

SWEET HOME SCHOOL DISTRICT #55
Sweet Home, Oregon
SCHOOL BOARD MEETING AGENDA

*To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link
Public Comments must be in writing before board meeting and sent to the Superintendent's Office*

Sweet Home Board Room

December 13, 2021, 6:30 p.m.

- | | | |
|---|------------|-----------------|
| 1. Call the meeting to order/pledge | J. Redick | Action |
| 2. ESPY Awards | | |
| 3. Agenda approval/changes | J. Redick | Action |
| 4. Public Comments | | Information |
| 5. Student & Personnel Reports/Comments | | |
| A. Certified & Classified Representatives | Presidents | |
| B. Superintendent's Report | L. Riggs | Information |
| 1. Enrollment | | |
| 2. Supporting Materials- SIA/ESSER | B. Riggs | |
| 6. Consent Agenda | | |
| A. Approve minutes from the November 8, 2021 School Board Meeting | J. Redick | ALL Action |
| B. Approve hire Summer Anderson, Foster Temporary Kindergarten Teacher effective when TSPC license is issued | | |
| C. Accept resignation from Matthew Montrose, Science Teacher at the High School effective January 31, 2022 | | |
| D. Approve Out-of-State Field Trip for the High School Cheerleaders to compete at the USA Spirit Nationals in California | | |
| E. Approve Purchase of books and services from Scholastic Books not to exceed \$300,000 | | |
| F. Approve Services from Curriculum and Associates for iReady, K-12 Assessments for \$60,185 per year on a 3 year plan totaling \$180,555 | | |
| 7. Information/Discussion | | |
| A. Budget Update, ESSER Report | K. Strong | ALL Information |
| B. Facility Report | J. Darwood | |
| C. Board Policies- 2nd Reading | | |
| AC – Nondiscrimination | | |
| AC-AR – Discrimination Complaint Procedure | | |
| BBAA – Individual Board Member's Authority and Responsibilities | | |
| BD/BDA – Board Meetings | | |
| BDDH - Public Comment at Board Meetings | | |
| BDDH-AR - Public Comment at Board Meetings | | |
| CM – Compliance and Reporting on Standards | | |
| DJC – Bidding Requirements | | |
| GBA – Equal Employment Opportunity | | |
| GBEA – Workplace Harassment | | |
| GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements | | |
| GBNAA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form | | |
| GBNA-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff | | |
| GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements | | |
| GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child | | |

GBNAB/JHFE-AR(2) – Reporting of Suspected Abuse of a Child
 IA - Instructional Goals
 IB – Freedom of Expression
 IGBHA – Alternative Education Programs
 IGBI - Bilingual Education
 IIA – Instructional Resources/Instructional Materials
 IJ – School Counseling Program
 IKF – Graduation Requirements
 IKFB – Graduation Exercises
 IL – Assessment Program
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 JECB - Admission of Nonresident Students
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 JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements
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 JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form
 KGBB – Firearms Prohibited
 LBE-AR – Public Charter Schools

- | | | |
|---|-----------|-----------------|
| 8. Action Items | J. Redick | Action |
| A. Board-Superintendent Operating Agreement | | |
| 9. Board Comments | | Information |
| 10. Executive Session | | |
| A. ORS 192.660 (2) (d) - Classified Bargaining | | |
| 11. Return to Regular Session | | |
| 12. Late Items | | |
| 13. Future Agenda Items | J. Redick | ALL Information |
| A. Listening Session – Hawthorne –December 14, 2021 at 6:00 p.m. | | |
| B. Next Board Officers Meeting January 3, 2022 at 3:30 p.m. Superintendent’s Office | | |
| C. Listening Session – Jr. High- January 4, 2022 at 6:00 p.m. | | |
| D. Next Board Meeting January 10, 2022 at 6:30 p.m. in DO Board Room | | |
| E. Listening Session – High School Auditorium- January 12, 2022 at 6:00 p.m. | | |
| 14. Adjournment | J. Redick | Action |

ESPY AWARD WINNERS

December 13, 2021

Quinn Clark	10 th Grade	High School
Ivy Dewitte	10 th Grade	High School
Olivia Saveskie	7 th Grade	Jr. High
Benjamin Perry	8 th Grade	Jr. High
Emalee Putney	4 th Grade	Foster
Scott Westfall	4 th Grade	Foster
Sophie Hutchins	2 nd Grade	Hawthorne
Emily May	4 th Grade	Hawthorne
Kyler Rhoads	1 st Grade	Holley
Kaylee Sevier	2 nd Grade	Holley
Maddie Hegge	4 th Grade	Oak Heights
Keil Walnum	2 nd Grade	Oak Heights
Teagan Craven	5 th Grade	Charter School
Landon Phinney	5 th Grade	Charter School

Sweet Home School District Enrollment
As of: December 6th, 2021

As of Date:	9/13/21	10/5/21	11/1/21	12/6/21								
K	101	186	179	184								
1	131	144	148	150								
2	161	174	175	177								
3	131	153	157	160								
4	149	162	162	168								
5	165	191	184	194								
6	167	181	180	191								
7	175	175	177	175								
8	178	178	175	174								
9	183	175	174	173								
10	205	199	194	193								
11	155	151	145	149								
12	195	202	195	195								
Total	2096	2271	2245	2283								
As of Date:	9/13/21	10/5/21	11/1/21	12/6/21								
Foster	339	323	322	349								
Hawthorne	238	281	287	286								
Holley	124	139	142	151								
Oak Heights	304	303	303	309								
Charter	0	134	131	129								
Junior High	353	353	352	349								
High School*	738	727	708	710								
P.G.S.**												
Expanded Opt.												
Total	1973	2260	2245	2283								

**Post Graduate Scholars

Enrollment includes 8 GED students as of 12/06/2021

SWEET HOME SCHOOL DISTRICT ENROLLMENT

As of: December 6th, 2021

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	12/6/2021	12/4/2020	11/26/2019	11/30/2018
					4 D.L.									21-22	20-21	19-20	18-19
	3 D.L.	1 D.L.	4 D.L.	2 D.L.	33	9 D.L.	4 D.L.							Total	Total	Total	Total
FO	26	17	19	14	19	28	26							349	300	331	334
	28	21	25	27	30	34	27										
McMahand	0	1	2	1	0	3	1	8									
	3 D.L.		2 D.L.		4 D.L.		3 D.L.										
HA	19	14	20	20	23	24	28							286	290	361	351
	17	15	18	8	13	20	26	DISTANCE LEARNING STUDENTS INCLUDED IN TOTALS									
					21			*TOTAL 134 DISTANCE LEARNING STUDENTS									
Rolph/Pals	3	3						6									
Collins/Pals			3	0	2	1	3	9									
Rivers/Pals	3	1	2					5									
	2 D.L.		1 D.L.			2 D.L.	1 D.L.										
HO	18	18	22	21	25	28	19							151	133	154	137
	2 D.L.		3 D.L.	6 D.L.	1 D.L.	4 D.L.	25										
OH	26	21	23	33	25	8	17							309	235	276	288
	26	21	23	16	13	31	26										
					29												
CHARTER	18	18	20	20	18	17	18							129	134	142	137
JR. HIGH						9 D.L. 6TH GRADE	6 D.L.	9 D.L.	175	174				349	334	366	362
									5 D.L.	12 D.L.	12 D.L.	20 D.L.					
HIGH SCHOOL:									173	193	149	195	710	673	690	711	
P.G.S.*														0	0	0	0
A.C.T.														0	0	0	0
SHO 2.0														0	0	0	0
GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12				
TOTAL	181	149	172	160	168	194	191	175	174	173	193	149	195	2283	2099	2320	2320
w/o ACT														2283	2099	2320	2320

GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL			
	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	classes	TOTAL			
FO														349	300	331	334
	26	17	19	14	19	28	26										
	28	21	25	27	30	34	27										
PALS				0	0	0	0										
OP Room		1	2	1	0	3	1										
T. FO	54	39	46	42	49	65	54										
HA														286	290	361	351
	19	14	20	20	23	24	28										
	17	15	18	8	13	20	26										
(Pals)	6	4	5	0	2	1	3										
T. HA	42	33	43	28	38	45	57										
HO	16	18	20	20	23	27	18							151	133	154	137
	18	18	22	21	25	28	19										
OH	26	21	23	33	25	8	17							309	235	276	288
	26	21	23	16	13	31	26										
OP. Rm	0	0	0	0	0	0	0										
T. OH	52	42	46	49	38	39	43										
T. Charter	18	18	20	20	18	17	18							129	134	142	137
	18	18	20	20	18	17	18										
TOTAL K - 6 STUDENTS														1224	1092	1264	1247
JR. HIGH								175	174					349	334	366	362
HIGH SCHOOL										173	193	149	195	710	673	690	711
P.G.S.*														0	0	0	0
A.C.T.														0	0	0	0
GRADE	K	1	2	3	4	5	6	7	8	9	10	11	12				
TOTAL	184	150	177	160	168	194	191	175	174	173	193	149	195	2283	2099	2320	2320
12/4/2020	125	167	135	154	169	178	164	174	160	182	154	187	150	2099			
11/26/2019	186	166	168	185	195	171	193	176	190	161	191	158	180	2320			
5/28/2021	135	174	145	176	164	183	169	174	168	194	159	193	135	2169			

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on November 8, 2021. This meeting was located at Sweet Home District Boardroom

Board Members in Attendance

Jason Redick, Mike Reynolds, (Zoom) Sara Hoffman, Jim Gourley, (Zoom) Jason Van Eck, Kevin Hill, (Zoom) Janice Albert, Debra Brown, Dale Keene: Absent:

Superintendent: Lisa Riggs; Administrators: Kevin Strong, (Zoom) Colleen Henry, Barbi Riggs, (Zoom) Thad Holub, (Zoom) Darel Bidwell, (Zoom) Ralph Brown, (Zoom) Nate Tyler, (Zoom) Aaron Huff, (Zoom) Terry Martin, (Zoom) Mark Looney, Luke Augsburg, (Zoom) Debbie Phillips, (Zoom) Josh Dargis, (Zoom) Todd Barrett Certified: (Zoom) Dan Tow; Classified: none Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era, Officer Geoff Hamlin, Jill Roszel, Donna Short with Safe Routes, Tina Tressel, Robert Tressel, Roxanne Phonmona, Aruna Masih, Amanda Boyd, Philip Lingenedar, Jill Roszel, Nancy Hungerford (7:58 pm), Ethan Malabago

2. ESPY AWARDS

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of November are: Foster School – Savannah Thompson, Addison Lynn; Hawthorne School – Brooklyn Bondesen, Leigha Turpen; Holley School – Ava Desmond, Renae Renek; Oak Heights School – Brooke Parsons, Devon Sharp; Charter School- Henry Gainer, Khloe Sautel; SH Jr. High School Serenity Herrera, Noah Medellin; and SH High School – Emma McCubbins, Greg Farrell. Congratulations to all of this month's ESPY Award winners!

3. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 21-46: Board Member Debra Brown moved to approve the agenda as Presented with revised consent agenda items. Board Member Mike Reynolds seconded the motion. The motion passed unanimously

4. Public Comments: Jason Redick read the public comment rule.

5. Student & Personnel Reports/Comments

A. Certified & Classified Representatives: No Comment

B. Superintendent's Report:

1. Enrollment – Superintendent Riggs shared the current enrollment.
2. Professional Development/Professional Learning Communities – Barbi Riggs and Dee Dee Collins gave an update on our Professional Development calendar for 2021-22. Mrs. Riggs explained what PLC's and PD are and how we are using these days. Mrs. Collins shared what her focus is in the district – MTSS Specialist and her job is to support teachers by supporting and providing information.
3. Fall Sports Update – Dan Tow, High School Athletic Director: We had over 176 participants this fall in sports. Mr. Tow also shared updates on all fall sports and the upcoming winter sports.

4. Safe Routes – Jill Roszel and Donna Short: Shared information about the ODOT SRTS planning process for Sweet Home. She shared ways that people can get involved. Jill also shared the needs and help that is needed. Donna Short said the money and time put into the Jr. High project has been amazing.

6. Consent Agenda

- A. Approved minutes from the October 11, 2021 School Board Meeting
- B. Accepted resignation from Sherry McIntyre, District Nurse effective December 3rd, 2021
- C. Accepted ~~resignation~~ retirement from Suzette Anderson, FACS teacher at the Sweet Home High School effective June 17, 2022
- D. Approved hire of Lisa Murphy, District Nurse effective December 1, 2021
- E. Accepted resignation from Peter Larson, Social Studies Teacher at the High School effective January 2, 2022
- F. Accepted retirement from Cheryl Hicks, Transportation Supervisor effective December 17, 2021

Motion No. 21-47: Board Member Jim Gourley, moved to approve the revised consent agenda as presented and amended. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.

7. Information/Discussion

- A. Budget Update, ESSER Report- Kevin Strong gave a report on the current budget compare to last year's spending. He also shared the ESSER, Elementary and Secondary School Emergency Relief Fund spending
- B. Facility Report- Kevin Strong – Jr. High Bleachers are installed. Fixed the handrails in the High School gym. Break in at the Crawfordsville School. Fire extinguishers were used and sprayed all over the gym putting a residue over most services.
- C. Board Policies- First Read
 - AC – Nondiscrimination
 - AC-AR – Discrimination Complaint Procedure
 - BBAA – Individual Board Member's Authority and Responsibilities
 - BD/BDA – Board Meetings
 - BDDH - Public Comment at Board Meetings
 - BDDH-AR - Public Comment at Board Meetings
 - CM – Compliance and Reporting on Standards
 - DJC – Bidding Requirements
 - GBA – Equal Employment Opportunity
 - GBEA – Workplace Harassment
 - GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements
 - GBNAA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form
 - GBNA-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures – Staff
 - GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements
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 - IIA – Instructional Resources/Instructional Materials
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 - IKF – Graduation Requirements
 - IKFB – Graduation Exercises
 - IL – Assessment Program
 - JB – Equal Educational Opportunity
 - JBB – Educational Equity
 - JECB - Admission of Nonresident Students

JFC – Student Conduct

JFCF –Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student

JFCJ – Weapons in Schools

JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements

JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child

JHFE/GBNAB-AR(2) – Reporting of Suspected Abuse of a Child

JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements

JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form

KGBB – Firearms Prohibited

LBE-AR – Public Charter Schools

8. Action Items: NONE

9. Board Comments: NONE

Short Recess 7:13 until 7:30

Back into Open session at 7:31 will recess until legal counsel logged returned at 7:58 p.m.

Nancy Hungerford explained the procedure:

PROCEDURE FOR PRE-DISMISSAL HEARING OF TEACHER TINA TRESSEL IN OPEN SESSION

1. The Board’s legal counsel will be available at this part of the meeting and will be available to go first, at the invitation of the Board Chair, to describe the process that will be conducted for the Board to hold a pre-term hearing in public and then to act on the recommendation of the superintendent. Legal counsel will also review applicable law regarding requirements for immunization or alternative safety measures if there is a religious or medical exemption. The Board may ask questions of me (about process).
2. Then the pre-term hearing begins, with the following timelines announced by the Board Chair:
 - a. 10 minutes: The Superintendent reads the letter recommending dismissal, explaining the facts about the Teacher's response (or lack thereof) to the requirements set by the OARs from ODE and OHA, and discussing the alternatives to dismissal (the school cannot have this teacher in the school without following the health and safety rules); alternative of unpaid leave has been offered and refused; no option for remote instruction (and why); dismissal only remaining option, or else the teacher will have to be paid for performing no work.
 - b. Up to 15 minutes: The Teacher will then be invited to make a statement regarding the recommendation.
 - c. Up to 5 minutes: The Superintendent may then raise additional points or contest information provided by the Teacher.
 - d. Board questions (generally 10-15 minutes maximum)
 - e. Chair closes the pre-termination hearing.
3. Decision-making process
 - a. The Board Chair invites a motion to be made regarding the Supt.'s recommendation. A motion to dismiss must contain these specifics: “I move that we accept the Superintendent’s recommendation to dismiss contract teacher _____, effective immediately, for neglect of duty and insubordination.”
 - b. If the motion is seconded, there can be Board discussion and questions of me or the Superintendent or the Teacher.
 - c. Then the roll is called and board members vote. Board members are not allowed to abstain unless they have a financial (or other) conflict of interest.
 - d. The results of the vote are announced, and then the Board moves on to any other business before adjourning.

List requirements:

~~10. Executive Session – ORS 192.660. (2) (b) and ORS 165 192.660 (2) (h)~~ Moved on the agenda to after the hearing

6A

11. Pre-termination Hearing:

- Superintendent read the letter that was given to Tina Tressel
- Tina Tressel's Lawyer spoke
- Tina Tressel shared her statement
- Superintendent Rigg's raised additional points or contest
- Tina Tressel gave a last statement
- Board questions:
- Why is religious exempt not good enough, Mrs. Tressel feels it is not right for her and goes against her beliefs.
- Nancy Hungerford – Must follow the OAR - Shared the legal aspect of this situation.
- Jason Redick asked what we can do to keep Tina Tressel as an employee, at minimum unpaid leave.
- Tina Tressel stated she was not okay with any of the accommodations, will not take them.
- Closing pre-termination Hearing 8:43
- Declined all accommodations

Motion No. 21-49: Board Member Jason Van Eck moved that we declined the Superintendent's recommendation to dismiss contract teacher Tina Tressel effective immediately, for neglect of duty and insubordination. Board Member Kevin Hill seconded the motion. The motion did not pass. Jason Van Eck-yes, Kevin Hill-yes, Sara Hoffman-yes, Dale Keene-no, Janice Albert-no, Jim Gourley-no, Mike Reynolds-no, Jason Redick-no, Debra Brown-no

Motion No. 21-50: Board Member Debra Brown, moved that we accept the Superintendent's recommendation to dismiss contract teacher Tina Tressel effective immediately, for neglect of duty and insubordination. Board Member Dale Keen seconded the motion. The motion passed. Dale Keene-yes, , Jim Gourley-yes, Mike Reynolds-yes, Jason Redick-yes, Debra Brown-yes, Janice Albert-yes, Jason Van Eck- no, Sarah Hoffman –no, Kevin Hill-no

Motion No. 21-51: Board Member Debra Brown moved to amend the previous motion. Mike Reynolds seconded the motion. The motion passed unanimously

Motion No. 21-52: Board Member Debra Brown moved that we accept the Superintendent's recommendation to dismiss contract teacher Tina Tressel effective immediately, for neglect of duty and insubordination but agree to hire her after mandate is lifted. Board Member Dale Keene seconded the motion. The motion passed. Dale Keene-yes, Kevin Hill- yes, Jim Gourley-yes, Mike Reynolds-yes, Jason Redick-yes, Debra Brown-yes, Janice Albert-yes, Jason Van Eck- no, Sarah Hoffman -no

10. Executive Session – ORS 192.660. (2) (b) and ORS 165 192.660 (2) (h) – entered at 9:03 p.m.

RETURNED to open session at 9:19

12. Late Items – No late items

13. Future Agenda Items

- A. Next Board Officers Meeting December 6, 2021 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting December 13, 2021 at 6:30 p.m. in DO Board Room

14. Adjournment

The meeting adjourned at 9:23 p.m.

Signature, Board Chairman Julie Emmert, Board Recording Secretary
(This meeting was also recorded and saved supt/board/audio)

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Summer Anderson

POSITION: Temp Kinder Teacher

JOB #: 67-7122

DATE: 11-10

BUILDING: Foster

ADMINISTRATOR: Augsburger

Does this candidate hold a current Oregon License? yes no

Does this candidate hold an Out-of-State License? yes no

Is this candidate in the process of obtaining an Oregon License? yes no

Type of Endorsement: Elementary

Have three reference checks been completed? yes no

Effective Date: 11-10-21

Other Information:

[Empty rectangular box for additional information]

Office use only:
Superintendent review date: ✓
Board approval date: 12/13/21



Julie Emmert <julie.emmert@sweethome.k12.or.us>

Matthew Montrose 60 day notice resignation letter

1 message

Matthew Montrose <matthew.montrose@sweethome.k12.or.us>

Wed, Dec 1, 2021 at 1:24 PM

To: Ralph Brown <ralph.brown@sweethome.k12.or.us>, Julie Emmert <julie.emmert@sweethome.k12.or.us>

Matthew Montrose
1835 NW Buchanan Ave
Corvallis, OR 97330
(916) 208-4020

December 1st, 2021

Mr. Ralph Brown
Principal
Sweet Home High School
1641 Long Street
Sweet Home, OR 97386

Dear Principal Brown and Sweet Home School District,

It is with regret that I write this resignation letter from my position as Science Teacher for Sweet Home High School. Please accept this letter as my 60 day notice. My intention is to finish this semester off and have my final working day be the last day of the first semester (January 31st, 2022).

I have decided to take a pause from teaching so that I can give my undivided attention to my son and daughter. My son is in the middle of a possible cerebral palsy diagnosis and my infant daughter is having intestinal and eye complications that require a lot of individualized attention.

I am happy to assist in any way with the training of a replacement and can help with any transition issues until my departure.

I want to thank you for providing me with this opportunity. I have received invaluable training and experience in this position and have always appreciated the leadership and warmth you've provided. I will miss this school, community, and most importantly the students and staff that I've had the pleasure to work with during my tenure here.

Sincerely,

Matthew Montrose
Science Teacher

**FIELD TRIP REQUEST FORM
OUT-OF-STATE AND/OR OVERNIGHT TRAVEL
Sweet Home School District #55**

To be completed and submitted to the Superintendent for approval at least one month prior to the date (s) of the event. A request for transportation for this field trip should be completed separately through the Transportation Center (Bus Garage) at least 3 weeks prior to the date (s) of the event. **6D**

School: Sweet Home High School

Date Submitted: 12 / 7 / 2021

Organization: Cheer

Sponsor: _____

Date (s) of trip: 2/24-2/28

Cost Per Student: \$ \$900

Students Participating: 12 #

School Days Missed: 2 #

Transportation By: (Circle One): Activity Bus OR

Approved Charter Company: Suburban's to airport, Flight to California

Destination: Anaheim, California

Chaperones (1 per 12 students): Dar Hummer

Amber Rosa Lindsey Martin

Kayla Rosa _____

Purpose: To compete at USA Spirit Nationals

Itinerary: Drive to Portland after school on Wednesday. Stay the night. Fly out early Thursday morning. Use this to settle in and to practice. Compete on Friday. Hopefully make finals and compete on Saturday. Go to Disneyland Sunday and Monday. Fly out Monday evening and drive home that night. We may follow the same plan but leave Sunday evening instead depending on costs.

Principal's Signature: 

Date: 12-8-21

Transportation's Signature: 

Date: 12-8-21

Approved: Disapproved: Returned for More Information:

Reason Disapproved: _____

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE

11/30/2021

OBJECT	DESCRIPTION	2021-22		YTD as of 11/30/21	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
		Adopted Budget	YTD as of 11/30/20			
0111/0123	Licensed Salaries	6,885,802	1,633,794	1,636,406	2,612	23.8%
0112/0124	Classified Salaries	4,210,622	1,146,684	1,256,437	109,753	29.8%
0113/0114	Administrators/Managers	1,688,059	628,413	656,521	28,108	38.9%
0121	Substitutes - Licensed	241,000	4,639	30,895	26,256	12.8%
0122	Substitutes - Classified	406,000	42,860	108,151	65,291	26.6%
0132	Overtime	32,000	1,939	15,567	13,628	48.6%
0134/0135	Extra Duty	359,480	79,704	155,479	75,775	43.3%
0210	Public Employees Retirement System	1,579,867	358,673	365,243	6,570	23.1%
0213	PERS Debt Service	1,717,247	450,704	456,712	6,008	26.6%
0220	Social Security	1,057,458	254,535	276,622	22,087	26.2%
0231	Worker's Compensation	125,571	32,816	38,053	5,237	30.3%
0232	Unemployment Compensation	41,429	6,627	7,205	578	17.4%
0240	Contractual Employee Benefits	2,994,500	686,472	689,928	3,456	23.0%
0241	Tuition Reimbursement - Admin.	10,000	0	0	0	0.0%
0242	Tuition Reimbursement - Certified	20,000	0	11,329	11,329	56.6%
0243	Conference/Wrkshp Reimb. - Certified	10,000	0	0	0	0.0%
0244	Conference/Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	20,750	4,501	4,275	(226)	20.6%
0249	Personal Choice Enroll Fee	2,000	640	640	0	32.0%
0312/0319	Instruotional Services	45,000	0	0	0	0.0%
0321	Cleaning Services	12,500	4,414	4,309	(105)	34.5%
0322	Repairs and Maintenance Services	54,360	18,437	19,284	847	35.5%
0324	Rentals	6,000	5,695	180	(5,515)	3.0%
0325	Electricity	367,000	103,111	107,159	4,048	29.2%
0326	Fuel (Heating)	213,000	15,251	30,724	15,473	14.4%
0327	Water and Sewage	244,000	88,259	111,320	23,061	45.6%
0328	Garbage	88,000	16,350	23,837	7,487	27.1%
033X	Other Transportation	77,850	5,667	5,160	(507)	6.6%
0340	Travel	38,555	3,106	20,238	17,132	52.5%
0351/9	Telephone/Data Communications	147,800	59,068	73,520	14,452	49.7%
0353	Postage	25,000	6,187	4,387	(1,800)	17.5%
0354	Advertising/Public Notices	3,500	1,142	2,251	1,109	64.3%
0355	Printing and Binding	44,145	88	58	(30)	0.1%
0360	Charter School Payments	1,175,000	488,795	488,955	160	41.6%
0374	Other Tuition	35,000	0	4,087	4,087	11.7%
0381	Audit Services	25,000	0	0	0	0.0%
0382	Legal Services	20,000	0	1,909	1,909	9.5%
0384	Negotiation Services	7,500	0	0	0	0.0%
0388	Election Services	4,000	0	0	0	0.0%
0389	Other Non-instructional Prof/Tech	584,000	235,229	272,187	36,958	46.6%
0410	Supplies and Materials (includes bus fuel)	278,332	85,759	123,358	37,599	44.3%
0412	Supplies Tires	15,000	0	0	0	0.0%
0413	Supplies Vehicle Parts	70,000	3,974	8,337	4,363	11.9%
0414	Supplies Custodial	135,000	60,974	44,678	(16,296)	33.1%
0415	Supplies Maintenance	382,500	126,652	115,641	(11,011)	30.2%
0416	Supplies Grounds	26,000	14,978	2,393	(12,585)	9.2%
0417	Supplies Maintenance Vehicles	8,000	3,756	1,727	(2,029)	21.6%
0420	Textbooks	1,970	0	1,637	1,637	83.1%
0430	Library Books	10,100	806	5,980	5,174	59.2%
0440	Periodicals	3,104	2,417	1,156	(1,261)	37.2%
0460	Non-consumable Items	217,717	35,802	47,962	12,160	22.0%
0470	Computer Software	43,391	49,129	33,519	(15,610)	77.2%
0480	Computer Hardware	64,778	141,734	64,599	(77,135)	99.7%
052x/054x	Equipment Acquisition	60,000	0	10,200	10,200	17.0%
0640	Dues and Fees	41,880	40,766	48,652	7,886	116.2%
0651/5	Liability Insurance & Settlements	82,000	77,081	82,036	4,955	100.0%
0653	Property Insurance Premiums	229,000	186,968	251,282	64,314	109.7%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maintenance	750,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	100,000	0	0	0	0.0%
		27,247,767	7,214,596	7,722,185	507,589	28.3%

Function	Budget	Actual	% of Bddt
1000 Instruction	14,637,062	3,628,292	24.8%
2000 Support	11,349,556	3,988,334	35.1%
3000 Community	303,649	105,559	34.8%
5200 Transfers	957,500	0	0.0%
	27,247,767	7,722,185	28.3%

7A

Sweet Home School District
ESSER (Elementary and Secondary School Emergency Relief Fund) Spending
As of November 30, 2021

ESSER I

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Category</u>
Student Computer Purchases	249,653.87		Technology
Salary - Director of Instructional Technology	108,467.98		Instruction
Benefits - Director of Instructional Technology	50,436.33		Instruction
Computer Software	37,520.65	Primarily Canvas Learning Mngmt. Software	Instruction
Custodial Supplies	13,056.65	For enhanced cleaning	Health
Software Support	8,430.00	for the Canvas Learning Mngmt. System	Instruction
COVID Supplies	4,208.44	Masks, Signage, Scrub Tops, etc.	Health
	<u>471,773.92</u>		
<i>ESSER I allocation =</i>	471,773.92		
<i>Amount remaining =</i>	0.00		

ESSER II

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Category</u>
School HVAC System Upgrades (FY 2020-21)	209,640.00		Facilities & Health
Student Chromebooks	204,582.00		Technology
IXL Site Licenses (K-8)	35,045.00	K-8 licenses through Sept. 2024	Instruction
Google Workspace for Education	11,500.00		Instruction
Other Software Subscriptions	25,453.73		Instruction
JH Short Throw Projectors	35,430.00		Instruction
Instructional Technology Staff	71,855.45	\$116,054 encumbered	Instruction
Charging Carts	11,711.70		
Charter School Allocation (ESSER I & II)	74,697.69		
Registration fees for Instructional Technology Staff	483.00		
SMORE.COM registration	1,497.00		
SmartSheet license	4,172.54		
Association of Supervision and Curriculum Dev. membership	1,157.00		
Microsoft Surface Laptops	0.00	\$140,000 encumbured	Technology
Modern Teaching Annual Subscription	20,000.00		Instruction
	<u>707,225.11</u>		
<i>ESSER II allocation =</i>	1,855,257.00		
<i>Amount remaining (after encumbrances) =</i>	891,977.89		

ESSER II Funds are available through September 30, 2023

ESSER III

<u>Description</u>	<u>Amount</u>	<u>Notes:</u>	<u>Category</u>
Summer School 2021 to address learning loss	100,000.00	est.	Addressing Learning Loss
Distance Learning Teacher	8,259.19		Instruction
Charter School Allocation	133,749.24		
	<u>242,008.43</u>		
<i>ESSER III allocation =</i>	4,166,643.00		
<i>Amount remaining =</i>	3,924,634.57		

ESSER III Funds are available through September 30, 2024.
 20 percent must be spent on addressing learning loss

BOARD – SUPERINTENDENT OPERATING & AGREEMENT

PURPOSE:

The Board of Directors is the educational policymaking body for (organization). To effectively meet the system's challenges the School Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

BOARD EXPECTATIONS OF THE SUPT:

1. Work with the board to establish a clear vision for the school district.
2. Provide data to the board members so that data-driven decisions can be made.
3. Inform the board of all critical information including relevant trends, anticipated adverse media coverage, or critical internal or external change.
4. Distribute appropriate information to all board members.
5. Represent the school district by being visible in the community.

SUPERINTENDENT'S EXPECTATIONS OF THE BOARD:

1. Recognition of the superintendent as the educational leader of the school district.
2. Willingness to acknowledge and follow the chain of command of the school district.
3. Avoidance of seeking personal privilege.
4. Willingness to participate in professional development activities at the local, state, and national levels.
5. Effort to foster unity, harmony, and open communications within the board.

SIGNATURES OF AGREEMENT:

Date _____



OREGON SCHOOL BOARDS ASSOCIATION

1201 Court St NE, Ste 400 | Salem, OR 97301 | 503-588-2800 or 800-578-6722

www.osba.org | info@osba.org | rev 6/2019