

## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

6A

Board Chairman Mike Reynolds called the regular meeting of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on July 10, 2017 in the District Office Conference Room. The Pledge of Allegiance was recited.

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### **Board Members in Attendance**

Mike Reynolds, Jason Redick, Debra Brown, Angela Clegg, Carol Babcock, Jim Gourley: Absent: Ben Emmert, Chanz Keeney, Jason Van Eck

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Todd Barrett, Colleen Henry, Jennifer Sedlock; Classified: Lisa Gourley; Board Recording: Secretary Julie Emmert

### **Other Attendance**

Sean Morgan, representing *the New Era*

### **2. Oath of Office:**

Jim Gourley gave his oath to office. Ben Emmert was absent

### **3. Election of Officers- ORS 322.040 BC/BCA**

**Board Chair - Mike Reynolds**

**Vice Chair – Jason Redick**

**Secretary – Angela Clegg**

***Motion No. 17-39:** Board Member Carol Babcock moved to reappoint Mike Reynolds as Board Chair, Jason Redick as Vice-Chairman and Angela Clegg as Secretary. Board Member Debra Brown seconded the motion. The motion passed unanimously*

### **4. Agenda Approval/Changes**

Chairman Reynolds called for changes and/or approval of the agenda

***Motion No. 17-40:** Board Member Jim Gourley moved to approve the agenda. Board Member Angela Clegg seconded the motion. The motion passed unanimously.*

### **5. Public Comments: None**

### **6. Student & Personnel Reports/Comments**

#### **A. Administrators/Staff Reports:**

1. Certified and Classified Representatives: none given

B. Greg Roe from United Way presented an award to the district for supporting United Way. There were 795 students signed up in the Dolly Parton reading program. The Sweet Home teachers and administration were a huge help in making this program in Sweet Home a success.

#### **C. Superintendent's Report:**

Attendance Rates and Recognition: Oak Heights received the attendance award this month with an attendance average of 94.29%. Holley ended the school year with the highest overall rate at 94.19% for the year.

### **7. Consent Agenda**

A. Approved minutes from the June 12, 2017 School Board Meeting

- B. Approved hire of Kristi Walker, Project Director, Health Services effective August 7, 2017
- C. Approved hire of Tiffany Bolman, Math Teacher at the Jr. High School effective August 28, 2017
- D. Approved hire of Joni Nortune, Math Teacher at the Jr. High School effective August 28, 2017
- E. Approved hire of Sarah Lynn, .5 FTE Social Science Teacher at the Jr. High School effective August 28, 2017
- F. Approved hire of Lana Holden, Language Arts Teacher at the Jr. High School effective August 28, 2017
- G. Approved hire of Kathy Parsons, Sped Teacher at the Jr. High School effective August 28, 2017
- H. Approved hire of Logan Geissler, 5/6 Teacher at Oak Heights Elementary effective August 28, 2017
- I. Approved hire of Austin Hart, Vocational Ed Instructor at the High School effective August 28, 2017
- J. Approved hire of Daniel Young, Language Arts Teacher at the High School effective August 28, 2017
- K. Accepted resignation of Kenna Feakin, 6<sup>th</sup> grade Teacher at Hawthorne Elementary effective June 30, 2017
- L. Approved resignation of Jennifer Sedlock, Director of Student Services effective August 8, 2017
- M. Approved donation of a redwood log to the Sweet Home High School from Jack Schmidt. This log will be used for student projects
- N. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2017-2018 *ORS 328.441 DG*
- O. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2017-2018 *BCD*
- P. Designated Pauly and Rogers as auditors of record for 2017-2018
- Q. Designated The Hungerford Law Firm as attorney of record for 2017-2018 *DJCA*
- R. Authorized the use of facsimile signatures for the Superintendent and the Business Manager for 2017-2018 *ORS 328.441, 328.445 DGA*
- S. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2017-2018
- T. Approved resolution to expend Federal Forest Timber receipts received in 2017-2018 on salaries in the General Fund
- U. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2017-2018 *322.525 DH*
- V. Designated Superintendent as the signature authority on all state and federal grants for 2017-2018
- W. Designated Brown & Brown as our Liability Insurance Agent of Record for 2017-2018
- X. Authorized Business Manager & Superintendent to handle District funds for the 2017-2018 fiscal year
- Y. Authorized Sweet Home School Board as the Local Public Contract Review Board *ORS 279A.060*
- Z. Approved to extend the award for Food Products and Non-Food Supplies to Sysco for the 2017-2018 school year
- AA. Approved hire of Misty Triplett, Special Education Teacher at the High School effective August 28, 2017
- BB. Approved hire of Emma Brock, 5<sup>th</sup> grade Teacher at the Hawthorne Elementary School effective August 28, 2017

***Motion No. 17-41: Board Member Jim Gourley, moved to approve the consent agenda as presented. Board Member Angela Clegg seconded the motion. The motion passed unanimously.***

#### **8. Information/Discussion**

- A. Budget /Safety report –Business Manager Strong provided a budget and safety report. Mr. Strong reported on the full budget year. There were no recordable incidents in the month of June.
- B. Budget Committee Vacancies – Kevin reported the budget committee vacancies.

- C. Physical Restraint Report: There 4 restraints in the 2016-2017 school year. The goal for 2017-2018 school year is to do training for all staff and substitutes on restraint.
- D. Student Athlete Drug Testing – Superintendent Yahraes gave a report on drug testing and asked the board to consider which plan would work best for our district taking into consideration cost and the time of the district. Based on the cost of labor, materials and potential liability of in-house testing, the high school admin recommends Plan C as our best option. Random outsource testing will effectively uphold intent of Board policy, while making financial and legal sense. Plan C supporters – Carol Babcock, Debra Brown, Jason Redick, Angela Clegg, Mike Reynolds- we need to make sure that students/parents understand that students could be possibly tested again randomly. Discussed testing 40% of the athletes.

***Motion No. 17-42: Board Member Jason Redick moved to add Policy JFCIA as an action item, first reading. Board Member Angela Clegg seconded the motion. The motion passed unanimously.***

- E. Board Policies – (1<sup>st</sup> Reading)
  - CBG - Evaluation of the Superintendent
  - EFA – Local Wellness Program
  - EFAA-AR – Reimbursable Meals and Milk Programs
  - GBMA – Whistleblower
  - GCBDA/GDBDA – Family Medical Leave
  - GCBDA/GDBDA-AR (1) – Federal Family and Medical Leave/State Family Medical Leave
  - GCBDA/GDBDA-AR (2) – Request for Family and Medical Leave
  - GCBDA/GDBDA-AR (3) – (A) Certification of Health Care Provider - Employee
  - GCBDA/GDBDA-AR (3) – (B) Certification of Health Care Provider – Family Member
  - GCBDA/GDBDA-AR (3) – (C) Military Family Leave
  - GCBDA/GDBDA-AR (3) – (D) Military Family Leave
  - GCBDA/GDBDA-AR (4) - FMLA/OFLA Eligibility Notice to Employee
  - GCBDA/GDBDA-AR (5) – Sample Designation Letter to Employee – FMLA/OFLA Leave
  - GCBDA/GDBDA-AR (6) – Designation Notice – FMLA/OFLA
  - GCBDA/GDBDA-AR (7) – Fitness-for-Duty Certification

\*\* ADDED JFCIA – Student Drug Testing

## **9. Action Items**

- A. Designate the day, time and location for the official school board meetings for the 2017-2018 school year *ORS-322-045BD/BDA*

***Motion No. 17-43: Board Member Angela Clegg moved to approve the same day, time and location of the school board meetings as the 2016/17 school year. Board Member Jim Gourley seconded the motion. The motion passed unanimously.***

- B. Approve revisions on 2017-2018 School Calendar - Mr. Yahraes went of the significant changes to the calendar and explained how to read the calendar

***Motion No. 17-44: Board Member Angela Clegg moved to approve the revisions on the 2017-2018 school calendar. Board Member Jason Redick seconded the motion. The motion passed unanimously.***

- C. Approve Resolution – 01-1718 authorizing Sweet Home School District General Obligation Bonds, Series 2017.

***Motion No. 17-45: Board Member Jason Redick moved to approve resolution 01-1718 authorizing Sweet Home School District to manage the Bond. Board Member Angela Clegg seconded the motion. The motion passed unanimously.***

- D. Approve Charter School Contract – Superintendent Yahraes explained the changes made to the proposed contract.

***Motion No. 17-46: Board Member Jason Redick moved to approve the 2017-2027 Charter School Contract. Board Member Angela Clegg seconded the motion. The motion passed 5 to 6 - Jim Gourley abstained from voting***

**10. Board Comments**

**11. Late Items** – No late items

**12.** Closed regular session at 7:28 p.m.

**13. Executive Session** –Negotiations, ORS 192.660 (2) (d)

**14. Return to regular Session at 8:04 p.m.**

**15. Action Items:**

A. Ratify Licensed Contract

***Motion No. 17-47: Board Member Jason Redick moved to ratify the 2017-2020 licensed contract. Board Member Carol Babcock seconded the motion. The motion passed unanimously.***

B. Administrative/Confidential Contract

***Motion No. 17-48: Board Member Jason Redick moved to approve the Administrative/Confidential Contract. Board Member Debra Brown seconded the motion. The motion passed unanimously***

C. Board Chairman would like to propose a raise from \$115,000 to \$125,000 / next year to \$135,000 the following year. The rest of the contract would remain the same.

***Motion No. 17-49: Board Member Carol moved to approve the Superintendent's salary. Board Member Debra Brown seconded the motion. The motion passed 5 to 6 - Jim Gourley abstained from vote***

**15. Future Agenda Items**

- A. OSBA Summer Conference, July 14 -16, Bend, OR
- B. SHSD Board Training – Dates TBD
- C. Next Board Officer Meeting, August 7, 2017 at 3:30 p.m. District Office
- D. Next Board Meeting, August 14, 2017 at 6:30 p.m. DO Board Room
- E. District In-service, August 29, 2017 at 7:30 a.m. Sweet Home High School Cafeteria

**16. Adjournment**

The meeting adjourned at 8:10 p.m.

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*Signature, Board Chairman*

Julie Emmert, Board Recording Secretary

This meeting was also recorded and saved supt/board/audio