

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Mike Reynolds called the regular meeting of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on May 14, 2018 in the District Office Conference Room. The Pledge of Allegiance was recited.

Board Members in Attendance

Mike Reynolds, Jim Gourley, Angela Clegg, Jason Redick, Ben Emmert, Debra Brown Absent: Carol Babcock, Jason Van Eck, Chanz Keeney

Staff Members in Attendance

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Luke Augsburg, Barbi Riggs, Terry Augustadt, Todd Barrett, Josh Dargis, Thad Holub, Rachel Stucky, Colleen Henry, Josh Darwood, Ralph Brown, Cheryl Hicks; Certified: Ann Knight; Classified: Lisa Gourley
Board Recording Secretary: Julie Emmert

Other Attendance

Sean Morgan, representing *the New Era*; Students: None; parents and grandparents of ESPY winners, Susan Coleman.

2. ESPY Awards

Every month two students are selected from each school and presented with an ESPY Award at the Board Meeting. The award is presented to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to peer pressure and refuse to accept anyone who bullies. Selections for the month of May are: Foster School – Lavaida Kingsberry, Raelynn Terry; Hawthorne School Daxtyn Johnston, Chanel Beckler; Holley School Aubree Shanholtzer, Ashlyn Ruby; Oak Heights School – Bristol Pickett, Hailey Cartwright; SH Jr. High School – Enara Roddy, Jorel Leyba; and SH High School –Megan Hager, Kendyl Stutzman. Congratulations to all of this month's ESPY Award winners.

End of the year ESPY award winner was Raelynn Terry from Foster Elementary

3. Agenda Approval/Changes

Chairman Reynolds called for changes and/or approval of the agenda

Motion No. 18:27: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

4. Public Comments: No Comments

5. Student & Personnel Reports/Comments

- A. **High School Representative:** None
- B. **Certified & Classified Representatives:** None
- C. **Superintendent's Report:**

1. Enrollment/Attendance Updates:

Superintendent Yahraes shared current enrollment and attendance information. Hawthorne Elementary won the Golden Shoe award with 94.09% attendance for April.

2. Instructional Technology – Google Camp:

Colleen Henry, Principal of the Jr. High, presented information on the district technology and upcoming events. As school districts seek to become future ready, it is necessary to identify and cultivate leadership at all levels and across multiple roles. Technology leaders support their school's and/or district's Future Ready Schools® (FRS) goals

through their professional practice, policies and procedures. The targets of Future Ready Schools include:

- Learning anywhere, anyhow, anytime
- A rich digital learning environment
- Develop opportunities for growth
- Build for innovation
- Sustainable digital learning environment
- Expand learning beyond the school day
- Ensure safety, security and privacy
- Envision the future

This year, Sweet Home School District established a cadre of Leaders in Instructional Technology (LIT). Each building in our district has representation on this team. Our focus this year has been to assess the professional development needs of the instructional staff, develop technology trainings to begin to build tech-savvy capacity throughout the district, and outline an updated K-12 technology plan. The LIT Team will be facilitators at Camp Chromebook - a district-wide technology training - on June 15th.

3. 2018-19 Early Release Wednesday PD Plan:

Director Rachel Stucky reported what we have mapped out for next year. Effective, constant, and accountable use of PD time have been corrected from the prior year 4-day week PD Fridays.

The ability to provide continuous training for our administrative and teaching staff ensures instructional quality and an optimum learning environment for our students. For this reason alone, each and every early release Wednesday is highly valued. The extra time gained on Wednesday is always set aside for adult learning. Of the 37 available Wednesdays next year, 35 of them are spoken for, with topics ranging from K-6 literacy and Measure 98 goal-setting to technology skill development and collaborative data analysis. Next year's PD Wednesday schedule addresses current staff needs in our district and reflects our commitment to providing quality training.

4. Community Connection:

Peer Conflict, Safety Protocols, Threat Response. May 16, 2018, 4:30 at the Sweet Home High School Library. The Goal; inform, empower, gain feedback.

Coming May 16th, school district officials and law enforcement representatives will hold a School Safety and Security Community Connections forum.

The district team, with School Resource Officer Geoff Hamlin, will present our Standard Response Protocols and our Student Threat Assessment Team (STAT). Standard Response Protocols are the set of procedures we use to address possible dangerous or threatening situations, from drills to evacuation, and the reunification of students with parents if an evacuation to another site occurs. The STAT team will discuss how we assess and provide safety plans when a student presents possible threats to themselves or others. Several lead counselors and principals will present highlights of Sweet Home's anti-bullying curriculum and systems, and the measures we are taking next year to increase our anti-bullying programming and outreach.

6. Consent Agenda

- A. Approved minutes from April 9, 2018 School Board Meeting
- B. Approved hire of Harrison Neal, Chemistry & Physics Teacher at the Sweet Home High School for the 2018-2019 school year
- C. Approved hire of Lisa Malabago, Counselor at the Sweet Home High School for the 2018-2019 school year

- D. Approved hire of Julia Weist, Counselor at the Sweet Home High School for the 2018-2019 school year
- E. Approved hire of Robert Nelson, English/Language Arts Teacher at the Sweet Home Jr. High School for the 2018-2019 school year
- F. Approved hire of Ann Knight, TOSA- Graduation Instructional and Assessment Coach at the Sweet Home High School for the 2018-2019 school year
- G. Approved hire of Stacy Jubb, TOSA – K-6 Literacy for the district for the 2018-2019 school year
- H. Approved hire of Shannon Naylor, Title 1 Teacher at Oak Heights Elementary for the 2018-2019 school year
- I. Approved letter of resignation from Ben Emmert from the Sweet Home School Board, position #2 Liberty, effective June 15, 2018
- J. Declared as surplus: Miscellaneous play equipment from Holley Elementary; Bradco Back Hoe Attachment Model 8611X, Serial #579779; Bobcat Trencher T136, Serial #707400162

Motion No. 18:28: Board Member Jim Gourley moved to approve the consent agenda as presented. Board member Angela Clegg seconded the motion. The motion passed unanimously.

7. Information/Discussion

- A. Budget/Safety Information/Bond Update:
Kevin Strong presented a budget and bond update. There was one recordable incident in April; an employee strained his back while moving metal. Mr. Strong also addressed Resolution #4-1718 to adopt a budget adjustment from the 2017-18 by transferring \$475,000 from the General Fund to the Long Term Maintenance Fund.
- B. Recommendation to Contract CM/GC Services for SHJH:
Superintendent Yahraes, Kevin Strong and Josh Darwood updated the board on the process of interviewing CM/GC services for the SHJH. A contract has been offered to Gerding, contingent on a 10-day protest period and the board's approval at a special session board meeting after the May 17, 2018 budget committee meeting.
- C. 5-year Strategic Plan:
Superintendent Yahraes, Rachael Stucky, Ann Knight and Susan Coleman gave a presentation and information regarding the 5-year Strategic Plan:
 - What began as a concept last fall has become a reality. Our school district strategic plan, which will guide our decisions and practices, is presented for Board approval. The process invited feedback and input from students, staff, parents and community members. More than a thousand stakeholder comments were analyzed and sorted. A committee made of up of parents, community members and staff relied on these comments to inform the entire framework for the strategic plan. The committee was engaged in conversations that identified the district's overall purpose, our priority areas, what we wanted to be or become, and the actions we need to take to make our desires a reality. The short and long-term actions the district must take have been captured in a one-page document. The strategic plan, in combination with annual school and department performance plans, will ensure individual success for every Sweet Home student.

8. Action Items:

- A. 5-year Strategic Plan

Motion No. 18:29: Board Member Jim Gourley moved to approve the 5-year Strategic Plan as presented. Board member Angela Clegg seconded the motion. The motion passed unanimously.

- B. **RESOLUTION #4-1718** – Adopt budget adjustment for the 2017-18 fiscal year.
Transfer \$475,000 from the General Fund to the Long Term Maintenance Fund.
To be used along with bond and state matching funds to make safety upgrades and facility improvements throughout the district.

Motion No. 18:30: Board Member Jason Redick moved to approve RESOLUTION #4-1718 to adopt an adjustment of transfer \$475,000 from the General Fund to the Long Term Maintenance Fund. Board member Debra Brown seconded the motion. The motion passed unanimously.

- C. Declare as surplus the manufactured home at 706 Mountain View Road. Contractors would like to use this land as a staging place for the Jr. High Project.

Motion No. 18:31: Board Member Jason Redick moved to declare as surplus the manufactured home at 706 Mountain View Road. Board member Angela Clegg seconded the motion. The motion passed unanimously.

- 9. Board Comments** – Angela Clegg announced the Sports Banquet and also read a letter from a family from Sutherlin who thanked the Sweet Home Booster club and community.

10. Late Items - None

11. Future Agenda Items

- A. Budget Meeting – May 17, 2018 at 6:00
Following Budget Meeting - Special Board Meeting to approve CM/GC recommendation
- B. Budget Meeting – May 21, 2018 at 6:00 (**if necessary**)
- C. Next Board Officers Meeting June 4, 2018 at 3:30 p.m.
- D. Next Board Meeting June 11, 2018 at 6:30 p.m. in DO Board Room
- E. OSBA Summer Board Conference, July 20-22, 2018, Bend OR

12. Adjournment

The meeting adjourned at **8:47** p.m.

Signature, Board Chairman

Julie Emmert, Board Secretary

This meeting was also recorded and saved `supt/board/audio`