

SWEET HOME SCHOOL DISTRICT #55  
Sweet Home, Oregon  
SCHOOL BOARD MEETING AGENDA

*To view live board meeting please visit the Sweet Home District website: [sweethome.k12.or.us](http://sweethome.k12.or.us) and click YouTube link  
Public Comments must be in writing before board meeting and sent to the Superintendent's Office*

District Office Conference Room

July 19, 2021, 6:30 p.m.

- |   |            |             |
|---|------------|-------------|
| 1. Call the meeting to order/pledge   | J. Redick  | Action      |
| 2. Administer oath of office/ seat new Board Members ORS.322.005  |            |             |
| 3. A. Elect Board Officers for 2019-2020 ORS 322.040 BC/BCA   | J. Redick  | Action      |
| Board Chair: _____  |            |             |
| Vice-Chair: _____   |            |             |
| Secretary: _____  |            |             |
| 4. Agenda approval/changes  | Chairman   | Action      |
| 5. Public Comments  |            | Information |
| 6. Student & Personnel Reports/Comments   |            |             |
| A. Certified & Classified Representatives   | Presidents |             |
| B. Superintendent's Report  | T. Yahraes | Information |
| 1. ODE New Guidance and Implications on Summer School and 2021-22 School Year   |            |             |
| 7. Consent Agenda   | Chairman   | ALL Action  |
| A. Approve minutes from the June 14, 2021 School Board Meeting and June 28, 2021 Special Board Meeting                                |            |             |
| B. Designate the Local Government Investment Pool and Key Bank as depositories for the District for 2021-2022 ORS 328.441 DG          |            |             |
| C. Designate Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2021-2022 BCD                    |            |             |
| D. Designate Pauly Rogers as auditors of record for 2021-2022   |            |             |
| E. Designate The Hungerford Law Firm as attorney of record for 2021-2022 DJCA   |            |             |
| F. Authorize the use of facsimile signatures for the Superintendent and the Business Manager for 2021-2022 ORS 328.441, 328.445 DGA   |            |             |
| G. Authorize cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2021-2022 |            |             |
| H. Approve resolution to expend Federal Forest Timber receipts received in 2021- 2022 on salaries in the General Fund                 |            |             |
| I. Designate the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2021-2022 322.525 DH                 |            |             |
| J. Designate Superintendent as the signature authority on all state and federal grants for 2021-2022                                  |            |             |
| K. Designate Brown & Brown as our Liability Insurance Agent of Record for 2021- 2022  |            |             |
| L. Authorize Business Manager & Superintendent to handle District funds for the 2021-2022fiscal year                                  |            |             |
| M. Authorize Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060   |            |             |
| N. Approve to extend the award for Food Products and Non-Food Supplies to Sysco for the 2021-2022 school year                         |            |             |
| O. Approve hire of Christie Chapman, Special Ed Teacher at the Sweet Home Jr. High School effective August 30, 2021                   |            |             |

- P. Approve hire of Tynan Cardwell, PE Teacher at the Sweet Home Jr. High School effective August 30, 2021
- Q. Approve hire of Chris Wolf, Special Ed (Learning Resource Center) Teacher at the Sweet Home High School effective August 30, 2021
- R. Approve hire of Jennifer Gilbert, Special Ed Teacher (Life Skills) at the Sweet Home High School effective August 30, 2021
- S. Approve hire of Deborah Phillips, Principal at the Hawthorne Elementary School effective July 19, 2021
- T. Approve transfer of Brittany Kauffman, 3/4 Teacher to Hawthorne Elementary effective August 30, 2021
- U. Approve hire of Lori Tuter, Language Arts Teacher at the Sweet Home High School effective August 30, 2021
- V. Approve hire of Pam Hayes, Primary Teacher at Foster Elementary School effective August 30, 2021
- W. Accept resignation from Elizabeth Monroe, 2<sup>nd</sup> grade teacher at Foster Elementary effective June 30, 2021
- X. Accept resignation from Josh O’Gorman, PE grade teacher at Foster Elementary effective June 30, 2021
- Y. Accept resignation from Emma Brock, 4<sup>th</sup> grade teacher at Hawthorne Elementary effective June 30, 2021
- Z. Accept resignation from Stefani Brown, Counselor at Hawthorne Elementary effective June 30, 2021
- AA. Accept retirement and then work back on a Post Retirement Agreement from Ralph Brown, Principal at Sweet Home High School effective July 31, 2021
- BB. Accept donation of a Laser printer from Ivan Wolthuis

- |   |            |                 |
|---|------------|-----------------|
| 8. Information/Discussion   |            | ALL Information |
| A. Budget Update  | K. Strong  |                 |
| B. Facility Report  | J. Darwood |                 |
| 9. Action Items   | Chairman   | Action          |
| A. Designate the day, time and location for the official school board meetings  | Chairman   |                 |
| Action for the 2021-2022 school year ORS-322-045BD/BDA  |            |                 |
| 10. Board Comments  |            | Information     |
| 11. Late Items  |            |                 |
| 12. Future Agenda Items   | Chairman   | ALL Information |
| A. Special public meeting/executive session, July 26, 2021 – Select Candidates to Interview, Superintendent Search, TBD |            |                 |
| B. Special public meeting/executive session, August 1-4, 2021 – Interviews, Superintendent Search TBD                   |            |                 |
| C. Next Board Officers Meeting August 2, 2021 at 3:30 p.m. Superintendent’s Office                                      |            |                 |
| D. Next Board Meeting August 9, 2021 at 6:30 p.m. in DO Board Room  |            |                 |
| E. Special public meeting/Executive Session, August 10, 2021 – Hold Finalists forum, TBD                                |            |                 |
| F. Special Public Meeting, August 16, 2021 – Vote to hire candidate for Superintendent, TBD                             |            |                 |
| G. District In-service, August 30, 2021 time and location TBD   |            |                 |
| 13. Adjournment   | Chairman   | Action          |

## NEWS RELEASE

June 25, 2021

Media Contact: Marc Siegel, [marc.siegel@state.or.us](mailto:marc.siegel@state.or.us)

### **ODE Announced Resiliency Framework For Full-Time, In-Person Instruction for the 2021-22 School Year**

*All public schools will operate full time, in-person, every school day, during the 2021-22 school year. Most Health and Safety Protocols are Now Advisory, Pre-Pandemic Instructional Time Requirements Return for 2021-22 School Year.*

(Salem, Ore.)— The Oregon Department of Education today announced the [Ready Schools, Safe Learners Resiliency Framework for the 2021-22 School Year](#). The Resiliency Framework helps school districts prepare their staff and campuses for the next academic year. As Oregon enters the next chapter of the COVID-19 pandemic, the Resiliency Framework shifts public school districts to a more traditional, local decision-making model, so that communities can make the health and safety decisions that serve students best. The framework also reflects Governor Kate Brown’s announcement Friday of her order lifting all remaining COVID-19 health and safety restrictions issued under Oregon emergency statutes, including the executive order for K-12 schools.

“The path is clear for students to return to full time, in-person instruction next year. Working together, we can harness this opportunity to rekindle joy and learning in the classrooms, auditoriums, and playgrounds across Oregon,” said Oregon Department of Education Director Colt Gill. “Oregon schools are ready to once again be vibrant places for learners, staff, and their families.”

The key Resiliency Framework pillars are:

- Oregon public schools will be returning to full-time, in-person instruction next school year.
- A focus on connecting and relationship building as staff and students move back into full-time, in-person instruction.
- Pre-pandemic [instructional time requirements](#) will be reinstated.
- School districts and charter schools *may* continue to offer online programs for students at their discretion. The Department will engage in an inclusive process to update Oregon’s remote learning quality standards over the next school year.
- The vast majority of health and safety protocols, including face coverings and physical distancing in Ready Schools, Safe Learners guidance, which are currently mandatory, will



move to *advisory* next academic year. The switch to advisory means school districts, public charter schools and private schools will have the option to implement, as appropriate, relevant advisory guidance from the federal Centers for Disease Control and the Oregon Health Authority, and may require face coverings, physical distancing and other measures.

- Key measures that remain required include: Maintaining a communicable disease plan, maintaining an isolation space in schools and submitting a plan for operation.
- This [Ready Schools, Safe Learners Resiliency Framework for the 2021-22 School Year](#) replaces [Ready Schools, Safe Learners: Guidance for School Year 2020-21](#) version 7.5.2 issued on May 28, 2021. The **Ready Schools, Safe Learners Resiliency Framework for the 2021-22 School Year** becomes effective on June 30, 2021. The Resiliency Framework may be used for summer school 2021 as well as school year 2021-22.

“Schools have more than a year of practice on how to mitigate COVID-19 and create a welcoming and inclusive learning environment for students and staff,” Gill said. “Moving to an advisory framework is a logical progression from emergency state direction to local decision-making for keeping students and staff healthy within each school’s unique context.”

###

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on June 14, 2021.

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### **Board Members in Attendance**

**Board Members in Attendance** Debra Brown, Dale Keene, Mike Reynolds, Jason Redick, Jim Gourley, Chanz Keeney (6:35), Joseph Kennedy; Absent: Jenny Daniels, Jason Van Eck

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Thad Holub, Josh Darwood, Cheryl Hicks, Ralph Brown, Rachel Stucky, Colleen Henry, Terry Martin, Luke Augsburg, Barbi Riggs, Todd Barrett, Terry Martin; Certified: Elizabeth Hunt, Patty O'Day; Classified: Velma Canfield; Board Recording Secretary: Julie Emmert

**Other Attendance:** Benny, New Era; Steve Kelley, OSBA

## **2. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

***Motion No. 21-16:*** Board Member Jim Gourley moved to approve the agenda as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously

T

**3. Public Comments:** None

## **OPENED BUDGET MEETING at 6:30**

### **4. Student & Personnel Reports/Comments**

A. Certified & Classified Representatives: Elizabeth Hunt-certified rep– Excited to announce Steve Thorpe as the new certified union rep. Velma Canfield-classified everyone is excited kids are excited to be there and finishing strong.

B. Superintendent's Report

Thank all who were involved with graduation it was a great success.

**1. Enrollment:** The enrollment is steady. About the same as last month.

**2. Health & Safety Report:** Patty O'Day and Superintendent Yahraes gave an update on COVID and gave a report on the whole year at a glance. Patty thanked all of the people who helped make this year a success.

**3. Student Investment Account SIA:**

- 60 suggested actions remained after analysis
- 83.4% of these being funded/addressed/covered
- Just over 8% of suggested actions are already in place and are continuing
- Just over 8% of suggested actions are either no cost or can be covered through other grants

**4. Hawthorne Principal Hiring Update:**

- The administrative position was posted on Friday, June 4 and is scheduled to close on Friday, June 18.
- Community input regarding qualified candidates is essential to the process. A Hawthorne community and staff survey has been open for feedback since last Tuesday.
- A screening committee will review all submitted applications later this week and make interview recommendations for the superintendent's consideration.
- Interviews are scheduled to take place on June 23

- Second interviews and reference checks are scheduled for June 24.
- The District anticipates naming a new principal for Hawthorne by Friday, June 25.

\*\*\* (3) ESSER 1 & 2 projections and (5) Summer School Updates were taken off of the agenda due to time and extra agenda items.

Superintendent Yahraes read his resignation to the board. Expressed his appreciation to the Sweet Home District Staff and community. Will continue to help Sweet Home get prepared for the new school year.

## 5. Consent Agenda

- A. Approved minutes from the May 11, 2021 School Board Meeting and Budget Meeting
- B. Accepted donations for swim lesson fees for Sweet Home children from Nancy Shadomy, Mary Girsch and Nancy Gilmore
- C. Accepted resignation from Stacy Jubb, District K-6 Literacy TOSA and Holley Literacy TOSA effective June 30, 2020
- D. Accepted resignation from Joanne Viner, Alternative Learning at Oak Heights Elementary effective June 30, 2021
- E. Accepted resignation from Nathan Bofto PE Teacher at the Jr. High School effective June 30, 2021
- F. Approved hire of Sarah Harkin, Special Ed Teacher at Foster Elementary for the 2021-2022 school year
- G. Approved hire of Leah White, Art Teacher at the High School for the 2021-2022 school year
- H. Approved hire of Bailey Bronson, Social Studies Teacher at the High School for the 2021-2022 school year
- I. Approved hire of Kaitlyn Tesdal, 6<sup>th</sup> Grade Teacher at Hawthorne Elementary for the 2021-2022 school year
- J. Approved hire of Marissa Ziemer, 3<sup>rd</sup> Grade Teacher at Foster Elementary for the 2021-2022 school year
- K. Approved hire of Shayna Kennedy, Intermediate Teacher at Oak Heights for the 2021-2022 school year
- L. Approved hire of Hope Fears, Language Arts Teacher at the Jr. High School for the 2021-2022 school year
- M. Approved hire of Lisa Collins, Extended School Year Special Ed Teacher from June 28, 2021 – July 15, 2021
- N. Approved contract with SYSCO Portland based on approval of the renewal of OCNC RFP #53017 for the 2021-2022 school year
- O. Accepted Resignation from Samantha Russo, 3<sup>rd</sup> Grade Teacher at Hawthorne Elementary effective June 30, 2021
- P. Accepted Resignation from Tom Yahraes, Superintendent of Sweet Home School District effective August 13, 2021
- Q. Declared as surplus from Transportation: Bus #44, 2001 Bluebird Transit 78 Passenger, Bus #13 1999 Bluebird Transit 42 Passenger, Bus #64 2002 International Conventional 77 Passenger, Bus #68 2002 International Conventional 77 Passenger, Maintenance Van #163 1989 GMC utility work van, Maintenance Van #162 1985 Ford Econoline Utility Work Van, Maintenance GMC Vandura Bucket Van
- R. Approved hire of Maggie Collins-Bearisto, Math/Science teacher at the Jr. High for the 2021-2022 school year
- S. Approved hire of Tyler Sondelski, PE Teacher at Hawthorne Elementary for the 2021-2022 school year
- T. Approved hire of Aaron Huff, High School Vice Principal for the 2021-2022 school year
- U. Approved resignation of Elizabeth Hunt, English teacher at the Sweet Home High School effective June 30, 2021
- V. Approved resignation of Kristy McPeak, Counselor at Foster Elementary effective June 30, 2021
- W. Approved resignation of Rachel Stucky, Chief Academic Officer for the School District effective June 30, 2021

- X. Approved resignation of Chris Kimber, 1<sup>st</sup> grade teacher at Foster Elementary effective June 30, 2021

7A

***Motion No. 21-17: Board Member Mike Reynolds, moved to approve the revised consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

## **6. Information/Discussion**

- A. Budget Update – Less substitutes and less positions not filled
- B. Facility Report – Graduation set up went good and made some changes that really help. It was streamed for the first time this year.
- A. 2021-2022 Budget Update- We are presenting tonight that was approved at the budget meeting. There will be one change made to the 2021-22 budget. budget adjustments for the 2021-2022 fiscal year: (1) Increase the Special Revenue Instruction Fund budget by \$1,527,500 from \$1,554,123 to \$3,081,623 to reflect moving the Student Activity Fund and the JOSAI Fund into the Special Revenue Fund. (2) Increase the Special Revenue Fund Support Services budget by \$86,120 from \$3,149,773 to \$3,235,893 to reflect moving the Early Retirement Liability Fund into Special Revenue Fund
- C. OSBA Superintendent Search Presentation from Steve Kelley, OSBA- Steve Kelly represents OSBA superintendent searches. Interesting background: He is a former Sweet Home resident and his son was a graduate of Sweet Home High School. The Board Officers and Superintendent Yahraes have been meeting with Steve to provide feedback so he can prepare his presentation to the board. Went over the Superintendent search calendar. We will begin with a full search and could switch midway to an interm position if it is not successful. Mr. Kelley explained the process and timelines. Jim Gourley asked: Would Tom be willing to come back if the process takes longer. Screening committee- board chair to bring names forward on June 28. We want a good mix/balance on the screening committee. Proposal – the cost is the same whether we find someone or repost for a interm and then repost for superintendent. OSBA will be with us for two years and also set up trainings with the new superintendent. Mike Reynolds stated that due to the short window using OSBA to help with this search. Salary range he thought would be good was \$135,000 - \$150,000.

Closed the public hearing on the District's 2021-2022 Budget 8:35 p.m.

- D. Board Policy Updates- 2nd reading  
CBA- Qualifications and Duties of the Superintendent  
IIBGA – Electronic Communications Systems  
IIBGA -AR – Electronic Communications Systems

***Motion No. 21-18: Board Member Mike Reynolds, moved to put board policies as an action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.***

## **7. Action Items:**

- A. **Resolution #05-2021** Close Public Hearing & Approve to adopt the 2021-2022 Budget, make appropriations and impose and categorize taxes (should be close to 7:00 p.m.)

***Motion No. 21-19: Board Member Jim Gourley, moved approve to adopt the 2021-22 Budget and make appropriations and impose and categorize taxes. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.***

- B. Resolution #06-2021** Adopt the budget adjustments for the 2021-2022 fiscal year: (1) Increase the Special Revenue Instruction Fund budget by \$1,527,500 from \$1,554,123 to \$3,081,623 to reflect moving the Student Activity Fund and the JOSAI Fund into the Special Revenue Fund. (2) Increase the Special Revenue Fund Support Services budget by \$86,120 from \$3,149,773 to \$3,235,893 to reflect moving the Early Retirement Liability Fund into Special Revenue Fund

**7A**

***Motion No. 21-20: Board Member Jim Gourley, moved to approve adjustments to the 2021-2022 budget as presented. Board Member Deb Brown seconded the motion. The motion passed unanimously.***

- C. Certify May 18, 2021 Election Results**

***Motion No. 21-21: Board Member Mike Reynolds, moved to certify May 18, 2021 Election Results as presented. Board Member Dale Keene seconded the motion. The motion passed unanimously.***

- D. Declare Board Vacancies #3 Foster and #6 Crawfordsville**

***Motion No. 21-22: Board Member Jim Gourley, moved to declare board vacancies #3 Foster and #6 Crawfordsville. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.***

- E. Declare Superintendent Vacancy Notice**

***Motion No. 21-23: Board Member Dale Keene, moved to declare Superintendent Vacancy. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.***

- F. Approve OSBA Search Agreement for Service**

***Motion No. 21-24: Board Member Mike Reynolds, moved to approve Full OSBA Search Agreement for Service. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

- G. Approve Superintendent Search Calendar**

***Motion No. 21-25: Board Member Mike Reynolds, moved to approve Superintendent Search Calendar. Board Member Dale Keene seconded the motion. The motion passed unanimously.***

- H. Approve Board Policies Updates**

***Motion No. 21-26: Board Member Mike Reynolds, moved to approve board policies as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.***

- 8. Board Comments** – Mike Reynolds thank those board members who are not coming back. Chanz Keeney thanked Tom for a job well done. Never disappointed.

- 9. Late Items** – No late items

**10. Future Agenda Items**

- A. Special Board Meeting June 28, 2021 at 6:30 p.m. in the Board Room  
B. OSBA Virtual Summer Conference, July 9, 2021



- B. Next Board Officers Meeting July 12, 2021 at 3:30 p.m. ZOOM meeting
- C. Next Board Meeting July 19, 2021 at 6:30 p.m. in DO Board Room

**7A**

**11. Adjournment**

The meeting adjourned at 7:43 p.m.

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*Signature, Board Chairman* Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 5:30 p.m. on June 28, 2021.

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### **Board Members in Attendance**

**Board Members in Attendance** Dale Keene, Mike Reynolds, Jason Redick, Jim Gourley, Chanz Keeney, Joseph Kennedy; ZOOM: Debra Brown Absent: Jason Van Eck, Jenny Daniels

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Board Recording Secretary: Julie Emmert

**Other Attendance:** Benny, New Era; ZOOM Steve Kelley, OSBA, Janice Albert

## **2. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

***Motion No. 21-26: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously***

## **3. Public Comments: None**

## **4. Information/Discussion**

A. Discuss desired qualities and qualifications of the next Superintendent -- Steve Kelley shared the next steps to the superintendent's search. Showed the board the qualities and qualifications that were proposed. Opened for discussion and comments were:

Add Leadership -- how to work with others to come up with new ideas. The ability to delegate responsibilities.

### Qualities & Qualifications

- Effective communication and listening skills;
- High degree of integrity/honesty with strong core values;
- Background in teaching and building administration (instructional leadership) preferably in small rural areas similar to the Sweet Home community;
- Puts KIDS first; is committed to serving all kids K-12;
- Willing to make tough decisions and share the reasons for those decisions when possible (transparency);
- Is personable/approachable while keeping an open mind;
  - Ability to build and sustain strong, effective family/community partnerships that impact student success;
- Willingness to understand and honor the strengths/good work of the Sweet Home school district & community;
- Works well with others; strong collaborator that empowers students, staff, parents and community members:
  - Willing to make a long-term commitment to the school district and community

**ADDED: Builds effective teams and can delegate appropriately**

B. Board Chair Screening Committee Member Recommendations:

Robert Shamek

Lagea Mull

Blair Larsen

Susan Coleman  
Kevin Strong  
Thad Holub  
Colleen Henry  
Barbi Riggs  
Ralph Brown  
Velma Canfield  
Steve Thorpe

7A

All board members including Joe Kennedy, Chanz Keeney and Dale Keene

**5. Action Items:**

- A. Approve qualities and qualifications of the next Superintendent

***Motion No. 21-27: Board Member Jim Gourley, moved to approve qualities and qualifications of the next Superintendent. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.***

- B. Approve screening committee

***Motion No. 21-28: Board Member Mike Reynolds, moved to approve screening committee. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

**6. Board Comments – None**

**7. Late Items – No late items**

**8. Future Agenda Items**

- A. Next Board Officers Meeting July 12, 2021 at 3:30 p.m. ZOOM meeting  
B. Next Board Meeting July 19, 2021 at 6:30 p.m. in DO Board Room – Screening Training

**9. Adjournment**

The meeting adjourned at 5:53 p.m.

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*Signature, Board Chairman* Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Christie Chapman

POSITION: BLS

JOB #: 03-2122

DATE: 6/18/21

BUILDING: JR. High

ADMINISTRATOR: M. Looney

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: General SpEd K-12

Have three reference checks been completed? yes  no

Effective Date: 8/1/21

Other Information:

[Empty rectangular box for other information]

Office use only:	
Superintendent review date:	<u>7/19/21</u>
Board approval date:	

RECOMMENDATION TO HIRE

CANDIDATE NAME: Tynan Cordwell

POSITION: PE Teacher

JOB #: 14-2122

DATE: 6/16/21

BUILDING: JR. High

ADMINISTRATOR: M. Loney

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: PE - General K-12

Have three reference checks been completed? yes  no

Effective Date: 6/16/21

Other Information:

[Large empty rectangular box for additional information]

Office use only:	
Superintendent review date:	<u>7/9/21</u>
Board approval date:	<u>7/9/21</u>

SWEET HOME SCHOOL DISTRICT 55

7Q

RECOMMENDATION TO HIRE

CANDIDATE NAME: Chris Wolf

POSITION: Learning Resource Center Teacher

JOB #: 16-2122

DATE: 6-15-21

BUILDING: High School

ADMINISTRATOR: Chris Haasen

Does this candidate hold a current Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: Special Ed-General PK-12

Have three reference checks been completed? yes  no

Effective Date: \_\_\_\_\_

Other Information:

[Empty rectangular box for other information]

Office use only:  
 Superintendent review date: \_\_\_\_\_  
 Board approval date: 7/19/21

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Jennifer Gilbert

POSITION: Lifescills & Transition Teacher

JOB #: 22-2122

DATE: 6-15-21

BUILDING: High School

ADMINISTRATOR: Chris Haasen

Does this candidate hold a current Oregon License?      yes  no

Does this candidate hold an Out-of-State License?      yes  no

Is this candidate in the process of obtaining an Oregon License?      yes  no

Type of Endorsement: Special Ed-General prek-12

Have three reference checks been completed?      yes  no

Effective Date: \_\_\_\_\_

Other Information:

Office use only:  
 Superintendent review date: \_\_\_\_\_  
 Board approval date: 7/19/21

RECOMMENDATION TO HIRE

CANDIDATE NAME: Deborah Phillips

POSITION: Hawthorne Principal

JOB #: 26-2122

DATE: 6/29/2021

BUILDING: Hawthorne Elementary

ADMINISTRATOR: Tom Yahraes

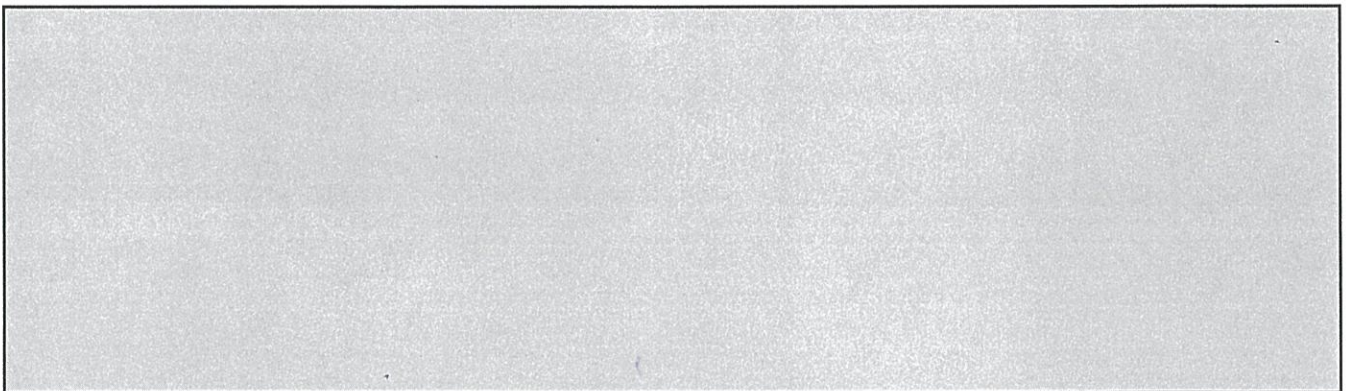
Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input checked="" type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: \_\_\_\_\_

Have three reference checks been completed? yes  no

Effective Date: ~~8/1/2021~~ July 19<sup>th</sup>, 2021

Other Information:



Office use only:	
Superintendent review date:	<u>[Signature]</u>
Board approval date:	<u>7/19/2021</u>



SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Brittany Kauffman  
 POSITION: 3/4 Certified Teacher  
 JOB #: 31-2122  
 DATE: 0-18-21  
 BUILDING: HW  
 ADMINISTRATOR: Barbi Riggs

Does this candidate hold a current Oregon License?

yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no

Type of Endorsement: \_\_\_\_\_

Have three reference checks been completed?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>
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Effective Date: Transfer

Other Information:

*transfer from Foster*

Office use only:  
 Superintendent review date: \_\_\_\_\_  
 Board approval date: 1/19/2021

SWEET HOME SCHOOL DISTRICT 55

7U

RECOMMENDATION TO HIRE

CANDIDATE NAME: Lori Tuter

POSITION: SHHS Language Arts Teacher

JOB #: 32-2122

DATE: 24 June 2021

BUILDING: SHHS

ADMINISTRATOR: Ralph J Brown

Does this candidate hold a current Oregon License? yes  no

Does this candidate hold an Out-of-State License? yes  no

Is this candidate in the process of obtaining an Oregon License? yes  no

Type of Endorsement: L.A. / Music

Have three reference checks been completed? yes  no

Effective Date: 25 June 2021

Other Information:

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Office use only:  
Superintendent review date: 7/19/21  
Board approval date: \_\_\_\_\_

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Pam Hayes

POSITION: Primary Teacher

JOB #: 34-2122

DATE: 6-24-21

BUILDING: Foster

ADMINISTRATOR: Aggenger

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>

Type of Endorsement: Elementary

Have three reference checks been completed? yes  no

Effective Date: 6-24-21

Other Information:

[Empty rectangular box for additional information]

Office use only:

Superintendent review date: 7/9/21

Board approval date: 7/9/21



June 30th, 2021

Dear Sweet Home School District Board,

I am resigning from my licensed teaching position at Foster Elementary for the 2021-2022 academic year effective immediately on June 30th. Thank you and the Foster Elementary team for giving me the opportunity to start my teaching career. I appreciate you all for investing your time in me. I wish you the best of luck next year!

Regards,

Elizabeth Monroe



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## Fwd: Resignation

1 message

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**Barbi Riggs** <barbi.riggs@sweethome.k12.or.us>

Tue, Jun 15, 2021 at 11:00 AM

To: Tom Yahraes <tom.yahraes@sweethome.k12.or.us>, Rachel Stucky <rachel.stucky@sweethome.k12.or.us>, Julie Emmert <julie.emmert@sweethome.k12.or.us>

Josh O'Gorman sent me this resignation email.

Barbi

----- Forwarded message -----

From: **Josh OGorman** <josh.ogorman@sweethome.k12.or.us>

Date: Tue, Jun 15, 2021 at 8:53 AM

Subject: Resignation

To: Barbi Riggs <barbi.riggs@sweethome.k12.or.us>

Hey,

I know we have spoke about this and it is already well known. But I would like to officially communicate that I will not be accepting another year of teaching with sweet home school district. This 20-21 school year will be my last.

Look at the bright-side,

Josh

--

Mrs. Barbi Riggs  
Hawthorne Elementary Principal  
541-367-7167

June 14, 2021

To whom it may concern:

I am resigning from my position in Sweet Home School District. Thank you for the opportunity to grow as an educator over the past 4 years. My last day of employment will be June 30, 2021.

Emma Brock



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## Fwd: Letter of Resignation

1 message

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**Barbi Riggs** <barbi.riggs@sweethome.k12.or.us>

Sat, Jun 19, 2021 at 1:03 PM

To: Julie Emmert <julie.emmert@sweethome.k12.or.us>, Tom Yahraes <tom.yahraes@sweethome.k12.or.us>, Rachel Stucky <rachel.stucky@sweethome.k12.or.us>

Stefani Brown's letter of resignation.

----- Forwarded message -----

From: **Stefani Brown** <stefani.brown@sweethome.k12.or.us>

Date: Sat, Jun 19, 2021, 12:43 PM

Subject: Letter of Resignation

To: Barbi Riggs <barbi.riggs@sweethome.k12.or.us>

Dear Mrs. Riggs,

Please accept my resignation from my position of counselor at Hawthorne Elementary. My last day will be June 30th, 2021.

My students and staff have given me great pleasure over the years and you have been so very supportive during my tenure with the school district.

I wish you all the best. If I can be of any assistance to you during my remaining time, or even once I start a new position, please let me know.

Sincerely yours,

Stefani Brown  
School Counselor  
Hawthorne Elementary  
(541) 367-7167

*"The beautiful thing about learning is nobody can take it away from you." ~ B.B. King*



## Early Retirement and Work Back

1 message

**Ralph Brown** <ralph.brown@sweethome.k12.or.us>

To: Tom Yahraes <tom.yahraes@sweethome.k12.or.us>

Fri, Jun 25, 2021 at 5:55 F

Cc: Julie Emmert <julie.emmert@sweethome.k12.or.us>, Kevin Strong <kevin.strong@sweethome.k12.or.us>

Superintendent Yahraes,

I am writing to ask permission to retire from PERS under legislation that allows Tier 1 educators to retire and work back full time through 2024. It is my intention, if the District allows, to retire effective 31 July 2021 and then work back for the next three years. I am aware that the District may allow this on a year-to-year basis.

Thank you very much for your consideration in this matter.

Ralph J. Brown, Principal

Sweet Home High School

541-367-7142

[ralph.brown@sweethome.k12.or.us](mailto:ralph.brown@sweethome.k12.or.us)

“Show respect to all people and grovel to none. When you arise in the morning give thanks for the food and for the joy of living.”  
- Tecumseh





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## Donation

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**Andy Busek** <andy.busek@sweethome.k12.or.us>  
To: Julie Emmert <julie.emmert@sweethome.k12.or.us>

Wed, Jun 30, 2021 at 10:47 AM

Ivan Wolthuis -Laser printer value \$500

Thanks  
Andy