

SWEET HOME SCHOOL DISTRICT #55

Sweet Home, Oregon

SCHOOL BOARD MEETING AGENDA *** REVISED

To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link

Sweet Home Board Room

April 11, 2022, 6:30 p.m.

- | | | |
|--|------------|-----------------|
| 1. Call the meeting to order/pledge | J. Redick | Action |
| 2. ESPY Awards | | |
| 3. Agenda approval/changes | J. Redick | Action |
| 4. Public Comments | | Information |
| 5. Student & Personnel Reports/Comments | | |
| A. Certified & Classified Representatives | Presidents | |
| B. Superintendent's Report | L. Riggs | Information |
| 1. Certified Staff Appreciation Week (May 2-6) | | |
| 2. Enrollment | | |
| 3. School Library Month – (April) | | |
| 6. Consent Agenda | J. Redick | ALL Action |
| A. Approve minutes from the March 14, 2022 | | |
| B. Approve hire of Samantha McMahand, Elementary Teacher at Foster Elementary for the 2022-2023 school year | | |
| C. Accept resignation of Christie Chapman, Special Ed (BLS) at the Sweet Home High School effective June 16, 2022 | | |
| D. LATE ITEM: Accept resignation of board member Janice Albert, position #2 Liberty, effective April 11, 2022 | | |
| E. LATE ITEM: Approve hire of Miranda Lind, Elementary Teacher at Oak Heights Elementary for the 2022-2023 school year | | |
| 7. Information/Discussion | | ALL Information |
| A. Budget Update, ESSER Report | K. Strong | |
| B. Facility Report | J. Darwood | |
| C. Calendar Information | | |
| D. OSBA Policy Review 1 st Reading | | |
| DA - Fiscal Management Goals | | |
| DB - District Budget | | |
| DBC - Budget Calendar | | |
| DBDB - Fund Balance | | |
| DBE - Budget Preparation | | |
| DBEA - Budget Committee | | |
| DBEA – AR - Selection of Budget Committee Members | | |
| DBEB - Organization of Budget Committee | | |
| DBEB - Budget Hearing | | |
| DBH - Budget Adoption | | |
| DBI - Budget Amendments | | |
| DBJ - Budget Implementation | | |
| DBJ - Budget Implementation | | |
| DBK - Budget Transfer Authority | | |
| DC - Taxing and Borrowing Authority | | |
| DD - Grant Funding Proposals and Applications | | |
| DE - Revenues from State and Federal Tax Programs | | |
| DF - Revenues from Nontax Sources | | |
| DFA - Investment of Funds | | |
| DFA AR - Investment of Funds | | |

DFC - Grants from Private Sources
 DFE - Admission Prices and Receipts DFEA - Admissions to District Events
 DFG - Income from Program – Related Sales and Services
 DG - Depository of Funds
 DGA - Authorized Signatures
 DH - Loss Coverage
 DI - Fiscal Accounting
 DI - Fiscal Accounting and Reporting
 DIB - Types of Funds
 DIBA - Special Funds
 DIC - Financial Reports and Statements
 DID - Property Inventory
 DIDA - Fixed Assets
 DIE - Audits
 DIEA - Student Activities Fund Management
 DJ - District Purchasing
 DJ-AR - Expenditure of District Funds for Meals, Refreshments and Gifts
 DJB - Petty Cash Accounts
 DJC - Bidding Requirements
 DJC – AR -Special Procurements and Exemptions from Competitive Bidding
 DJCA - Personal Services Contracts
 DJCA -AR - Personal Services Contracts
 DJE - Cooperative Purchasing
 DJG - Vendor Relations
 DK - Payment Procedures
 DLA - Payroll
 DLAA - Method of Payroll Payment
 DLB - Salary Deductions
 DLBA - Payroll Advances
 DLC - Expense Reimbursements
 DLC – AR - Staff Expense Reimbursement
 DM - Cash in District Buildings
 DN - Disposal of District Property

E. OSBA Policy Review 2nd Reading

AC - Nondiscrimination
 AC-AR - Discrimination Complaint Procedure
 ACA - Americans with Disabilities Act
 ACA-AR - Americans with Disabilities Act
 AD - Educational Philosophy
 AE - District Goals
 BA - Board Goals
 BB - Board Legal Status
 BBA - Board Powers and Duties BBAA-Individual Board Member’s Authority and Responsibilities
 BBAA- AR - Individual Board Member’s Authority and Responsibilities
 BBAAA - Board Contracts
 BBB - Board Elections
 BBBA - Board Member Qualifications
 BBBB - Board Member Oath of Office
 BBC - Board Member Resignation
 BBD - Board Member Removal from Office
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 BBF - Board Member Standards of Conduct
 BBFA - Board Member Ethics and Conflicts of Interest
 BBFB - Board Member Ethics and Nepotism
 BBFC - Reporting of Suspected Abuse of a Child
 BC/BCA - Board Organization/Board Organizational Meeting
 BCB - Board Officers - Housekeeping and add Secretary as board position
 BCD - Board-Superintendent Relationship
 BCE - Board Committees

BCF - Advisory Committees to the Board
BCH - Consultants to the Board
BD/BDA - Board Meetings
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BDBA - Emergency Board Meetings
BDC - Executive Sessions
BDC-AR - Executive Sessions–News Media
BDD - Board Member Voting
BDD - Board Meeting Procedures
BDDC - Board Meeting Agenda
BDDD - Quorum
BDDF - Conduct of Board Meetings
BDDG - Minutes of Board Meetings
BDDH - Public Comment at Board Meetings
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BDE – AR 1 -General Hearings Format
BDE-AR 10 - Title I Complaint Resolution
BDE-AR 2 - Child Nutrition - Hearings Procedure/Appeal Process
BDE-AR 3 - Nonrenewal of Employment/Dismissal of Employee - Licensed Probationary
BDE-AR 4 Licensed Employees
BDE-AR5 - Appeals from Administration Hearings
BDE-AR6 - Student Records
BDE-AR7 - Student Grievances
BDE-AR8 - Student Suspension
BDE-AR9 - Expulsion**
BD - Board Work Sessions
BF - Policy Development
BFC - Board Policy Adoption and Amendment
BFC - Adoption and Revision of Policies
BFC - Adoption and Revision of Policies
BFCA - Administrative Regulations (AR)
BFD - Board Policy Implementation
BFE - Administration in the Absence of Policy
BFF - Suspension of Policies
BFG - Board Policy Review
BG - Board-Staff Communications
BH/BHA - Orientation of New Board Members
BHB - Board Member Development
BHD - Board Member Compensation and Expense Reimbursement
BHD - Board Member Liability Insurance
BHE - Board Legislative Program
BK - Evaluation of Board Operational Procedures
CA/CAA - Administration Goals and Objectives
CB - Superintendent
CBA - Qualifications and Duties of the Superintendent
CBA - Qualifications and Duties of the Superintendent
CBB - Recruitment and Appointment of the Superintendent
CBC - Superintendent’s Contract
CBF - Superintendent’s Consulting Activities
CBG - Evaluation of the Superintendent
CC - Administrative Organization
CCB - Line and Staff Relations
CCC - Administrative Positions
CCC - Hiring Licensed Administrators
CCD - Administrator Contracts
CCG - Evaluation of Administrators CD -Superintendent’s Management Team
CF - School Principal
CH - Policy Implementation
CHA - Development of Administrative Regulations
CHCA - Handbooks
CHD - Administration in Policy Absence
CI - Temporary Administrative Arrangements
CK - Program Consultants

CM - Compliance and Reporting on Standards
CPA - Layoff/Recall - Administrative Personnel
CPA-AR - Layoff/Recall - Administrative Personnel

- | | | |
|---|-----------|-----------------|
| 8. Action Items | J. Redick | Action |
| A. Approve the Proposed 2022-2023 School Calendar | | |
| 9. Board Comments | | Information |
| 10. Executive Session | | |
| A. ORS 192.660 (2) (d) - Classified Bargaining | | |
| B. ORS 192.660 (2) (a) – To consider the employment of a public officer, employee, staff member or individual agent | | |
| 11. Return to Regular Session | | |
| 12. Action Items | | |
| 13. Late Items | | |
| 14. Future Agenda Items | J. Redick | ALL Information |
| A. Next Board Officers Meeting May 2, 2022 at 3:30 p.m. Superintendent’s Office | | |
| B. Next Board Meeting May 9, 2022 at 6:30 p.m. in DO Board Room | | |
| C. Budget Committee Meeting, 5:00 pm, May 9, 2022 | | |
| 15. Adjournment | J. Redick | Action |

ESPY AWARD WINNERS

April 11, 2022

Carsen Perry	12 th Grade	High School
Jenna Wolthuis	12 th Grade	High School
Devin Jackson	7 th Grade	Jr. High
Ella Forum	8 th Grade	Jr. High
Mitchell Cockrell	Kinder	Foster
Piper Smith	Kinder	Foster
Sidney Turpen	2 nd Grade	Hawthorne
Brooke Doyle	4 th Grade	Hawthorne
Westin Burns	5 th Grade	Holley
Zeplin Berg	6 th Grade	Oak Heights
Alexus Bernardi	6 th Grade	Oak Heights
Launa Romo	1 st Grade	Charter School
Weston Erickson	1 st Grade	Charter School



Julie Emmert <julie.emmert@sweethome.k12.or.us>

(no subject)

Janice Albert <janice.albert@sweethome.k12.or.us>

Mon, Apr 11, 2022 at 5:56 AM

To: Jason Redick <jason.redick@sweethome.k12.or.us>, Lisa Riggs <lisa.riggs@sweethome.k12.or.us>, Julie Emmert <julie.emmert@sweethome.k12.or.us>

It is with sadness that I need to resign my position on the school board. My health kept me from participating.

Respectfully,
Janice Albert

Sent from my iPhone

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Miranda Lind

POSITION: Teacher OAK Heights

JOB #: 10-2223

DATE: 4/6/2022

BUILDING: OAK HEIGHTS

ADMINISTRATOR: [Signature]

Does this candidate hold a current Oregon License? yes no
Does this candidate hold an Out-of-State License? yes no
Is this candidate in the process of obtaining an Oregon License? yes no

Type of Endorsement: Elementary

Have three reference checks been completed? yes no

Effective Date: 2022-2023 school year

Other Information:

Office use only:
Superintendent review date: [Signature]
Board approval date: 4/11/2022

Sweet Home School District 55

Code: BCB
Adopted: 9/13/14
Orig. Code: BCB

Board Officers

→ unstrike
add back
in

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as ~~chair~~ ~~chairman~~, one to serve as vice ~~chairman~~ and one to serve as vice chair. ~~Board secretary~~. No member of the Board may serve as ~~chair~~ ~~chairman~~ more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

~~1. Board Chairman~~ **Board Chair**

The Board ~~chair~~ ~~chairman~~ will:

1. ~~Work with~~ assist the superintendent to ~~establish~~ ~~in~~ ~~establishing~~ the agenda for regular Board meetings; ~~of the Board~~.
2. ~~Call~~ The chairman will call special meetings when required;:-
3. ~~Preside~~ The chairman will preside at all meetings of the Board and will enforce the rules of order;:-
4. ~~Sign~~ The chairman will sign minutes and other official documents that require the signature of the chair; ~~chairman~~.
5. ~~Represent~~ The chairman will represent the district and the Board at official functions, unless this duty is delegated by the ~~chairman or the Board chair~~ to another Board member; ~~of the Board~~.
6. ~~Appoint~~ The chairman will appoint all committees (*Board members, keep the following language in brackets?*) ~~unless otherwise ordered by the Board~~ and will be an ex-officio member of all such committees} unless otherwise ordered by the Board;:-
7. ~~Have~~ The chairman will have the right to discuss issues and will vote on any issue unless wishing to abstain.

2. Board Vice Chairman

Bold - remove strike-out add Board chair

In the absence, incapacitation or death of the ~~chair~~ ~~chairman~~, the vice ~~chair~~ ~~chairman~~ will perform the duties of chair ~~the chairman~~, and, when so acting, will have all the chair's powers. ~~of the chairman~~. The vice ~~chair~~ ~~chairman~~ will perform such other functions as designated by the Board.

Board Secretary

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In absence of the designated Board secretary, the Board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings,

Remove the "y"

1 message

Mike Reynolds <mike.reynolds@sweethome.k12.or.us>

Sat, Apr 9, 2022 at 6:07 PM

To: julie.emmert@sweethome.k12.or.us

ySweet Home School District 55

Code
Adopted:

CH

Policy Implementation

The superintendent is responsible for implementing the Board's policies and interpreting them to staff, students and the public. Other administrators also share in this responsibility.

Some board policies require implementing an administrative regulation. Whenever appropriate, the superintendent will develop these administrative regulations, in consultation with principals, staff members and other persons and groups and the superintendent will submit them to the Board for review or approval as appropriate.

Policies officially adopted by the Board and other administrative regulations formulated to implement adopted Board policies will be included in the *School Board Policy Handbook*. Staff and student/parent handbooks will be used for disseminating policies and administrative regulations to persons directly affected by them. The Board's policy manual will be available for inspection at the district office to any district employee or member of the public during regular office hours. Each district employee will be specifically notified of the existence and availability of personnel policies.

Principals are authorized to establish rules and procedures for the staff and student bodies of their schools as long as these rules and procedures are consistent with board policies and administrative regulations established by the Board and superintendent.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 332.505

OAR 581-022-2305
OAR 581.022.2405

S

**Sweet Home School District Enrollment
As of: April 4th, 2022**

As of Date:	9/13/21	10/5/21	11/1/21	12/6/21	1/3/22	2/7/22	3/7/22	4/4/22				
K	101	186	179	184	181	179	180	186				
1	131	144	148	150	149	143	142	143				
2	161	174	175	177	169	169	173	170				
3	131	153	157	160	158	157	155	156				
4	149	162	162	168	169	167	173	172				
5	165	191	184	194	182	181	179	180				
6	167	181	180	191	188	190	193	195				
7	175	175	177	175	176	175	173	175				
8	178	178	175	174	177	174	177	177				
9	183	175	174	173	173	177	169	169				
10	205	199	194	193	190	188	188	185				
11	155	151	145	149	143	147	147	143				
12	195	202	195	195	195	192	182	180				
Total	2096	2271	2245	2283	2250	2239	2231	2231				
As of Date:	9/13/21	10/5/21	11/1/21	12/6/21	1/3/22	2/7/22	3/7/22	4/4/22				
Foster	339	323	322	349	323	320	322	325				
Hawthorne	238	281	287	286	286	276	287	289				
Holley	124	139	142	151	151	145	148	148				
Oak Heights	304	303	303	309	307	316	310	312				
Charter	132	134	131	129	129	129	128	128				
Junior High	353	353	352	349	353	349	350	352				
High School*	738	727	708	710	701	704	686	677				
P.G.S.**												
Expanded Opt.												
Total	1973	2260	2245	2283	2250	2239	2231	2231				

**Post Graduate Scholars

Enrollment includes 10 GED students as of 04/04/2022

SWEET HOME SCHOOL DISTRICT ENROLLMENT

As of: April 4st, 2022

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	4/4/2022	4/2/2021	3/26/2020	3/22/2019
														21-22	20-21	19-20	18-19
	4D.L.	2 D.L.	2 D.L.	2 D.L.	3 D.L.	7 D.L.	3 D.L.							Total	Total	Total	Total
FO	27	18	17	12	18	27	25							325	309	338	337
	28	18	20	26	29	25	26										
McMahand		1	2	1		5		9									
	3 D.L.		3 D.L.		4 D.L.	1 D.L.	2 D.L.										
HA	20	15	18	18	27	21	29							289	302	361	351
	15	12	20	7	16	18	29										
					23												
Rolph/Pals	3		3					6									
Collins/Pals			2		2	2	3	9									
Rivers/Pals	4	3	2					5									
		2 D.L.	2 D.L.	1 D.L.			1 D.L.										
HO	19	17	20	21	24	26	21							148	143	155	145
									1 D.L.								
	1 D.L.		2 D.L.	3 D.L.	2 D.L.	1 D.L.	28										
OH	26	20	25	33	29	11	17							312	249	268	286
	26	22	21	18	9	28	27										
					27												
CHARTER	18	17	20	20	18	17	18							128	134	142	138
JR. HIGH					5 D.L. 6TH GRADE	8 D.L.	9 D.L.							352	342	353	349
						175	177										
								3 D.L.	7 D.L.	8 D.L.	10 D.L.						
HIGH SCHOOL:								169	185	143	180			677	694	655	674
P.G.S.*														0	0	0	0
A.C.T.														0	0	0	0
SHO 2.0														0	0	0	0
GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12				
TOTAL	186	143	170	156	172	180	195	175	177	169	185	143	180	2231	2173	2272	2280
w/o ACT														2231	2173	2272	2280

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL			
	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	TOTAL			
FO														325	309	338	337
	27	18	17	12	18	27	25										
	28	18	20	26	29	25	26										
PALS				0	0	0	0										
OP Room		1	2	1	0	5	0										
T. FO	55	37	39	39	47	57	51										
HA														289	302	361	351
	20	15	18	18	27	21	29										
	15	12	20	7	16	18	29										
(Pals)	7	3	7	0	2	2	3										
T. HA	42	30	45	25	45	41	61										
HO	16	18	20	20	23	27	18							148	143	155	145
	19	17	20	21	24	26	21										
OH	26	20	25	33	29	11	17							312	249	268	286
	26	22	21	18	9	28	27										
OP. Rm	0	0	0	0	0	0	0										
T. OH	52	42	46	51	38	39	44										
T. Charter	18	17	20	20	18	17	18							128	134	142	138
	18	17	20	20	18	17	18										
TOTAL K - 6 STUDENTS														1202	1137	1264	1257
JR. HIGH								175	177					352	342	353	349
HIGH SCHOOL										169	185	143	180	677	694	655	674
P.G.S.*														0	0	0	0
A.C.T.														0	0	0	0
GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12				
TOTAL	186	143	170	156	172	180	195	175	177	169	185	143	180	2231	2173	2272	2280
4/2/2021	132	172	143	178	161	181	170	176	166	190	156	191	157	2173			
3/26/2020	185	166	165	185	195	172	196	173	180	159	181	150	165	2272			
5/28/2021	135	174	145	176	164	183	169	174	168	194	159	193	135	2169			

PROCLAMATION**SCHOOL LIBRARY MONTH
APRIL 2022**

WHEREAS, the school library is to ensure that students and staff are effective users of ideas and information; and

WHEREAS, the role of school library staff is to provide the leadership and expertise necessary to ensure that the school library is an integral part of the instructional program of the school; and

WHEREAS, the Board of Education has entrusted the school administrators and library staff in each school to support the skills of locating and using information through traditional resources and new technologies, to provide literature appreciation activities, and to guide and encourage content and recreational reading to every student; and

WHEREAS, lifelong learning begins and is systematically developed through the curriculum support of the school library of the elementary and secondary schools; and

WHEREAS, the school library contributes to the individual growth and development of all students, while fostering both excellence and equity in education; and

WHEREAS, the school library staff of Sweet Home School District have dedicated themselves to work for quality school libraries for all students;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Sweet Home School District does hereby proclaim April 2022 as School Library Month in all of the public schools of our community and calls upon school administrators, teachers, students and citizens of Sweet Home to recognize and support this action and to participate throughout the month of April in the celebration of School Library Month.

Board Chair
Sweet Home School Board

Superintendent
Sweet Home School District

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on March 14, 2022. This meeting was located at Sweet Home District Boardroom

Board Members in Attendance

Jason Redick, Mike Reynolds, Jim Gourley, Debra Brown, Dale Keene, Kevin Hill, (ZOOM) Sara Hoffman, (ZOOM) Jason Van Eck: Absent: Janice Albert

Superintendent: Lisa Riggs; Administrators: Kevin Strong, (Zoom) Colleen Henry, Barbi Riggs, (Zoom) Darel Bidwell, Ralph Brown, (Zoom) Nate Tyler, Aaron Huff, (Zoom) Terry Martin, (Zoom) Mark Looney, Luke Augsburg, (Zoom) Debbie Phillips, (Zoom) Josh Dargis, (Zoom) Todd Barrett Certified: Steve Thorpe, Dan Tow; Classified: (ZOOM) Velma Canfield; Students; Chloe Tyler Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era; Sean Morgan, City of Sweet Home

2. ESPY AWARDS

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of March are: Foster School – Mickey Russell, Bella Walls; Hawthorne School – Ava Padua, Paisley Grabeel; Holley School – Hensley Haigh; Oak Heights School – Arash Hamedanizadeh, Bryce Barber; Charter School- Izabel Davis, Eddie Rabine; SH Jr. High School- A.J. Rodriguez, Kaydin Pennington and SH High School – Christian Gregory, Russell Holley. Congratulations to all of this month's ESPY Award winners!

3. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 22-08: Board Member Dale Keene moved to approve the with the addition to the agenda Board Member Jim Gourley seconded the motion. The motion passed unanimously

4. Public Comments: Steve Thorpe commented on the investigation regarding Tim Boatwright – all investigations came back that he did not do anything. Reminded us what accusations can do to a person.

5. Student & Personnel Reports/Comments

- A. Certified & Classified Representatives: Velma Canfield thank everyone for classified appreciation. Steve Thorpe commented that it felt like we were back to 2019, had an assembly and the student body were excited!
- B. Superintendent's Report:
 - 1. Classified Appreciation: Superintendent Riggs read the proclamation from Governor Kate Brown.
 - 2. Enrollment: 2231 enrollment as of 3/7/2022
 - 3. Health Update- Sean Morgan shared how Sweet Home is recognizing National child abuse month in April. Colleen Henry shared a presentation on the COVID updates. After a survey it was clear with over 87% of people want masking optional. Ms. Henry shared what protocols we will follow as a district and staff and what is not changing. Vaccination requirements are still in effect.
 - 4. Sports Update- Dan Tow gave a winter sports report. Chloe Tyler gave an update on Swimming teams. The girls were both district and state champions.

6. Consent Agenda

- A. Approved minutes from the February 14, 2022 School Board Meeting
- B. Accepted resignation from John Mithen, PE Teacher at Oak Heights Elementary effective June 30, 2022

Motion No. 22-09: Board Member Jim Gourley, moved to approve the revised consent agenda as presented. Board Member Dale Keene seconded the motion. The motion passed unanimously.

7. Information/Discussion

- A. Budget Update: GF Spending is up \$843,000 compared to last year. ESSER Report – spent down all ESSER 1 and spending ESSER 2 and starting ESSER 3.
- B. Facility Report- Josh Darwood shared a presentation on the updates throughout the district. Shared Long-term Facility meeting data as to what people scored needs.
- C. UPDATED – OSBA Policy Review First Reading
 - AC - Nondiscrimination
 - AC-AR - Discrimination Complaint Procedure
 - ACA - Americans with Disabilities Act
 - ACA-AR - Americans with Disabilities Act
 - ACB - Every Student Belongs
 - ACB – AR Bias Incident Complaint Procedure
 - AD - Educational Philosophy
 - AE - District Goals
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 - BDC-AR - Executive Sessions–News Media
 - BDD - Board Member Voting
 - BDD - Board Meeting Procedures
 - BDDC - Board Meeting Agenda
 - BDDD - Quorum
 - BDDF - Conduct of Board Meetings
 - BDDG - Minutes of Board Meetings
 - BDDH - Public Comment at Board Meetings
 - BDDH-AR - Public Comment at Board Meetings
 - BDE - Public Hearings

BDE – AR 1 -General Hearings Format
BDE-AR 10 - Title I Complaint Resolution
BDE-AR 2 - Child Nutrition - Hearings Procedure/Appeal Process
BDE-AR 3 - Nonrenewal of Employment/Dismissal of Employee - Licensed Probationary
BDE-AR 4 Licensed Employees
BDE-AR5 - Appeals from Administration Hearings
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BHD - Board Member Compensation and Expense Reimbursement
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BHE - Board Legislative Program
BK - Evaluation of Board Operational Procedures
CA/CAA - Administration Goals and Objectives
CB - Superintendent
CBA - Qualifications and Duties of the Superintendent
CBA - Qualifications and Duties of the Superintendent
CBB - Recruitment and Appointment of the Superintendent
CBC - Superintendent's Contract
CBF - Superintendent's Consulting Activities
CBG - Evaluation of the Superintendent
CC - Administrative Organization
CCB - Line and Staff Relations
CCC - Administrative Positions
CCC - Hiring Licensed Administrators
CCD - Administrator Contracts
CCG - Evaluation of Administrators CD -Superintendent's Management Team
CF - School Principal
CH - Policy Implementation
CHA - Development of Administrative Regulations
CHCA - Handbooks
CHD - Administration in Policy Absence
CI - Temporary Administrative Arrangements
CK - Program Consultants
CM - Compliance and Reporting on Standards
CPA - Layoff/Recall - Administrative Personnel
CPA-AR - Layoff/Recall - Administrative Personnel

D. Board Policies – 2nd Reading

ACB – Every Student Belongs
ACB-AR – Bias Incident Complaint Procedure
DH – Loss Coverage
EEA-AR – School Bus Scheduling and Routing
GBA-AR – Veterans' Preference
GBL – Personnel Records
GBLA – Disclosure of Information DELETE

GCBDA/GDBDA-AR(1) – Family Leave
GCBDA/GDBDA-AR(1) – Oregon Family Leave
IGBAF-AR – Special Education - Individualized Education Program
IGBAG-AR – Special Education – Procedural Safeguards
IGBB – Talented and Gifted Program

Motion No. 22-10: Board Member Mike Reynold, moved to move policies the action items. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

8. Action Items: Board Policies

Motion No. 22-11: Board Member Mike Reynold, moved to pull ACB and ACB-AR and approve the rest of the policies. Board Member Dale Keene seconded the motion. The motion passed unanimously.

9. Board Comments: NONE

10. Executive Session

- A. ORS 192.660 (2) (a) – Contract Personnel Renewal Recommendations,
- B. ORS 192.660. (2) (b)

7:28 Recessed

11. Return to regular Session 7:59

12. Action Item

Motion No. 22-12: Board Member Jim Gourley, moved to approve the Certified Staff Renewals as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

Motion No. 22-13: Board Member Jim Gourley, moved to approve the Certified Staff Renewals as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

Motion No. 22-14: Board Member Mike Reynolds, moved to approve the Quarterly Checks for Superintendents Evaluation. Board Member Jason Van Eck seconded the motion. The motion passed unanimously.

Motion No. 22-15: Board Member Jim Gourley moved to approve OSBA process with Target Survey and Superintendent Goals and timeline checks. Board Member Debra Brown seconded the motion. The motion passed unanimously.

13. Late Items – None

14. Future Agenda Items

- A. Next Board Officers Meeting March 7, 2022 at 3:30 p.m. Superintendent's Office
- B. Board Work Session March 9, 2022 at 6:00 p.m.
- C. Next Board Meeting March 14, 2022 at 6:30 p.m. in DO Board Room

15. Adjournment

The meeting adjourned at 8:04 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary

(This meeting was also recorded and saved supt/board/audio also live streamed on YouTube)

RECOMMENDATION TO HIRE

CANDIDATE NAME: Samantha McMahon

POSITION: Elementary Teacher

JOB #: 3-2223

DATE: 3/16/22

BUILDING: Foster

ADMINISTRATOR: Augburger

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: Elementary-Multiple Subjects

Have three reference checks been completed? yes no

Effective Date: 3/16/22

Other Information:

[Large empty rectangular box for additional information]

Office use only:	
Superintendent review date:	<u>3/22</u>
Board approval date:	<u>4/11/2022</u>



Fwd: Next Year

1 message

Ralph Brown <ralph.brown@sweethome.k12.or.us>

Fri, Apr 1, 2022 at 2:12 PM

To: Julie Emmert <julie.emmert@sweethome.k12.or.us>, Thad Holub <thad.holub@sweethome.k12.or.us>

Team,
We lost another SpEd teacher.

Ralph Brown
Sweet Home High School

"Show respect to all people and grovel to none. When you arise in the morning give thanks for the food and for the joy of living."

- Tecumseh

Begin forwarded message:

From: Christie Chapman <christie.chapman@sweethome.k12.or.us>
Date: April 1, 2022 at 11:47:21 PDT
To: Ralph Brown <ralph.brown@sweethome.k12.or.us>
Subject: Next Year

Dear Ralph,

It is with a heavy heart, I resign my position as BLS teacher for Sweet Home High School. Therefore, I will not return next school year. I had a great plan to stay but life had other plans

I have enjoyed working in the school and I appreciate all the support I have been given while working here.

--Thank you,
Christie Chapman - SHHS BLS
541-367-7187

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE
3/31/2022

Function	Budget	Actual	% of Bdg
1000 Instruction	14,637,062	8,184,287	55.9%
2000 Support	11,349,556	7,147,329	63.0%
3000 Community	303,649	193,329	63.7%
5200 Transfers	957,500	0	0.0%
	27,247,767	15,524,945	57.0%

OBJECT	DESCRIPTION	2021-22		YTD	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
		Adopted Budget	YTD as of 3/31/21			
0111/0123	Licensed Salaries	6,885,802	3,615,789	3,674,067	58,278	53.4%
0112/0124	Classified Salaries	4,210,622	2,384,555	2,616,292	231,737	62.1%
0113/0114	Administrators/Managers	1,688,059	1,180,384	1,234,443	54,059	73.1%
0121	Substitutes - Licensed	241,000	19,170	127,587	108,417	52.9%
0122	Substitutes - Classified	406,000	102,447	201,799	99,352	49.7%
0132	Overtime	32,000	6,919	25,114	18,195	78.5%
0134/0135	Extra Duty	359,480	160,759	319,997	144,238	89.0%
0210	Public Employees Retirement System	1,579,867	758,828	792,351	33,523	50.2%
0213	PERS Debt Service	1,717,247	960,658	990,311	29,653	57.7%
0220	Social Security	1,057,458	538,505	599,600	61,095	56.7%
0231	Worker's Compensation	125,571	66,549	75,810	9,261	60.4%
0232	Unemployment Compensation	41,429	13,997	15,614	1,617	37.7%
0240	Contractual Employee Benefits	2,994,500	1,491,625	1,502,865	11,240	50.2%
0241	Tuition Reimbursement - Admin.	10,000	0	0	0	0.0%
0242	Tuition Reimbursement - Certified	20,000	0	11,329	11,329	56.6%
0243	Conference/Wrkshp Reimb. - Certified	10,000	558	0	(558)	0.0%
0244	Conference/Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	20,750	8,963	15,695	6,732	75.6%
0249	Personal Choice Enroll Fee	2,000	1,110	1,065	(45)	53.3%
0312/0319	Instruational Services	45,000	0	1,650	1,650	3.7%
0321	Cleaning Services	12,500	9,130	9,139	9	73.1%
0322	Repairs and Maintenance Services	54,360	28,950	31,046	2,096	57.1%
0324	Rentals	6,000	17,927	360	(17,567)	6.0%
0325	Electricity	367,000	192,579	198,921	6,342	54.2%
0326	Fuel (Heating)	213,000	102,791	114,141	11,350	53.6%
0327	Water and Sewage	244,000	103,828	138,032	34,204	56.6%
0328	Garbage	88,000	36,007	41,507	5,500	47.2%
033X	Other Transportation	77,850	8,075	5,160	(2,915)	6.6%
0340	Travel	38,555	5,631	30,547	24,916	79.2%
0351/9	Telephone/Data Communications	147,800	137,977	172,477	34,500	116.7%
0353	Postage	25,000	13,817	29,982	16,165	119.9%
0354	Advertising/Public Notices	3,500	1,142	2,455	1,313	70.1%
0355	Printing and Binding	44,145	821	386	(435)	0.9%
0360	Charter School Payments	1,175,000	807,210	806,424	(786)	68.6%
0374	Other Tuition	35,000	5,694	11,184	5,490	32.0%
0381	Audit Services	25,000	20,050	20,850	800	83.4%
0382	Legal Services	20,000	0	6,558	6,558	32.8%
0384	Negotiation Services	7,500	0	0	0	0.0%
0388	Election Services	4,000	0	0	0	0.0%
0389	Other Non-instructional Prof/Tech	584,000	483,903	345,485	(138,418)	59.2%
0410	Supplies and Materials (includes bus fuel)	278,332	138,104	313,100	174,996	112.5%
0412	Supplies Tires	15,000	17	0	(17)	0.0%
0413	Supplies Vehicle Parts	70,000	14,624	17,435	2,811	24.9%
0414	Supplies Custodial	135,000	89,413	81,582	(7,831)	60.4%
0415	Supplies Maintenance	382,500	301,249	206,127	(95,122)	53.9%
0416	Supplies Grounds	26,000	19,223	12,566	(6,657)	48.3%
0417	Supplies Maintenance Vehicles	8,000	5,192	5,501	309	68.8%
0420	Textbooks	1,970	0	1,871	1,871	95.0%
0430	Library Books	10,100	4,173	7,414	3,241	73.4%
0440	Periodicals	3,104	2,456	1,197	(1,259)	38.6%
0460	Non-consumable Items	217,717	47,256	123,001	75,745	56.5%
0470	Computer Software	43,391	59,790	52,787	(7,003)	121.7%
0480	Computer Hardware	64,778	148,538	87,620	(60,918)	135.3%
052x/054x	Equipment Acquisition	60,000	84,486	10,200	(74,286)	17.0%
0640	Dues and Fees	41,880	73,439	91,919	18,480	219.5%
0651/5	Liability Insurance & Settlements	82,000	77,081	89,377	12,296	109.0%
0653	Property Insurance Premiums	229,000	192,015	253,005	60,990	110.5%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maintenance	750,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	100,000	0	0	0	0.0%
		27,247,767	14,543,404	15,524,945	966,541	57.0%

Sweet Home School District
ESSER (Elementary and Secondary School Emergency Relief Fund) Spending
As of March 31, 2022

ESSER I

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
Student Computer Purchases	249,653.87		2020-2021
Salary - Director of Instructional Technology	108,467.98		2020-2021
Benefits - Director of Instructional Technology	50,436.33		2020-2021
Computer Software	37,520.65	Primarily Canvas Learning Mngmt. Software	2020-2021
Custodial Supplies	13,056.65	For enhanced cleaning	2020-2021
Software Support	8,430.00	for the Canvas Learning Mngmt. System	2020-2021
COVID Supplies	4,208.44	Masks, Signage, Scrub Tops, etc.	2020-2021
	<u>471,773.92</u>		
<i>ESSER I allocation =</i>	471,773.92		
<i>Amount remaining =</i>	0.00		

ESSER II

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
School HVAC System Upgrades	209,640.00		2020-2021
Computer Hardware	267,910.00	\$204,582 for chromebooks, \$63,328 for projectors	2021-2022
Modern Teacher	20,000.00		2021-2022
Zenith Schools	31,100.00		2021-2022
Zenith Schools (encumbured)	19,900.00		2021-2022
Non-consumable items	11,841.70	includes \$11,712 for charging carts	2021-2022
Software subscriptions	92,308.73	includes multi-year subscriptions for IXL, Generation Genius, etc.	2021-2022
Consumable Supplies	1,230.90		2021-2022
Dues & Fees	11,520.00		2021-2022
Microsoft Surface Laptops (encumbered)	140,000.00		2021-2022
Supplemental Phonics Curr. (Really Great Reading)	56,363.00		
Charter School Allocation (ESSER I & II)	74,697.69		
	<u>936,512.02</u>		
<i>ESSER II allocation =</i>	1,855,257.00		
<i>Amount remaining (after encumbrances) =</i>	918,744.98		

ESSER II Funds are available through September 30, 2023

ESSER III

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Fiscal Year</u>
Summer School 2021 to address learning loss	60,902.00		2021-2022
Distance Learning Teacher	21,767.00		2021-2022
Computer Hardware	2,483.00		2021-2022
Charter School Allocation	133,749.24		
	<u>218,901.24</u>		
<i>ESSER III allocation =</i>	4,166,643.00		
<i>Amount remaining =</i>	3,947,741.76		

ESSER III Funds are available through September 30, 2024.

20 percent must be spent on addressing learning loss