

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:31 p.m. on July 19, 2021.

Board Members in Attendance

Debra Brown, Jason Redick, Jim Gourley, Janice Albert, Sara Hoffman: Absent: Mike Reynolds, Jason Van Eck

Staff Members in Attendance

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Colleen Henry, Barbi Riggs Certified: Classified: Velma Canfield; Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era

2. Administer oath of office/ seat new Board Members ORS.322.005
Janice Albert, Sara Hoffman

3. Elect Board Officers for 2019-2020 ORS 322.040 BC/BCA

Nomination: Jim Gourley nominated Jason Redick Board Chair, Mike Reynolds, Debra Brown

Motion No. 21-29: Board Member Jim Gourley moved to appoint Jason Redick as Board Chair, Board Chair, Mike Reynolds as Vice Chair and Debra Brown as secretary. Board Member Debra Brown seconded the motion. The motion passed unanimously

Board Chair: Jason Redick
Vice-Chair: Mike Reynolds
Secretary: Debra Brown

4. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 21-30: Board Member Debra Brown moved to approve the agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously

5. **Public Comments:** Manuel Grajeda 1320 Kalmia- Frustrated with COVID, daughter missed her freshman year, won't get back. He is involved with the Linn Benton Republican group and would like to be a part of community to help students learn.

6. Student & Personnel Reports/Comments

A. Certified & Classified Representatives: Velma Canfield expressed excitement for Summer School

B. Superintendent's Report:

Kevin Strong gave an update on fire fighters that were stationed at our high school, we were able to help feed and give them a place to stay.

ODE New Guidance and Implications on Summer School and 2021-22 School Year: In short, what this new guidance says, it that Covid safety measures as of June 30, 2021 are up to local control.

Superintendent Yahraes is planning proposed a pathway forward for us concerning safety protocols for summer school and the 2021-22 school year. Roughly, they are as follows:

We educate our staff and students about updated OHA COVID health and safety practices:

1. Allow staff and students **the option to wear face coverings or not wear face coverings**. (Allow folks to self-govern). As a district, we support either decision.
2. We maintain contact logs in schools.
3. We maintain sanitation and physical distancing practices as much as reasonably possible (three feet to the maxim extent possible).
4. If an outbreak occurs, we continue working with Linn County and implement quarantine and contact tracing.
5. Bus seating returns to normal.

We monitor our success under a shorter day and lower enrollment for summer school and hopefully set the stage to continue or even lessen these protocols for the 2021-22 school year. It should also be noted that if a larger outbreak occurs, we may have to discuss and take action on enhanced COVID health and safety protocol recommendations from the county to keep our schools open.

7. Consent Agenda

- A. Approved minutes from the June 14, 2021 School Board Meeting and June 28, 2021 Special Board Meeting
- B. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2021-2022 ORS 328.441 DG
- C. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2021-2022 BCD
- D. Designated Pauly Rogers as auditors of record for 2021-2022
- E. Designated The Hungerford Law Firm as attorney of record for 2021-2022 DJCA
- F. Authorized the use of facsimile signatures for the Superintendent and the Business Manager for 2021-2022 ORS 328.441, 328.445 DGA
- G. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2021-2022
- H. Approved resolution to expend Federal Forest Timber receipts received in 2021- 2022 on salaries in the General Fund
- I. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2021-2022 322.525 DH
- J. Designated Superintendent as the signature authority on all state and federal grants for 2021-2022
- K. Designated Brown & Brown as our Liability Insurance Agent of Record for 2021- 2022
- L. Authorized Business Manager & Superintendent to handle District funds for the 2021-2022fiscal year
- M. Authorized Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060
- N. Approved to extend the award for Food Products and Non-Food Supplies to Sysco for the 2021-2022 school year
- O. Approved hire of Christie Chapman, Special Ed Teacher at the Sweet Home Jr. High School effective August 30, 2021
- P. Approved hire of Tynan Cardwell, PE Teacher at the Sweet Home Jr. High School effective August 30, 2021
- Q. Approved hire of Chris Wolf, Special Ed (Learning Resource Center) Teacher at the Sweet Home High School effective August 30, 2021
- R. Approved hire of Jennifer Gilbert, Special Ed Teacher (Life Skills) at the Sweet Home High School effective August 30, 2021
- S. Approved hire of Deborah Phillips, Principal at the Hawthorne Elementary School effective July 19, 2021

- T. Approved transfer of Brittany Kauffman, 3/4 Teacher to Hawthorne Elementary effective August 30, 2021
- U. Approved hire of Lori Tuter, Language Arts Teacher at the Sweet Home High School effective August 30, 2021
- V. Approved hire of Pam Hayes, Primary Teacher at Foster Elementary School effective August 30, 2021
- W. Accepted resignation from Elizabeth Monroe, 2nd grade teacher at Foster Elementary effective June 30, 2021
- X. Accepted resignation from Josh O’Gorman, PE grade teacher at Hawthorne Elementary effective June 30, 2021
- Y. Accepted resignation from Emma Brock, 4th grade teacher at Hawthorne Elementary effective June 30, 2021
- Z. Accepted resignation from Stefani Brown, Counselor at Hawthorne Elementary effective June 30, 2021
- AA. Accepted retirement and then work back on a Post Retirement Agreement from Ralph Brown, Principal at Sweet Home High School effective July 31, 2021
- BB. Accepted donation of a Laser printer from Ivan Wolthuis
- CC. Approved hire of Abby O’Neil, 5th grade teacher at Foster Elementary for the 2021-22 school year

Motion No. 21-31: Board Member Jim Gourley, moved to approve the revised consent agenda as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

8. Information/Discussion

- A. Budget Update- The Sweet Home District’s ending und balance grew during the 2020-21 school year from 4.5 percent to almost 12 percent due primarily to spending less than was budgeted. The District realized labor savings by not filling some open positions and by spending less on substitutes. In addition, some costs that would have been charged to the General Fund were paid with federal Elementary and Secondary Emergency Relief funds instead. Spoke on ESSER (Elementary and Secondary School Emergency Relief Fund)
- B. Facility Report: Kevin Strong gave this report- Foster – updating tile, installing projectors as well and will be doing so throughout the district. Installed air conditioning in the cafeteria. Getting ready for the Jamboree.

9. Action Items:

- A. Designate the day, time and location for the official school board meetings Chairman Action for the 2021-2022 school year ORS-322-045BD/BDA

Motion No. 21-32: Board Member Jim Gourley, moved to approve keep the day time and location the same as 2021-2022. Board Member Debra Brown seconded the motion. The motion passed unanimously.

10. Board Comments: Welcomed new board members

11. Late Items – No late items

12. Future Agenda Items

- A. Special public meeting/executive session, July 26, 2021 at 5:00 pm – Select Candidates to Interview, Superintendent Search
- B. Special public meeting/executive session, August 1-4, 2021 – Interviews, Superintendent Search TBD
- C. Next Board Officers Meeting August 2, 2021 at 3:30 p.m. Superintendent’s Office
- D. Next Board Meeting August 9, 2021 at 6:30 p.m. in DO Board Room

- E. Special public meeting/Executive Session, August 10, 2021 – Hold Finalists forum, TBD
- F. Special Public Meeting, August 16, 2021 – Vote to hire candidate for Superintendent, TBD
- G. District In-service, August 30, 2021 time and location TBD

13. Adjournment

The meeting adjourned at 7:09 p.m.

Signature, Board Chairman Julie Emmert, Board Recording Secretary
(This meeting was also recorded and saved supt/board/audio)