

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Reynolds called the regular meeting of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on July 11, 2016 in the District Office Conference Room. The Pledge of Allegiance was recited.

No public comments

Call Meeting to Order

Board Members in Attendance

Mike Reynolds, Angela Clegg, Jason Redick, Carol Babcock, Debra Brown, Chanz Keeney,
Absent: Jenny Daniels, Jason Van Eck , Nick Augsburger

Board Attendance

Staff Members in Attendance

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Luke Augsburger, Todd Barrett, Cheryl Hicks, Josh Dargis, Josh Darwood, Rachel Stucky; Certified: Lisa Canaday; Classified: Brenda Tunnell; Board Recording Secretary Julie Emmert

Staff Attendance

Other Attendance

Sean Morgan, *the New Era*

Other Attendance

2. A. Elect Board Officers for 2016-2017 ORS 322.040 BC/BCA

Elect New Board

Board Chair - Mike Reynolds

Vice Chair – Jason Redick

Secretary – Nick Augsburger

***Motion No. 16-37:** Board Member Carol Babcock moved to reappoint Mike Reynolds as Board Chair, Jason Redick as Vice-Chairman and Nick Augsburger as Secretary. Board Member Debra Brown seconded the motion. The motion passed unanimously.*

3. Agenda Approval/Changes

Approve Agenda

Chairman Reynolds called for changes and/or approval of the agenda.

***Motion No. 16-38:** Board Member Carol Babcock moved to approve the agenda, with the addition of late consent items. Board Member Jason Redick seconded the motion. The motion passed unanimously.*

4. Public Comments –No comments

Public Comments Information

5. Student & Personnel Reports/Comments

Administrator Reports

A. Administrators – Superintendent Yahraes gave a water testing update and action plan. Cheryl Hicks gave an update report on transportation. Mr. Barrett reported that Holley Elementary won first place in the Sportsman’s Holiday parade. Mr. Yahraes introduce Rachel Stucky as the new Director of Teaching and Learning

Cert/Classified

B. Certified and Classified Representatives - No Comments

C. Superintendent Yahraes reported highlights from the June 2016 COSA Conference.

Superintendent Report

Mr. Yahraes also shared his 100 day entry plan. He started over a month ago and has been visiting and getting to know people in the district and the community.

6. Consent Agenda

Consent Agenda

A. Approved minutes from June 13, 2016 School Board Meeting

B. Approved hire of Darren Perry, Advanced Math, Sweet Home High School for the 2016-2017 school year

C. Approved hire of Peter Larson, Social Studies Teacher, Sweet Home High School for the 2016-2017 school year

- D. Approved hire of Duncan Tuomi, Choir Teacher, Sweet Home High School for the 2016-2017 school year
- E. Approved retirement of Toni Petersen, Special Ed Teacher, Sweet Home High School as of June 30, 2016
- F. Approved hire of Rachel Sundquist, Temporary 5th grade Teacher, Oak Heights Elementary for the 2016-2017 school year
- G. Approved hire of Elizabeth Wilks, Language Arts Teacher, Sweet Home High School for the 2016-2017 school year
- H. Accepted resignation of Kortlin Mason, Language Arts Teacher, Sweet Home High School effective immediately
- I. Accepted resignation of Elizabeth Sterling, Kindergarten Teacher, Hawthorne Elementary effective immediately
- J. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2016-2017 *ORS 328.441 DG*
- K. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2016-2017 *BCD*
- L. Designated Pauley and Rogers as auditors of record for 2016-2017
- M. Designated The Hungerford Law Firm as attorney of record for 2016-2017 *DJCA*
- N. Authorized the use of facsimile signatures for the Superintendent and the Business Manager for 2016-2017 *ORS 328.441, 328.445 DGA*
- O. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2016-2017
- P. Approved resolution to expend Federal Forest Timber receipts received in 2016-2017 on salaries in the General Fund
- Q. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2016-2017 *322.525 DH*
- R. Designated Superintendent as the signature authority on all state and federal grants for 2016-2017
- S. Designated Brown & Brown as our Liability Insurance Agent of Record for 2016-2017
- T. Authorized Business Manager & Superintendent to handle District funds for the 2016-2017 fiscal year
- U. Authorized Sweet Home School Board as the Local Public Contract Review Board
- V. Extended the award for Food Products and Non-Food Supplies RFP to Sysco Portland
- W. Accepted resignation of Deidra Spencer, Science Teacher, Sweet Home High School effective immediately

Motion No. 16-39: Board Member Jason Redick moved to approve the consent as presented. Board Member Angela Clegg seconded the motion. The motion passed unanimously.

**Approve
Consent
Agenda**

7. Information/Discussion

**Information
Items
Budget Update
Safety Update**

A. Budget Update/Safety Information

Budget: Business Manager Strong shared the Pre-Audit Financial Report/ projected ending fund balance - \$1,773,831 equals 7.9% of total revenues.

Safety – One recordable incident- a staff member was injured when a sliver from a sheet of plywood pierced through his denim clothing.

**Budget
Vacancies
Physical
Restraint
report**

B. Mr. Strong shared the budget committee vacancies for the 16-17 school year.

C. Mr. Yahraes gave the annual Physical Restraint report. This year Sweet Home had six incidences that were reported.

8. Action Items

Action Items

Designated the day, time and location for the official school board meetings for the 2016-17 school year ORS- 322045 BD/BDA

Motion No. 16-40: Board Member Carol Babcock moved to approve the same day, time and location of the school board meetings as the 2015/16 school year. Board Member Jason Redick seconded the motion. The motion passed unanimously.

Approved OSBA Policy Revisions – 2nd reading JFH – Student Complaints and GBM – Staff Complaints.

OSBA Policies

Motion No. 16-41: Board Member Jason Redick moved to approve OSBA Policies GBM and JFG. Board Member Chanz Keeney seconded the motion. The motion passed unanimously.

9. Board Comments – Angela Clegg spoke with Mayor Gourley and he would like us to promote the Health fair that is coming up in August. He would like help from district staff and other community members for this outreach. Chanz Keeney had a question regarding the college prep math course that the high school offers and wondered if we are preparing our kids for college.

**Board
Comments
Late Items**

10. Late Items – No late items

Late Items

11. Future Agenda Items

**Future Agenda
Items**

Summer Board Conference in Bend July 15 -17, 2016

Next Board Officers Meeting August 1, 2016, at 3:30 p.m. in the Superintendent’s Office

Next Board Meeting August 8, 2016 at 6:30 p.m. in DO Board Room

District In-service, August 30, 2016 at 7:30 a.m. Sweet Home High School Cafeteria

12. Adjournment

Adjournment

The meeting adjourned at 7:06 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary 7/11/16

This meeting was also recorded and saved supt/board/audio