

SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on June 14, 2021.

Board Members in Attendance

Board Members in Attendance Debra Brown, Dale Keene, Mike Reynolds, Jason Redick, Jim Gourley, Chanz Keeney (6:35), Joseph Kennedy: Absent: Jenny Daniels, Jason Van Eck

Staff Members in Attendance

Superintendent: Tom Yahraes; Administrators: Kevin Strong, Thad Holub, Josh Darwood, Cheryl Hicks, Ralph Brown, Rachel Stucky, Colleen Henry, Terry Martin, Luke Augsburger, Barbi Riggs, Todd Barrett, Terry Martin; Certified: Elizabeth Hunt, Patty O'Day; Classified: Velma Canfield; Board Recording Secretary: Julie Emmert

Other Attendance: Benny, New Era; Steve Kelley, OSBA

2. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda.

Motion No. 21-16: Board Member Jim Gourley moved to approve the agenda as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously

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3. Public Comments: None

OPENED BUDGET MEETING at 6:30

4. Student & Personnel Reports/Comments

A. Certified & Classified Representatives: Elizabeth Hunt-certified rep– Excited to announce Steve Thorpe as the new certified union rep. Velma Canfield-classified everyone is excited kids are excited to be there and finishing strong.

B. Superintendent's Report

Thank all who were involved with graduation it was a great success.

1. Enrollment: The enrollment is steady. About the same as last month.

2. Health & Safety Report: Patty O'Day and Superintendent Yahraes gave an update on COVID and gave a report on the whole year at a glance. Patty thanked all of the people who helped make this year a success.

3. Student Investment Account SIA:

- 60 suggested actions remained after analysis
- 83.4% of these being funded/addressed/covered
- Just over 8% of suggested actions are already in place and are continuing
- Just over 8% of suggested actions are either no cost or can be covered through other grants

4. Hawthorne Principal Hiring Update:

- The administrative position was posted on Friday, June 4 and is scheduled to close on Friday, June 18.
- Community input regarding qualified candidates is essential to the process. A Hawthorne community and staff survey has been open for feedback since last Tuesday.
- A screening committee will review all submitted applications later this week and make interview recommendations for the superintendent's consideration.
- Interviews are scheduled to take place on June 23

- Second interviews and reference checks are scheduled for June 24.
- The District anticipates naming a new principal for Hawthorne by Friday, June 25.

*** (3) ESSER 1 & 2 projections and (5) Summer School Updates were taken off of the agenda due to time and extra agenda items.

Superintendent Yahraes read his resignation to the board. Expressed his appreciation to the Sweet Home District Staff and community. Will continue to help Sweet Home get prepared for the new school year.

5. Consent Agenda

- A. Approved minutes from the May 11, 2021 School Board Meeting and Budget Meeting
- B. Accepted donations for swim lesson fees for Sweet Home children from Nancy Shadomy, Mary Girsch and Nancy Gilmore
- C. Accepted resignation from Stacy Jubb, District K-6 Literacy TOSA and Holley Literacy TOSA effective June 30, 2020
- D. Accepted resignation from Joanne Viner, Alternative Learning at Oak Heights Elementary effective June 30, 2021
- E. Accepted resignation from Nathan Bofto PE Teacher at the Jr. High School effective June 30, 2021
- F. Approved hire of Sarah Harkin, Special Ed Teacher at Foster Elementary for the 2021-2022 school year
- G. Approved hire of Leah White, Art Teacher at the High School for the 2021-2022 school year
- H. Approved hire of Bailey Bronson, Social Studies Teacher at the High School for the 2021-2022 school year
- I. Approved hire of Kaitlyn Tesdal, 6th Grade Teacher at Hawthorne Elementary for the 2021-2022 school year
- J. Approved hire of Marissa Ziemer, 3rd Grade Teacher at Foster Elementary for the 2021-2022 school year
- K. Approved hire of Shayna Kennedy, Intermediate Teacher at Oak Heights for the 2021-2022 school year
- L. Approved hire of Hope Fears, Language Arts Teacher at the Jr. High School for the 2021-2022 school year
- M. Approved hire of Lisa Collins, Extended School Year Special Ed Teacher from June 28, 2021 – July 15, 2021
- N. Approved contract with SYSCO Portland based on approval of the renewal of OCNC RFP #53017 for the 2021-2022 school year
- O. Accepted Resignation from Samantha Russo, 3rd Grade Teacher at Hawthorne Elementary effective June 30, 2021
- P. Accepted Resignation from Tom Yahraes, Superintendent of Sweet Home School District effective August 13, 2021
- Q. Declared as surplus from Transportation: Bus #44, 2001 Bluebird Transit 78 Passenger, Bus #13 1999 Bluebird Transit 42 Passenger, Bus #64 2002 International Conventional 77 Passenger, Bus #68 2002 International Conventional 77 Passenger, Maintenance Van #163 1989 GMC utility work van, Maintenance Van #162 1985 Ford Econoline Utility Work Van, Maintenance GMC Vandura Bucket Van
- R. Approved hire of Maggie Collins-Bearisto, Math/Science teacher at the Jr. High for the 2021-2022 school year
- S. Approved hire of Tyler Sondelski, PE Teacher at Hawthorne Elementary for the 2021-2022 school year
- T. Approved hire of Aaron Huff, High School Vice Principal for the 2021-2022 school year
- U. Approved resignation of Elizabeth Hunt, English teacher at the Sweet Home High School effective June 30, 2021
- V. Approved resignation of Kristy McPeak, Counselor at Foster Elementary effective June 30, 2021
- W. Approved resignation of Rachel Stucky, Chief Academic Officer for the School District effective June 30, 2021

- X. Approved resignation of Chris Kimber, 1st grade teacher at Foster Elementary effective June 30, 2021

Motion No. 21-17: Board Member Mike Reynolds, moved to approve the revised consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

6. Information/Discussion

- A. Budget Update – Less substitutes and less positions not filled
- B. Facility Report – Graduation set up went good and made some changes that really help. It was streamed for the first time this year.
- A. 2021-2022 Budget Update- We are presenting tonight that was approved at the budget meeting. There will be one change made to the 2021-22 budget. budget adjustments for the 2021-2022 fiscal year: (1) Increase the Special Revenue Instruction Fund budget by \$1,527,500 from \$1,554,123 to \$3,081,623 to reflect moving the Student Activity Fund and the JOSAI Fund into the Special Revenue Fund. (2) Increase the Special Revenue Fund Support Services budget by \$86,120 from \$3,149,773 to \$3,235,893 to reflect moving the Early Retirement Liability Fund into Special Revenue Fund
- C. OSBA Superintendent Search Presentation from Steve Kelley, OSBA- Steve Kelly represents OSBA superintendent searches. Interesting background: He is a former Sweet Home resident and his son was a graduate of Sweet Home High School. The Board Officers and Superintendent Yahraes have been meeting with Steve to provide feedback so he can prepare his presentation to the board. Went over the Superintendent search calendar. We will begin with a full search and could switch midway to an interm position if it is not successful. Mr. Kelley explained the process and timelines. Jim Gourley asked: Would Tom be willing to come back if the process takes longer. Screening committee- board chair to bring names forward on June 28. We want a good mix/balance on the screening committee. Proposal – the cost is the same whether we find someone or repost for a interm and then repost for superintendent. OSBA will be with us for two years and also set up trainings with the new superintendent. Mike Reynolds stated that due to the short window using OSBA to help with this search. Salary range he thought would be good was \$135,000 - \$150,000.

Closed the public hearing on the District's 2021-2022 Budget 8:35 p.m.

- D. Board Policy Updates- 2nd reading
CBA- Qualifications and Duties of the Superintendent
IIBGA – Electronic Communications Systems
IIBGA -AR – Electronic Communications Systems

Motion No. 21-18: Board Member Mike Reynolds, moved to put board policies as an action item. Board Member Dale Keene seconded the motion. The motion passed unanimously.

7. Action Items:

- A. **Resolution #05-2021** Close Public Hearing & Approve to adopt the 2021-2022 Budget, make appropriations and impose and categorize taxes (should be close to 7:00 p.m.)

Motion No. 21-19: Board Member Jim Gourley, moved approve to adopt the 2021-22 Budget and make appropriations and impose and categorize taxes. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.

- B. **Resolution #06-2021** Adopt the budget adjustments for the 2021-2022 fiscal year: (1) Increase the Special Revenue Instruction Fund budget by \$1,527,500 from \$1,554,123 to \$3,081,623 to reflect moving the Student Activity Fund and the JOSAI Fund into the Special Revenue Fund. (2) Increase the Special Revenue Fund Support Services budget by \$86,120 from \$3,149,773 to \$3,235,893 to reflect moving the Early Retirement Liability Fund into Special Revenue Fund

Motion No. 21-20: Board Member Jim Gourley, moved to approve adjustments to the 2021-2022 budget as presented. Board Member Deb Brown seconded the motion. The motion passed unanimously.

- C. Certify May 18, 2021 Election Results

Motion No. 21-21: Board Member Mike Reynolds, moved to certify May 18, 2021 Election Results as presented. Board Member Dale Keene seconded the motion. The motion passed unanimously.

- D. Declare Board Vacancies #3 Foster and #6 Crawfordsville

Motion No. 21-22: Board Member Jim Gourley, moved to declare board vacancies #3 Foster and #6 Crawfordsville. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.

- E. Declare Superintendent Vacancy Notice

Motion No. 21-23: Board Member Dale Keene, moved to declare Superintendent Vacancy. Board Member Mike Reynolds seconded the motion. The motion passed unanimously.

- F. Approve OSBA Search Agreement for Service

Motion No. 21-24: Board Member Mike Reynolds, moved to approve Full OSBA Search Agreement for Service. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

- G. Approve Superintendent Search Calendar

Motion No. 21-25: Board Member Mike Reynolds, moved to approve Superintendent Search Calendar. Board Member Dale Keene seconded the motion. The motion passed unanimously.

- H. Approve Board Policies Updates

Motion No. 21-26: Board Member Mike Reynolds, moved to approve board policies as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously.

- 8. Board Comments** – Mike Reynolds thank those board members who are not coming back. Chanz Keeney thanked Tom for a job well done. Never disappointed.

- 9. Late Items** – No late items

10. Future Agenda Items

- A. Special Board Meeting June 28, 2021 at 6:30 p.m. in the Board Room
B. OSBA Virtual Summer Conference, July 9, 2021

- B. Next Board Officers Meeting July 12, 2021 at 3:30 p.m. ZOOM meeting
- C. Next Board Meeting July 19, 2021 at 6:30 p.m. in DO Board Room

11. Adjournment

The meeting adjourned at 7:43 p.m.

Signature, Board Chairman Julie Emmert, Board Recording Secretary
(This meeting was also recorded and saved supt/board/audio)