

# How to Change Your Default Email Application

## Firefox

- Tools
- Options
- Applications
- In the Search box, type mailto
- Click on mailto then click the pulldown menu under Action
- Choose Gmail
- Done

## Chrome

- Settings
- Show Advanced Settings
- Under Privacy, click on Content Settings
- Scroll down to Handlers and click on Manage Handlers
- Under Type, click on mailto
- Click the pulldown menu under Site and choose mail.google.com
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OR

- Follow the instructions in this video [https://www.youtube.com/watch?v=SnPZ9i9es3U&feature=em-share\\_video\\_user](https://www.youtube.com/watch?v=SnPZ9i9es3U&feature=em-share_video_user)

## Internet Explorer

- Install the [Google Toolbar by clicking here](#).
- Click on Download Toolbar
- Once installed, click on the wrench icon at the top right corner of your IE browser to open the Toolbar Options window.
- Scroll down to Web-browsing tools
- Select Use Gmail for 'Mail To' links
- Click Save
- Done