taxable property within the district. Board Member Dale Keene seconded the motion. The motion passed unanimously.

B. Board Policies

Motion No. 22-34: Board Member Mike Reynolds, moved to approve the policies. Board Member Dale Keene seconded the motion. The motion passed unanimously.

8. Board Comments: NONE

9. Late Items – None

10. Future Agenda Items

- A. Next Board Officers Meeting WEDNESDAY- June 29, 2022 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting July 11, 2022 at 6:30 p.m. in DO Board Room
- C. OSBA Summer Conference, July 8-10, 2022 (please inform Julie if you are interested in attending)

11. Adjournment

The meeting adjourned at 7:42 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary

(This meeting was also recorded and saved supt/board/audio also live streamed on YouTube)

RECOMMENDATION TO HIRE

60

CANDIDATE NAME: Amanda GaVettePOSITION: Assistant Principal JR. HighJOB #: 50-2223DATE: 6/23/2022BUILDING: Jr. HighADMINISTRATOR: Mark Looney

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: _____

Have three reference checks been completed? yes ☒ no ☐Effective Date: 6/23/2022

Other Information:

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Office use only:
Superintendent review date:
Board approval date:

7/11/2022

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

6P

CANDIDATE NAME: Deborah Swing

POSITION: S/6 Teacher

JOB #: 31-2223

DATE: 6/22/22

BUILDING: OAK Heights

ADMINISTRATOR: Todd Barrett

Does this candidate hold a current Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: Elementary

Have three reference checks been completed? yes ☒ no ☐

Effective Date: 2022-23 school year

Other Information:

Office use only:
Superintendent review date: 7/11/22
Board approval date: 7/11/22

SWEET HOME SCHOOL DISTRICT 55**RECOMMENDATION TO HIRE****6Q****CANDIDATE NAME:** Kate Virtue**POSITION:** 4th Grade Teacher**JOB #:** 47-2223**DATE:** 6/16/22**BUILDING:** Foster**ADMINISTRATOR:** Aggeler

Does this candidate hold a current Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: Elementary Education**Have three reference checks been completed?** yes ☒ no ☐**Effective Date:** 6/16/22**Other Information:**

Office use only:	
Superintendent review date:	<u>6/14/2022</u>
Board approval date:	<u></u>

RECOMMENDATION TO HIRE

CANDIDATE NAME: Summer AndersonPOSITION: 2/3 Classroom TeacherJOB #: 98-2223DATE: 6-13-22BUILDING: HWADMINISTRATOR: Debbie Phillips

Does this candidate hold a current Oregon License?

yes

☒

no

☐

Does this candidate hold an Out-of-State License?

yes

☐

no

☒

Is this candidate in the process of obtaining an Oregon License?

yes

☐

no

☒Type of Endorsement: Elem.

Have three reference checks been completed?

yes

☐

no

☒Effective Date: Immedia July 1, '22

Other Information:

already a
school
Employer
none
necessary

Office use only:

Superintendent review date:

Board approval date:

8/11/2022
[Signature]



Julie Emmert <julie.emmert@sweethome.k12.or.us>

Fwd: Peterson - Letter of Resignation

6S

Mark Looney <mark.looney@sweethome.k12.or.us>

Tue, Jun 7, 2022 at 8:04 AM

To: Julie Emmert <julie.emmert@sweethome.k12.or.us>, Terry Martin <terry.martin@sweethome.k12.or.us>

I guess we need to get a science position posted for the junior high.

Thanks

Mark

----- Forwarded message -----

From: **Sarah Peterson** <sarah.peterson@sweethome.k12.or.us>

Date: Tue, Jun 7, 2022 at 7:16 AM

Subject: Peterson - Letter of Resignation

To: Mark Looney <mark.looney@sweethome.k12.or.us>

Hello,

Contingent upon the signing of my next contract, I will not be returning to work at Sweet Home Junior High next fall. I have been offered a job at Philomath Middle School.

I have greatly appreciated the support I have received from Sweet Home during my five years working here and I wish everyone here the best.

Sincerely,

--
Sarah Peterson
Science Teacher
Sweet Home Junior High School
sarah.peterson@sweethome.k12.or.us
--

Mark Looney
Principal
Sweet Home Jr. High School
(541) 367-7187

SWEET HOME SCHOOL DISTRICT 55**RECOMMENDATION TO HIRE****6T****CANDIDATE NAME:** Tamara White**POSITION:** Life Skills Coord/ District Beh Spec**JOB #:** 51-2223**DATE:** 23-Jun-22**BUILDING:** District**ADMINISTRATOR:** Thad Holub

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>

Type of Endorsement: Professional Teaching; Elementary, Special Ed, Early Childhood
Professional Admin**Have three reference checks been completed?** yes ☒* no ☐**Effective Date:** 23-Jun-22**Other Information:**

Reference checks completed upon her initial hire
One additional check completed June 23 2022

Office use only:
Superintendent review date: _____
Board approval date: _____

7/1/2022

SWEET HOME SCHOOL DISTRICT 55**RECOMMENDATION TO HIRE****6U****CANDIDATE NAME:** Ryan Kildea**POSITION:** Science Teacher - Junior High**JOB #:** 49-2223**DATE:** 6/28/2022**BUILDING:** Jr. High**ADMINISTRATOR:** Mark Looney

Does this candidate hold a current Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: Currently holds an Emergency Teaching License**Have three reference checks been completed?** yes ☒ no ☐**Effective Date:** 6/28/2022**Other Information:**

<i>Office use only:</i>
<i>Superintendent review date:</i> <u>7/11/22</u>
<i>Board approval date:</i> _____

SWEET HOME SCHOOL DISTRICT 55**RECOMMENDATION TO HIRE****6V****CANDIDATE NAME:** Alecia Gardner**POSITION:** .5 PE Teacher - Junior High**JOB #:** 53-2223**DATE:** 6/28/2022**BUILDING:** Jr. High**ADMINISTRATOR:** Mark Looney

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: _____**Have three reference checks been completed?** yes ☒ no ☐**Effective Date:** 6/28/2022**Other Information:**

<i>Office use only:</i>	
<i>Superintendent review date:</i>	<u>7/11/22</u>
<i>Board approval date:</i>	<u></u>



Julie Emmert <julie.emmert@sweethome.k12.or.us>

Fwd: Mitch's resignation

6W

Terry Martin <terry.martin@sweethome.k12.or.us>
To: Julie Emmert <julie.emmert@sweethome.k12.or.us>

Thu, Jun 30, 2022 at 8:19 AM

Julie,

Please see attached.

----- Forwarded message -----

From: **Mitchell Robison** <mitchell.robison@sweethome.k12.or.us>

Date: Wed, Jun 29, 2022 at 10:14 PM

Subject: Mitch's resignation

To: Terry Martin <terry.martin@sweethome.k12.or.us>, Deborah Phillips <deborah.phillips@sweethome.k12.or.us>, Thad Holub <thad.holub@sweethome.k12.or.us>

I am writing to inform you all that I will not be returning to the Sweet Home School District next year. I have accepted an opportunity to follow my passion and continue my work in student behaviors. Thank you for the opportunity to work for Sweet Home, I have enjoyed my time working with all of you.

Best wishes

Mitchell Robison
District Behavior Specialist
Sweet Home School District

Terry Martin
Interim Superintendent
Sweet Home School District #55
541-367-7637



Sweet Home School District
ESSER (Elementary and Secondary School Emergency Relief Fund) Spending
As of June 30, 2022

ESSER I

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
Student Computer Purchases	249,653.87		2020-2021
Salary - Director of Instructional Technology	108,467.98		2020-2021
Benefits - Director of Instructional Technology	50,436.33		2020-2021
Computer Software	37,520.65	Primarily Canvas Learning Mngmt. Software	2020-2021
Custodial Supplies	13,056.65	For enhanced cleaning	2020-2021
Software Support	8,430.00	for the Canvas Learning Mngmt. System	2020-2021
COVID Supplies	4,208.44	Masks, Signage, Scrub Tops, etc.	2020-2021
	<u>471,773.92</u>		

ESSER I allocation = 471,773.92
Amount remaining = 0.00

ESSER II

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
School HVAC System Upgrades	209,640.00		2020-2021
Class Size Reduction	562,642.88		2021-2022
Computer Hardware	267,910.00	\$204,582 for chromebooks, \$63,328 for projectors	2021-2022
Modern Teacher	20,000.00		2021-2022
Zenith Schools	51,000.00		2021-2022
Non-consumable items	11,841.70	includes \$11,712 for charging carts	2021-2022
Software subscriptions	135,245.23	includes multi-year subscriptions for IXL, ClassLink, etc.	2021-2022
Consumable Supplies	1,230.90		2021-2022
Dues & Fees	14,715.78	Includes Smore, Canvas, Smartsheet, etc.	2021-2022
Microsoft Surface Laptops	171,091.00		2021-2022
Charter School Allocation (ESSER I & II)	74,697.69		
	<u>1,520,015.18</u>		

ESSER II allocation = 1,855,257.00
Amount remaining (after encumbrances) = 335,241.82

ESSER II Funds are available through September 30, 2023

ESSER III

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
Summer School 2021 to address learning loss	60,902.00		2021-2022
Distance Learning Teacher	31,012.84		2021-2022
Class Size Reduction	181,324.29		2021-2022
Computer Hardware	2,483.00		2021-2022
Supplemental Phonics Curr. (Really Great Reading)	94,411.64		2021-2022
Multi-tiered System of Support Teacher	110,844.54		2021-2022
MyMath	30,262.53		2021-2022
Journeys Reading Textbooks	5,325.24		2021-2022
Synergy Student Information System Implementation	83,032.00		2021-2022
Zoom Subscription	4,900.00		2021-2022
Charter School Allocation	133,749.24		
	<u>738,247.32</u>		

ESSER III allocation = 4,166,643.00
Amount remaining = 3,428,395.68

ESSER III Funds are available through September 30, 2024.
20 percent must be spent on addressing learning loss

Sweet Home School District
 Budget to Actual Spending Report
 Fiscal Year 2021-2022
 as of 6/30/2022*

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	Budget	Actual*	Actual as a % of Budget
General Fund			
Revenues	\$28,557,393	\$28,298,933	99.1%
<u>Expenditures</u>			
Instruction	\$14,637,062	\$12,222,170	83.5%
Supporting Services	\$11,349,555	\$11,155,546	98.3%
Enterprise & Community Services	\$303,648	\$270,621	89.1%
Transfers	\$957,500	\$957,500	100.0%
	\$27,247,765	\$24,605,837	90.3%

*Pre-audit with some accruals and adjusting entries still expected

Ending Fund Balance as a % of Total Revenues on 6/30/21 =	11.6%
Ending Fund Balance as a % of Total Revenues on 6/30/22 =	13.1%

Summary

The Sweet Home School District's ending fund balance grew during the 2021-22 school year from 11.6 percent to 13.1 percent primarily due to spending less than what was budgeted. The District utilized federal Emergency Relief Funds and State Student Investment Account funds resulting in lower General Fund expenditures. In addition, the District did not fill all of its open staff positions which resulted in General Fund savings.