

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on May 9, 2022. This meeting was located at Sweet Home District Boardroom

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**Board Members in Attendance**

Jason Redick, Mike Reynolds, Jim Gourley, Debra Brown, Dale Keene, Sara Hoffman, Jason Van Eck: Absent: none

Acting Superintendent: Terry Martin; Administrators: Kevin Strong, Colleen Henry, Barbi Riggs, Darel Bidwell, Ralph Brown, Aaron Huff, Mark Looney, Luke Augsburg, Debbie Phillips, Josh Dargis, Todd Barrett Certified: Steve Thorpe; Classified: Michelle Bidwell, Velma Canfield; Students; Board Recording Secretary: Julie Emmert

**Other Attendance:** Benny, New Era; Parents and Student of ESPY Winners

**2. ESPY AWARDS**

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of May are: Foster School – Noah Vandervort, Erin Aiello; Hawthorne School – Lawson Banks, Sailor Burr; Holley School Ginger Baldwin; Oak Heights School – Sofia Pointer-Chavez, Joshua Meglen; Charter School- Alivia Langley, Carson McKay; SH Jr. High School- Lexi Rundell, Jack Ortiz and SH High School – Jesse Matney, Christian Dominy. Congratulations to all of this month’s ESPY Award winners!

Chrome book winner Carson Perry

**3. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

***Motion No. 22-23: Board Member Mike Reynolds moved to approve the agenda Board Member Jason Van Eck seconded the motion. The motion passed unanimously***

**3A. Appoint New Board Member**

***Motion No. 22-24: Board Member Jim Gourley moved to appoint Mike Adams as new Board Member position #2, Liberty Board Member Mike Reynolds seconded the motion. The motion passed unanimously***

Oath of Office was giving to Mike Adams and he entered the meeting as a board member

**4. Public Comments: No Comments**

**5. Student & Personnel Reports/Comments**

**A. Certified & Classified Representatives:** Velma Canfield, Classified Union – Things are headed in the right direction and hope that contract is approved. Steve Thorpe, Certified Union – thanked the board for making tuff decisions and putting the district in a good place. May Day went great. Excited to have Terry Martin as the Acting Superintendent

## **B. Superintendents Report**

1. Enrollment- Superintendent Martin commented that the enrollment numbers are looking better
2. Summer School Update: Barbi Riggs shared – Kinder-9 (150 student) and High School in August. Putting academics back into summer school. It will be LA and Math. There will also be swimming. At High School will be credit recovery along with two electives.
3. Alternative Education Programs – District Summary- Colleen Henry reported the information on the annual report. Odysseeyware and Stride K-12 are the two programs that the district has available and are using.

## **6. Consent Agenda**

- A. Approved minutes from April 11, 2022 and Special Board meeting from May 2, 2022
- B. Approve hire of Sirena Hepburn, 6<sup>th</sup> Grade Teacher at Holley Elementary for the 2022-2023 school year
- C. Approved hire of Jarid Adams, Social Studies Teacher the High School for the 2022-2023 school year
- D. Approved hire Michael Stevenson, Counselor at Foster Elementary for the 2022-2023 School year
- E. Approved hire of Madelyn Hawken, .50 Language Arts/.50 Social Studies Teacher at the Jr. High School for the 2022-2023 school year
- F. Approve hire of Evan Teter, PE Teacher at Foster Elementary for the 2022-2023 school year
- G. Approved hire of Tiffany Irwin, Jr. High Counselor for the 2022-2023 school year
- H. Approved hire of Alyson Ellis, Jr. High Special Education Teacher – BLS for the 2022-2023 school year
- I. Accepted resignation from Emmi Collier, PE Teacher at Foster Elementary effective June 17, 2022
- J. Accepted resignation from Stephanie Deneen-Rodrigues, Kindergarten Teacher at Oak Heights effective June 17, 2022
- K. Accepted resignation from Hope Fears, Language Arts teacher at the Jr. High School effective June 17, 2022
- L. Accepted resignation from Sarah Fountain, 1<sup>st</sup> grade Teacher at Oak Heights Elementary effective June 17, 2022
- M. Approved hire of Andrea Foley, High School Family and Consumer Science Teacher for the 2022-2023 School year
- N. Approved hire of Joni Ortiz, High School Biology/Life Science Teacher for the 2022-2023 School year
- O. Accepted resignation from Bailey Bronson Social Studies Teacher at the High School effective June 17, 2022
- P. Approved hire of Cheryl Jones, 3<sup>rd</sup> Grade Teacher at Oak Heights for the 2022-2023 school year
- Q. Approved temporary placement of Mark Looney as acting Principal effective May 3, 2022 for the remainder of the 2021-22 school year
- R. Approved temporary placement of Chris Hiassen as Assistant Principal of the Jr. High effective May 6, 2022 for the remainder of the 2021-22 school year
- S. Approved hire of Tenille Sayers, 2<sup>nd</sup> grade teacher Holley Elementary

***Motion No. 22-25: Board Member Mike Reynolds, moved to approve the revised consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

## **7. Information/Discussion**

- A. Budget Update/ ESSER Report: Business Manager Kevin Strong gave the Budget Report and ESSER report. Year to date spending is up but well within our projected budget.
- B. Facility Report- Josh Darwood gave an update
- C. Calendar Information – Kevin Strong gave a report on the drafted calendar
- D. OSBA Policy Review 2nd Reading

DA - Fiscal Management Goals  
DB - District Budget  
DBC - Budget Calendar  
DBDB - Fund Balance  
DBE - Budget Preparation  
DBEA - Budget Committee  
DBEA – AR - Selection of Budget Committee Members  
DBEB - Organization of Budget Committee  
DBEB - Budget Hearing  
DBH - Budget Adoption  
DBI - Budget Amendments  
DBJ - Budget Implementation  
DBJ - Budget Implementation  
DBK - Budget Transfer Authority  
DC - Taxing and Borrowing Authority  
DD - Grant Funding Proposals and Applications  
DE - Revenues from State and Federal Tax Programs  
DF - Revenues from Nontax Sources  
DFA - Investment of Funds  
DFA AR - Investment of Funds  
DFC - Grants from Private Sources  
DFE - Admission Prices and Receipts DFEA - Admissions to District Events  
DFG - Income from Program – Related Sales and Services  
DG - Depository of Funds  
DGA - Authorized Signatures  
DH - Loss Coverage  
DI - Fiscal Accounting  
DI - Fiscal Accounting and Reporting  
DIB - Types of Funds  
DIBA - Special Funds  
DIC - Financial Reports and Statements  
DID - Property Inventory  
DIDA - Fixed Assets  
DIE - Audits  
DIEA - Student Activities Fund Management  
DJ - District Purchasing  
DJ-AR - Expenditure of District Funds for Meals, Refreshments and Gifts  
DJB - Petty Cash Accounts  
DJC - Bidding Requirements  
DJC – AR -Special Procurements and Exemptions from Competitive Bidding  
DJCA - Personal Services Contracts  
DJCA -AR - Personal Services Contracts  
DJE - Cooperative Purchasing  
DJG - Vendor Relations  
DK - Payment Procedures  
DLA - Payroll  
DLAA - Method of Payroll Payment  
DLB - Salary Deductions  
DLBA - Payroll Advances  
DLC - Expense Reimbursements  
DLC – AR - Staff Expense Reimbursement  
DM - Cash in District Buildings  
DN - Disposal of District Property

***Motion No. 22-26: Board Member Mike Reynold, moved to move policies forward the action items.  
Board Member Jason Van Eck seconded the motion. The motion passed unanimously.***

**E. OSBA Policy Review 1st Reading**

- EA - Support Services Goals
- EB - Safety Program
- EBA - Buildings and Grounds Inspections
- EBAC - Safety Committee
- EBAC-AR Safety Co mmittee
- EBAB - Indoor Air Quality (IAQ)
- EBAD-AR - Indoor Air Quality (IAQ) Management Plan
- EBB - Integrated Pest Management
- EBB-AR - Regulations Regarding the Application of Pesticides
- EBBA - First Aid
- EBBB - Injury/Illness
- EBBCC - Use of Automated External Defibrillator (AED)
- EBA/EBCA Emergency Procedures and Disaster Plans
- EBCB Emergency Drills and Instruction
- EBCD Emergency Closures
- EBCD-AR Emergency School Closures
- EC - Management of Buildings and Grounds
- ECA - Buildings and Grounds Security
- ECA-AR - Buildings and Grounds Security
- ECAA - Access to Buildings and Grounds
- ECAB - Vandalism, Malicious Mischief, or Theft
- ECAC - Video Surveillance
- ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone
- ECB - Buildings and Grounds Maintenance/Renovations
- ECD – Traffic and Parking Controls
- ECF - Energy Conservation
- ECG - District Vehicle Idling
- ECG-AR - District Vehicle Idling
- ECA - Receiving and Warehousing
- EDB - District Property
- EDBA - Maintenance and Control of Instructional Materials/Equipment
- EDC/KGF - Authorized Use of District Equipment and Materials
- EEA - Student Transportation Services
- EEAA - Payment in Lieu of Transportation
- EEAB - School Bus Scheduling and Routing
- EEAC - School Bus Safety Program
- EEACA - School Bus Driver Examination and Training
- EEACB - Vehicle Maintenance
- EEACC - Student Conduct on School Buses
- EEACC-AR - Discipline Procedures for District-Approved Student Transportation
- EEACC-AR(1) - Discipline Procedures for District-Approved Student Transportation
- EEACC-AR(2) - Elementary School Bus Incident Report
- EEACCA - Video Cameras on Transportation Vehicles
- EEACCA-AR - Video Cameras on Transportation Vehicles
- EEACD - Use of District Activity Vehicles for Student Transportation
- EEACE - Loading and Unloading
- EEAE - Student Transportation in Private Vehicle
- EEAE-AR - Proof of Vehicle Liability Insurance
- EEBA - District Vehicles
- EEBA-AR - District Vehicles
- EEBAA - District Vehicles/Seat Belts/Child Safety System
- EEBAB - School Activity Trips
- EEBB - Use of Private Vehicles for District Business
- EEBC - Vehicle Insurance
- EF- Food Services Management
- EFA - Local Wellness Program

EFA-AR - Local Wellness Program  
EFAA - District Nutrition and Food Services  
EFAA-AR - Reimbursable Meals and Milk Programs  
EFC - Vending Machines and School Stores  
EFD - Food Preparation  
EFF - Food Service to Outside Organizations  
EGAAA - Reproduction of All Copyrighted Materials  
AGAAA-AR - Guidelines for the Use of Copyrighted Materials  
EGAB - Mail and Delivery Services  
EGACA - Cell Phones  
EGACA-AR - Cell Phones.  
EH - Records and Data Management  
EHA - Health Insurance Portability and Accountability Act  
EIA - Insurance Programs  
EIA-AR - Insurance Program  
EIB - Agent-Of-Record  
FA - Facilities Development Goals  
FB - Facilities Planning  
FC - Capital Construction Program  
FEA - Capital Improvement - Educational Program  
FEB - Selection of Architect  
FEF - Construction Contracts - Bidding and Awards  
FF - Naming New Facilities  
FFA - Memorials  
FG - Board Inspection and Acceptance of New Facilities  
FJ - Temporary District Facilities  
FL - Retirement of Facilities  
FL-AR - Retirement of School Facilities  
FLA - Vacated School Buildings  
FLA-AR - Vacated School Buildings

**8. Action Items:**

A. Approve the Proposed 2022-2023 School Calendar

***Motion No. 22-27: Board Member Jim Gourley, moved to approve the proposed 2022-2023 School Calendar. Board Member Debra Brown seconded the motion. The motion passed unanimously.***

B. Board Policies

***Motion No. 22-28: Board Member Mike Reynolds, moved to approve the policies. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.***

**9. Board Comments: NONE**

Recessed at 7:04 pm

**10. Executive Session**

A. ORS 192.660 (2) (d) - Classified Bargaining

**11. Return to regular Session 7:16 p.m.**

**12. Action Items**

A. Approve Classified July 1, 2022-June 25, 2025 Contract

***Motion No. 22-29: Board Member Mike Reynolds, moved to approve the classified contract. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

**13. Late Items – None**

**14. Future Agenda Items**

- A. Next Board Officers Meeting June 6, 2022 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting June 13, 2022 at 6:30 p.m. in DO Board Room

**15. Adjournment**

The meeting adjourned at 7:16 p.m.

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*Signature, Board Chairman*

Julie Emmert, Board Recording Secretary

(This meeting was also recorded and saved supt/board/audio also live streamed on YouTube)