

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on April 11, 2022. This meeting was located at Sweet Home District Boardroom

Board Members in Attendance

Jason Redick, Mike Reynolds, Jim Gourley, Debra Brown, Dale Keene, Kevin Hill, Sara Hoffman, Jason Van Eck: Absent: Janice Albert

Superintendent: Lisa Riggs; Administrators: Kevin Strong, Colleen Henry, Barbi Riggs, Darel Bidwell, Ralph Brown, Nate Tyler, Mark Looney, Luke Augsburger, Debbie Phillips, Josh Dargis, Todd Barrett Certified: Steve Thorpe; Classified: Michelle Bidwell, Velma Canfield; Students; Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era; Parents and Student of ESPY Winners

2. ESPY AWARDS

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of April are: Foster School – Mitchell Cockrell, Piper Smith; Hawthorne School – Sidney Turpen, Brooke Doyle; Holley School –; Oak Heights School – Zeplin Berg, Alexis Bernardi; Charter School- Launa Romo, Weston Erickson; SH Jr. High School- Devin Jackson, Ella Forum and SH High School – Carsen Perry and Jenna Wolthuis. Congratulations to all of this month's ESPY Award winners!

3. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 22-16: Board Member Jim Gourley moved to approve the agenda Board Member Jason Van Eck seconded the motion. The motion passed unanimously

4. Public Comments: No Comments

5. Student & Personnel Reports/Comments

A. Certified & Classified Representatives: Steve Thorpe talked about the work on the calendar. Shared encouraging reports from licensed/admin staff regarding positive things that are happening in our district. Velma Canfield announced Certified week

B. Superintendents Week

1. Certified Staff Appreciation Week (May 2-6)
2. Enrollment - Superintendent Riggs spoke to the decrease in enrollment in the senior and sophomore class.
3. School Library Month – (April)

6. Consent Agenda

- A. Approved minutes from March 14, 2022
- B. Approved hire of Samantha McMahan, Elementary Teacher at Foster Elementary for the 2022-2023 school year
- C. Accepted resignation of Christie Chapman, Special Ed (BLS) at the Sweet Home High School effective June 16, 2022

- D. **LATE ITEM:** Accepted resignation of board member Janice Albert, position #2 Liberty, effective April 11, 2022
- E. **LATE ITEM:** Approved hire of Miranda Lind, Elementary Teacher at Oak Heights Elementary for the 2022-2023 school year

Motion No. 22-17: Board Member Jim Gourley, moved to approve the revised consent agenda as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.

7. Information/Discussion

- A. Budget Update/ ESSER Report: Business Manager Kevin Strong gave the Budget Report and ESSER report. General fund should stay with budges amount.
- B. Facility Report- Josh Darwood shared a video on facility improvements
- ~~C. Calendar Information~~
- D. OSBA Policy Review 1st Reading
 - DA - Fiscal Management Goals
 - DB - District Budget
 - DBC - Budget Calendar
 - DBDB - Fund Balance
 - DBE - Budget Preparation
 - DBEA - Budget Committee
 - DBEA – AR - Selection of Budget Committee Members
 - DBEB - Organization of Budget Committee
 - DBEB - Budget Hearing
 - DBH - Budget Adoption
 - DBI - Budget Amendments
 - DBJ - Budget Implementation
 - DBJ - Budget Implementation
 - DBK - Budget Transfer Authority
 - DC - Taxing and Borrowing Authority
 - DD - Grant Funding Proposals and Applications
 - DE - Revenues from State and Federal Tax Programs
 - DF - Revenues from Nontax Sources
 - DFA - Investment of Funds
 - DFA AR - Investment of Funds
 - DFC - Grants from Private Sources
 - DFE - Admission Prices and Receipts DFEA - Admissions to District Events
 - DFG - Income from Program – Related Sales and Services
 - DG - Depository of Funds
 - DGA - Authorized Signatures
 - DH - Loss Coverage
 - DI - Fiscal Accounting
 - DI - Fiscal Accounting and Reporting
 - DIB - Types of Funds
 - DIBA - Special Funds
 - DIC - Financial Reports and Statements
 - DID - Property Inventory
 - DIDA - Fixed Assets
 - DIE - Audits
 - DIEA - Student Activities Fund Management
 - DJ - District Purchasing
 - DJ-AR - Expenditure of District Funds for Meals, Refreshments and Gifts
 - DJB - Petty Cash Accounts
 - DJC - Bidding Requirements

DJC – AR -Special Procurements and Exemptions from Competitive Bidding
DJCA - Personal Services Contracts
DJCA -AR - Personal Services Contracts
DJE - Cooperative Purchasing
DJG - Vendor Relations
DK - Payment Procedures
DLA - Payroll
DLAA - Method of Payroll Payment
DLB - Salary Deductions
DLBA - Payroll Advances
DLC - Expense Reimbursements
DLC – AR - Staff Expense Reimbursement
DM - Cash in District Buildings
DN - Disposal of District Property

E. OSBA Policy Review 2nd Reading

AC - Nondiscrimination
AC-AR - Discrimination Complaint Procedure
ACA - Americans with Disabilities Act
ACA-AR - Americans with Disabilities Act
AD - Educational Philosophy
AE - District Goals
BA - Board Goals
BB - Board Legal Status
BBA - Board Powers and Duties BBAA-Individual Board Member's Authority and Responsibilities
BBAA- AR - Individual Board Member's Authority and Responsibilities
BBAAA - Board Contracts
BBB - Board Elections
BBBA - Board Member Qualifications
BBBB - Board Member Oath of Office
BBC - Board Member Resignation
BBD - Board Member Removal from Office
BBE -Vacancies on the Board
BBF - Board Member Standards of Conduct
BBFA - Board Member Ethics and Conflicts of Interest
BBFB - Board Member Ethics and Nepotism
BBFC - Reporting of Suspected Abuse of a Child
BC/BCA - Board Organization/Board Organizational Meeting
BCB - Board Officers - Housekeeping and add Secretary as board position
BCD - Board-Superintendent Relationship
BCE - Board Committees
BCF - Advisory Committees to the Board
BCH - Consultants to the Board
BD/BDA - Board Meetings
BDB - Special Board Meetings
BDBA - Emergency Board Meetings
BDC - Executive Sessions
BDC-AR - Executive Sessions–News Media
BDD - Board Member Voting
BDD - Board Meeting Procedures
BDDC - Board Meeting Agenda
BDDD - Quorum
BDDF - Conduct of Board Meetings
BDDG - Minutes of Board Meetings
BDDH - Public Comment at Board Meetings
BDDH-AR - Public Comment at Board Meetings
BDE - Public Hearings
BDE – AR 1 -General Hearings Format
BDE-AR 10 - Title I Complaint Resolution
BDE-AR 2 - Child Nutrition - Hearings Procedure/Appeal Process
BDE-AR 3 - Nonrenewal of Employment/Dismissal of Employee - Licensed Probationary

BDE-AR 4 Licensed Employees
BDE-AR5 - Appeals from Administration Hearings
BDE-AR6 - Student Records
BDE-AR7 - Student Grievances
BDE-AR8 - Student Suspension
BDE-AR9 - Expulsion**
BD - Board Work Sessions
BF - Policy Development
BFC - Board Policy Adoption and Amendment
BFC - Adoption and Revision of Policies
BFC - Adoption and Revision of Policies
BFCA - Administrative Regulations (AR)
BFD - Board Policy Implementation
BFE - Administration in the Absence of Policy
BFF - Suspension of Policies
BFG - Board Policy Review
BG - Board-Staff Communications
BH/BHA - Orientation of New Board Members
BHB - Board Member Development
BHD - Board Member Compensation and Expense Reimbursement
BHD - Board Member Liability Insurance
BHE - Board Legislative Program
BK - Evaluation of Board Operational Procedures
CA/CAA - Administration Goals and Objectives
CB - Superintendent
CBA - Qualifications and Duties of the Superintendent
CBA - Qualifications and Duties of the Superintendent
CBB - Recruitment and Appointment of the Superintendent
CBC - Superintendent's Contract
CBF - Superintendent's Consulting Activities
CBG - Evaluation of the Superintendent
CC - Administrative Organization
CCB - Line and Staff Relations
CCC - Administrative Positions
CCC - Hiring Licensed Administrators
CCD - Administrator Contracts
CCG - Evaluation of Administrators CD -Superintendent's Management Team
CF - School Principal
CH - Policy Implementation
CHA - Development of Administrative Regulations
CHCA - Handbooks
CHD - Administration in Policy Absence
CI - Temporary Administrative Arrangements
CK - Program Consultants
CM - Compliance and Reporting on Standards
CPA - Layoff/Recall - Administrative Personnel
CPA-AR - Layoff/Recall - Administrative Personnel

Motion No. 22-17: Board Member Mike Reynold, moved to move all policies except BCB forward the action items. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

8. Action Items: Board Policies

Motion No. 22-18: Board Member Dale Keene, moved to pull BCB and approve the rest of the policies. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.

9. Board Comments: Recognized Janice Albert for her service on the board

Recessed at 7:24 pm

10. Executive Session

A. ORS 192.660 (2) (d) - Classified Bargaining

B. ORS 192.660 (2) (a) – To consider the employment of a public officer, employee, staff member or individual agent

11. Return to regular Session 8:10 p.m.

12. **Late Items** – None

14. Future Agenda Items

A. Next Board Officers Meeting May 2, 2022 at 3:30 p.m. Superintendent’s Office

B. Next Board Meeting May 9, 2022 at 6:30 p.m. in DO Board Room

C. Budget Committee Meeting, 5:00 pm, May 9, 2022

15. Adjournment

The meeting adjourned at 8:10 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary

(This meeting was also recorded and saved supt/board/audio also live streamed on YouTube)