

SWEET HOME SCHOOL DISTRICT #55

Sweet Home, Oregon

**SCHOOL BOARD MEETING AGENDA \*\*\*\*REVISED**

To view live board meeting please visit the Sweet Home District website: [sweethome.k12.or.us](http://sweethome.k12.or.us) and click YouTube link  
 The Board of Directors of the Sweet Home School District will hold a public hearing on the District's 2022-2023 Budget from 6:30 p.m. to 7:00 p.m. During this time the Board shall receive comments from the public on the budget. If there are no comments, the Board will proceed with the regular School Board Meeting. The public hearing will close at 7:00 p.m.

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**Public Comments must be in writing before board meeting and sent to the Superintendent's Office**

Sweet Home Board Room

June 13, 2022, 6:30 p.m.

- |   |                       |             |
|---|-----------------------|-------------|
| 1. Call the meeting to order/pledge   | J. Redick             | Action      |
| 2. Agenda approval/changes  | J. Redick             | Action      |
| 3. Public Comments  |                       | Information |
| 4. Student & Personnel Reports/Comments   |                       |             |
| A. Certified & Classified Representatives   | Presidents            |             |
| B. Superintendent's Report  |                       | Information |
| 1. Enrollment   |                       |             |
| 2. Graduation   |                       |             |
| 3. School Safety  |                       |             |
| 4. School Reports   | School Administrators |             |
| 5. Consent Agenda   | J. Redick             | ALL Action  |
| A. Approve minutes from the May 9, 2022   |                       |             |
| B. Accept Resignation from Daniel Young, High School Language Arts Teacher effective June 17 <sup>th</sup> , 2022                     |                       |             |
| C. Accept Resignation from Shayna Kennedy, 2 <sup>nd</sup> grade teacher at Oak Heights effective June 17 <sup>th</sup> , 2022        |                       |             |
| D. Accept Resignation from Marissa Ziemer, 3 <sup>rd</sup> grade teacher at Foster Elementary effective June 17, 2022                 |                       |             |
| E. Accept Resignation from Pat Davis, CAM Coordinator/GED Instructor at the High School effective June 17, 2022                       |                       |             |
| F. Accept Resignation from Madelyn McQuilliam, 6 <sup>th</sup> grade teacher at Foster Elementary effective June 17, 2022             |                       |             |
| G. Accept Resignation from Gwen Philipson, 1 <sup>st</sup> grade teacher at Oak Heights Elementary effective June 17, 2022            |                       |             |
| H. Accept Resignation from Rosie Clifford, 2 <sup>nd</sup> grade teacher at Hawthorne Elementary effective June 17, 2022              |                       |             |
| I. Approve hire of Raimée Rivers, PALS Teacher at Hawthorne Elementary for the 2022-2023 School year                                  |                       |             |
| J. Approve hire of Emily Wood, Special Ed/Self –Contained Behavior Classroom at Oak Heights for the 2022-2023 School year             |                       |             |
| K. Approve hire of Krista Hart, Title 1 Teacher at Oak Heights for the 2022-2023 school year  |                       |             |
| L. Approve hire of William Coltrin, CTE Construction Tech Teacher at the High School for the 2022-2023 School year                    |                       |             |
| M. Approve hire of Scott Jacobson, CTE Agriculture Science at the High School for the 2022-2023 school year                           |                       |             |
| N. Approve hire of Addison Ruekauf, .5 Social Studies/. 50 Language Arts teacher at the Jr. High School for the 2022-2023 school year |                       |             |
| O. Approve hire of Laurel Adams, 2 <sup>nd</sup> grade Teacher at Oak Heights for the 2022-2023 School year                           |                       |             |
| P. Approve hire of Jordan Miller, Counselor at the High School for the 2022-2023 school year  |                       |             |
| Q. Approve hire of Erika Evans, Social Studies teacher at the High School for the 2022-2023 school year                               |                       |             |

- R. Approve hire of Darel Bidwel, Transportation Supervisor effective June 2, 2022
- S. Accept resignation of Dee Dee Collins, TOSA MTSS teacher effective 6/17/2022
- T. **LATE ITEM:** Approve hire of Tori Clark, 6<sup>th</sup> Grade teacher at Foster Elementary for the 2022-2023 school year
- U. **LATE ITEM:** Approve hire of Alex Bailey, Primary teacher at Oak Heights Elementary for the 2022-2023 school year
- V. **LATE ITEM:** Accept resignation from Lisa Riggs, Superintendent effective June 30, 2022
- W. **LATE ITEM:** Revise title of Terry Martin from Acting Superintendent to Interim Superintendent
- X. **LATE ITEM:** Revise title of Mark Looney from Acting Jr. High Principal to Interim Jr. High Principal
- Y. **LATE ITEM:** Approve hire of Alyson Ellis Summer School ESY Special Ed Teacher beginning June 22<sup>nd</sup>, 2022

6. Information/Discussion

A. Budget Update, ESSER Report

B. Facility Report

C. OSBA Policy Review 2<sup>nd</sup> Reading

EA - Support Services Goals

EB - Safety Program

EBA - Buildings and Grounds Inspections

EBAC - Safety Committee

EBAC-AR Safety Committee

EBAB - Indoor Air Quality (IAQ)

EBAD-AR - Indoor Air Quality (IAQ) Management Plan

EBB - Integrated Pest Management

EBB-AR - Regulations Regarding the Application of Pesticides

EBBA - First Aid

EBBB - Injury/Illness

EBBCC - Use of Automated External Defibrillator (AED)

EBA/EBCA Emergency Procedures and Disaster Plans

EBCB Emergency Drills and Instruction

EBCD Emergency Closures

EBCD-AR Emergency School Closures

EC - Management of Buildings and Grounds

ECA - Buildings and Grounds Security

ECA-AR - Buildings and Grounds Security

ECAA - Access to Buildings and Grounds

ECAB - Vandalism, Malicious Mischief, or Theft

ECAC - Video Surveillance

ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone

ECB - Buildings and Grounds Maintenance/Renovations

ECD – Traffic and Parking Controls

ECF - Energy Conservation

ECG - District Vehicle Idling

ECG-AR - District Vehicle Idling

ECA - Receiving and Warehousing

EDB - District Property

EDBA - Maintenance and Control of Instructional Materials/Equipment

EDC/KGF - Authorized Use of District Equipment and Materials

EEA - Student Transportation Services

EEAA - Payment in Lieu of Transportation

EEAB - School Bus Scheduling and Routing

EEAC - School Bus Safety Program

EEACA - School Bus Driver Examination and Training

EEACB - Vehicle Maintenance

EEACC - Student Conduct on School Buses

EEACC-AR - Discipline Procedures for District-Approved Student Transportation

EEACC-AR(1) - Discipline Procedures for District-Approved Student Transportation

EEACC-AR(2) - Elementary School Bus Incident Report

EEACCA - Video Cameras on Transportation Vehicles

EEACCA-AR - Video Cameras on Transportation Vehicles

ALL Information

K. Strong

J. Darwood

EEACD - Use of District Activity Vehicles for Student Transportation  
 EEACE - Loading and Unloading  
 EEAE - Student Transportation in Private Vehicle  
 EEAE-AR - Proof of Vehicle Liability Insurance  
 EEBA - District Vehicles  
 EEBA-AR - District Vehicles  
 EEBA - District Vehicles/Seat Belts/Child Safety System  
 EEBAB - School Activity Trips  
 EEBB - Use of Private Vehicles for District Business  
 EEBB - Vehicle Insurance  
 EF - Food Services Management  
 EFA - Local Wellness Program  
 EFA-AR - Local Wellness Program  
 EFAA - District Nutrition and Food Services  
 EFAA-AR - Reimbursable Meals and Milk Programs  
 EFC - Vending Machines and School Stores  
 EFD - Food Preparation  
 EFF - Food Service to Outside Organizations  
 EGAAA - Reproduction of All Copyrighted Materials  
 AGAAA-AR - Guidelines for the Use of Copyrighted Materials  
 EGAB - Mail and Delivery Services  
 EGACA - Cell Phones  
 EGACA-AR - Cell Phones.  
 EH - Records and Data Management  
 EHA - Health Insurance Portability and Accountability Act  
 EIA - Insurance Programs  
 EIA-AR - Insurance Program  
 EIB - Agent-Of-Record  
 FA - Facilities Development Goals  
 FB - Facilities Planning  
 FC - Capital Construction Program  
 FEA - Capital Improvement - Educational Program  
 FEB - Selection of Architect  
 FEF - Construction Contracts - Bidding and Awards  
 FF - Naming New Facilities  
 FFA - Memorials  
 FG - Board Inspection and Acceptance of New Facilities  
 FJ - Temporary District Facilities  
 FL - Retirement of Facilities  
 FL-AR - Retirement of School Facilities  
 FLA - Vacated School Buildings  
 FLA-AR - Vacated School Buildings

- |  |           |                 |
|--|-----------|-----------------|
| 7. Action Items  | J. Redick | Action          |
| A. <b>Resolution #03-2122</b> Close Public Hearing & Approve to adopt the 2022-2023 Budget, make appropriations and impose and categorize taxes (should be close to 7:00 p.m.)   |           |                 |
| 8. Board Comments  |           | Information     |
| 9. Late Items  |           |                 |
| 10. Future Agenda Items  | J. Redick | ALL Information |
| A. Next Board Officers Meeting WEDNESDAY- June 29, 2022 at 3:30 p.m. Superintendent's Office<br>B. Next Board Meeting July 11, 2022 at 6:30 p.m. in DO Board Room<br>C. OSBA Summer Conference, July 8-10, 2022 (please inform Julie if you are interested in attending) |           |                 |
| 11. Adjournment  | J. Redick | Action          |

**SWEET HOME SCHOOL DISTRICT 55**

**RECOMMENDATION TO HIRE**

CANDIDATE NAME: Tori Clark

POSITION: 6<sup>th</sup> Grade Teacher

JOB #: 46-2223

DATE: 6/10/22

BUILDING: Foster

ADMINISTRATOR: Agsberger

Does this candidate hold a current Oregon License?      yes       no   
Does this candidate hold an Out-of-State License?      yes       no   
Is this candidate in the process of obtaining an Oregon License?      yes       no

Type of Endorsement: \_\_\_\_\_

Have three reference checks been completed?      yes       no

Effective Date: 6/10/2022

Other Information:

Office use only:  
Superintendent review date: [Signature]  
Board approval date: 6/13/2022

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Alex Bailey

POSITION: Primary teacher

JOB #: 39-2223

DATE: 6/10/22

BUILDING: Oak Heights

ADMINISTRATOR: Todd Barrett

Does this candidate hold a current Oregon License?      yes       no

Does this candidate hold an Out-of-State License?      yes       no

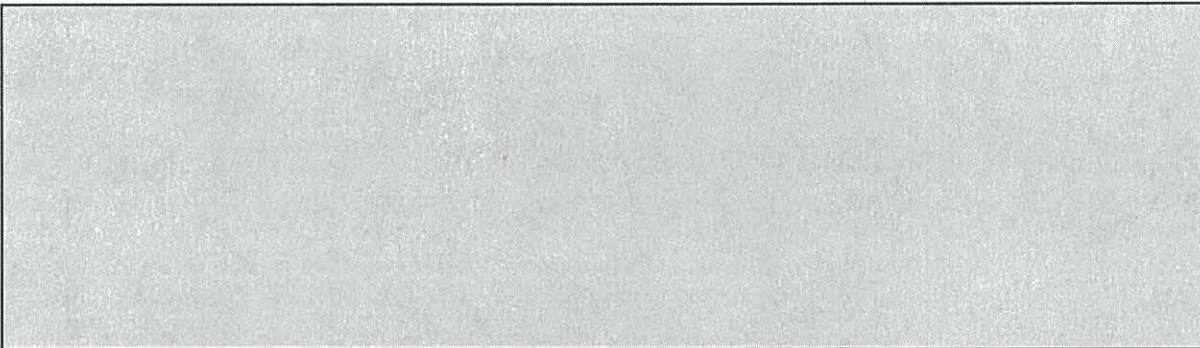
Is this candidate in the process of obtaining an Oregon License?      yes       no

Type of Endorsement: Elementary

Have three reference checks been completed?      yes       no

Effective Date: 2022-23 school year

Other Information:



Office use only:  
 Superintendent review date: [Signature]  
 Board approval date: 6/13/22



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## Resignation

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Wed, Jun 8, 2022 at 9:38 AM

Sweet Home School Board Directors,

I am writing to announce my resignation effective June 30, 2022. This will allow me to take the necessary time to complete my doctoral studies and to be closer to family.

Thank you for the opportunity to serve as superintendent of Sweet Home School District.

Best Regards,

Lisa Riggs

# SWEET HOME SCHOOL DISTRICT 55

## RECOMMENDATION TO HIRE

**CANDIDATE NAME:** Alyson Ellis

**POSITION:** ESY Special Ed Teacher

**JOB #:** 24-2223

**DATE:** 10-Jun-22

**BUILDING:** District

**ADMINISTRATOR:** Thad Holub

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>

**Type of Endorsement:** Special Education: Generalist

Have three reference checks been completed?      yes \*      no

**Effective Date:** 10-Jun-22

**Other Information:**

\* Current employee with references on file.

Office use only:

Superintendent review date:

Board approval date:

6/13/22  
6/13/22