

## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Mike Reynolds called the regular meeting of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on July 9, 2018 in the District Office Conference Room. The Pledge of Allegiance was recited.

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### **Board Members in Attendance**

Mike Reynolds, Jason Redick, Angela Clegg, Carol Babcock, Jenny Daniels, Chanz Keeney (6:47pm):  
Absent: Jason Van Eck, Debra Brown, Jim Gourley

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Josh Darwood; Board Recording: Secretary Julie Emmert

### **Other Attendance**

Sean Morgan, representing *the New Era*

### **2. Oath of Office:**

Jenny Daniels gave her oath to office.

### **3. Election of Officers- ORS 322.040 BC/BCA**

***Motion No. 18-40:** Board Member Carol Babcock moved to appoint Jason Redick as Board Chair, Mike Reynolds as Vice-Chairman and Angela Clegg as Secretary. Board Member Jenny Daniels seconded the motion. The motion passed unanimously*

**Board Chair - Jason Redick**

**Vice Chair – Mike Reynolds**

**Secretary – Angela Clegg**

### **4. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda

***Motion No. 18-41:** Board Member Mike Reynolds moved to approve the agenda as presented with additional consent item. Board Member Carol Babcock seconded the motion. The motion passed unanimously.*

### **5. Public Comments: None**

### **6. Student & Personnel Reports/Comments**

A. **Sweet Home High School Student Representative: - None**

B. **Certified & Classified Representatives: - None**

C. **Superintendent's Report:**

1. Enrollment Report - grade school numbers are strong—indicator of larger enrollment in coming years. There was discussion on the different boundaries.
2. Looking Ahead to 2018-19
  - Building on Established Foundational Systems:
    - 1) Fully Implement Strategic Plan  
Goal: Students, Staff, and community will know how they contribute to SHSD 5-year plan.  
Focal points:

- Outstanding Achievement
  - Thriving Citizens
  - Thriving Community
  - Safe and Welcoming Facilities and Services
- 2) Fully Implement Framework for Professional Growth and Evaluation
  - 3) Build upon our Professional Learning Communities (PLCs)
  - 4) Complete and/or be on track withal Facility Commitments
- The goal will be to build sustainable strong systems, which we have spent the last two years laying the foundation and it is important not to inundate the entire K-12 organization with initiative overload. We want to keep our focus simple—quality not quantity.

## 7. Consent Agenda

- A. Approved minutes from the June 11, 2018 School Board Meeting and Special Board Meeting
- B. Approved hire of Joel Applebaum, Special Ed/Basic Life Skill Teacher at the Jr. High School effective August 27, 2018
- C. Approved hire of Susan Johnson, Temporary Special Life Skills Teacher at the Sweet Home High School effective August 27, 2018
- D. Approved resignation of Sara Doherty, 3<sup>rd</sup>/4<sup>th</sup> Teacher at Foster Elementary effective June 30, 2018
- E. Approved hire of Hailey Hummer, 3<sup>rd</sup> Grade Teacher at Foster Elementary effective August, 27, 2018
- F. Approved hire of Christopher Hartman, Advanced Math at the Sweet Home High School effective August 27, 2018
- G. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2018-2019 *ORS 328.441 DG*
- H. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2018-2019 *BCD*
- I. Designated Pauly Rogers as auditors of record for 2018-2019
- J. Designated The Hungerford Law Firm as attorney of record for 2018-2019 *DJCA*
- K. Authorized the use of facsimile signatures for the Superintendent and the Business Manager for 2018-2019 *ORS 328.441, 328.445 DGA*
- L. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2018-2019
- M. Approved resolution to expend Federal Forest Timber receipts received in 2018-2019 on salaries in the General Fund
- N. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2018-2019 *322.525 DH*
- O. Designated Superintendent as the signature authority on all state and federal grants for 2018-2019
- P. Designated Brown & Brown as our Liability Insurance Agent of Record for 2018-2019
- Q. Authorized Business Manager & Superintendent to handle District funds for the 2018-2019 fiscal year
- R. Authorized Sweet Home School Board as the Local Public Contract Review Board *ORS 279A.060*
- S. Approved to extend the award for Food Products and Non-Food Supplies to Sysco for the 2018-2019 school year
- T. Approved resignation of Trey Hagen, Art Teacher at the Sweet Home Jr. High School effective June 30, 2018

***Motion No. 18-42: Board Member Angela Clegg, moved to approve the consent agenda as presented. Board Member Carol Babcock seconded the motion. The motion passed unanimously.***

## **8. Information/Discussion**

- A. Budget/Bond/Safety report –Business Manager Strong provided a budget and safety report. Mr. Strong reported on the full budget year. There were no recordable incidents in the month of June. Bond Update – Closed bids on manufactured home.
- B. Budget Committee Vacancies – Kevin reported the budget committee vacancies. We have nine openings at this point.
- C. Swimming Pool Local Option Levy Renewal; A decision can be made at the August board meeting and we still have time to organize an aquatic committee. Jason Redick volunteered to be on the committee.
- D. Facilities Update: Josh Darwood shared a PowerPoint on the Hawthorne and Jr. High projects.

## **9. Action Items**

- A. Designate the day, time and location for the official school board meetings for the 2018-2019 school year *ORS-322-045BD/BDA*

***Motion No. 18-43: Board Member Mike Reynolds moved to approve the same day, time and location of the school board meetings as the 2017/18 school year. Board Member Angela Clegg seconded the motion. The motion passed unanimously.***

**10. Board Comments** – Chanz Keeney thanked Josh Darwood for all of the work on the projects so far.

**11. Late Items** – No late items

## **12. Future Agenda Items**

- A. OSBA Summer Conference, July 20-22, 2018, Bend, OR
- B. Next Board Officer Meeting, August 6, 2018 at 3:30 p.m. District Office
- C. Work Session – Strategic Planning, August 13, 2018 at 5:00 p.m. in DO Board Room
- D. Next Board Meeting, August 13, 2018 at 6:30 p.m. DO Board Room
- E. District In-service, August 28, 2018 at 7:30 a.m. Sweet Home High School Cafeteria

## **13. Adjournment**

The meeting adjourned at 7:14 p.m.

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*Signature, Board Chairman*

Julie Emmert, Board Recording Secretary

This meeting was also recorded and saved supt/board/audio