



SWEET HOME SCHOOL DISTRICT #55  
Sweet Home, Oregon

**SCHOOL BOARD MEETING AGENDA**

**High School Cafeteria**

**September 14, 2020, 6:30 p.m.**

- |  |                        |                 |
|--|------------------------|-----------------|
| 1. Call the meeting to order/pledge  | J. Redick              | Action          |
| 2. Appoint New Board Member – Position #6- Crawfordsville  |                        |                 |
| 3. Agenda approval/changes   | J. Redick              | Action          |
| 4. Public Comments   |                        | Information     |
| 5. Student & Personnel Reports/Comments  |                        |                 |
| A. Certified & Classified Representatives  | Presidents             |                 |
| B. Superintendent's Report   | T. Yahraes             |                 |
| 1. Enrollment  |                        |                 |
| 2. State & County Re-opening Metric Update   |                        |                 |
| 3. Limited Onsite Learning Preparations  | R. Stucky              |                 |
| 4. Opening Operations Video  |                        |                 |
| 5. Policy, ORS and Waiver to Expanded Options  | Kristin Adams/HS Admin |                 |
| 6. SHEA Tort Claim Notice  |                        |                 |
| 6. Consent Agenda  | J. Redick              | ALL Action      |
| A. Approve minutes from August 10, 2020 School Board Meeting   |                        |                 |
| B. Approve Leave of Absence for Marty Steinbock, Sweet Home Jr. High for the 2020-2021 school year effective immediately               |                        |                 |
| C. Approve hire of Joanne Viner, Special Ed Teacher at Oak Heights Elementary effective August 31, 2020                                |                        |                 |
| D. Approve hire of Brittanie Sorensen, Title 1 Teacher at Oak Heights Elementary effective August 31, 2020                             |                        |                 |
| E. Approve hire of Pamela Hayes, Temporary Kindergarten Teacher at Hawthorne Elementary effective August 31, 2020                      |                        |                 |
| F. Approve hire of Daphnie Collins, Temporary Title Teacher at Hawthorne Elementary effective September 2, 2020                        |                        |                 |
| G. Approve hire of Shayna Kennedy, Temporary 5/6 Teacher at Oak Heights Elementary effective August 31, 2020                           |                        |                 |
| H. Approve hire of Bailey Bronson, Temporary Language Arts Teacher at the Sweet Home Jr. High effective August 31, 2020                |                        |                 |
| I. Approve hire of Jennifer Ashcraft, .25 Temporary TOSA: Instructional Technology Teacher in the district effective September 2, 2020 |                        |                 |
| 7. Information/Discussion  |                        | ALL Information |
| A. Budget Update/Bond/Safety Information   | K. Strong              |                 |
| B. Facilities Update   |                        |                 |
| 8. Action Item   | J. Redick              | Action          |
| 9. Board Comments  |                        | Information     |
| 10. Late Items   |                        |                 |
| 11. Future Board Meetings  | J. Redick              | ALL Information |
| A. Next Board Officers Meeting, October 5, 2020 at 3:30 in the Superintendent's Office   |                        |                 |
| B. Next Board Meeting October 12, 2020 at 6:30 p.m. in DO Board Room   |                        |                 |
| 12. Adjournment  | J. Redick              |                 |

\* 8:00 p.m. Executive ORS 192.660 (2) (d) - Licensed Bargaining, Classified MOU, Certified MOU, Tort Claim Notice ORS 192.660 (2) (h). The board may return to open session for an MOU approval.

## Process for the appointment of a Board member

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### Process:

- 1) The board officers have selected four questions. Each applicant will have a chance to go first or lead off, and each applicant will have a chance to follow up. Board members may ask a follow up or clarifying question.
- 2) Board discussion.
- 3) The board votes by ballot.
- 4) It takes five votes to approve the position

### Board members ask questions:

- 1) *Tell us a little about yourself and why you are interested in filling the open school board seat.*
- 2) *What particular strengths will you bring to this school board?*
- 3) *What do you believe are the greatest challenges currently facing this school district?*
- 4) *What is your vision of an outstanding school district?*



**CANDIDATE INFORMATION SHEET FOR POSITION #6, CRAWFORDSVILLE  
BOARD VACANCY**

Please fill out and return by 4:00 p.m. Tuesday, August 4, 2020, to the Superintendent's Office, 1920 Long Street, Sweet Home, OR 97386-2395.

Name: Larsen Whitney Blair ← Preferred  
Last First Initial  
Business Address: 3225 Main Street Phone: 541-818-8036

Home Address: 2886 fir Ct Phone: 541-571-1888 - Cell  
Occupation: Preferred

Number of years you have been a resident in Sweet Home School District:

Do you meet the following qualifications? (Please answer yes or no)

1. Do you live in the District? Yes
2. Are you an officer, agent, or employee of the District? No
3. Are you a citizen of the United States? Yes
4. Are you a registered voter? Yes

Do you have children in the Sweet Home School District? Yes

If so, what are their names and what schools do they attend?

Eleanor Larsen Sweet Home Jr. High (was ~~High~~ Hawthorne)  
Henry Larsen Hawthorne  
Grace Larsen Hawthorne (not registered for Kinder yet)

For what reasons do you desire to be a member of the School Board?

I want to help make it a better organization to suit the changing needs of our children.

Have you worked on any school committees? No.

If so, which committees?

Other Community and Business Activities: I currently serve as the City's Community and Economic Development Director

What special qualifications do you have that will help you to be a Board member?

I'm a parent, have significant educational experience from a Sanders perspective (Doctorate level degree), and have worked previously organizing Community resources as a City manager. I listen for differing views and am willing to change my mind when faced with good evidence.

W. Blair



**CANDIDATE INFORMATION SHEET FOR POSITION # 6, Crawfordsville  
BOARD VACANCY**

Please fill out and return to the Superintendent's Office, 1920 Long Street, Sweet Home, OR 97386-2395.

Name: Keene Dale S  
Last First Initial

Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: 26966 Old Holley Rd. Phone: 541-405-0118

Occupation: Business Operations Coordinator, Benton Center, LBCC

Number of years you have been a resident in Sweet Home School District: 25+ years

Do you meet the following qualifications? (Please answer yes or no)

1. Do you live in the District? yes
2. Are you an officer, agent, or employee of the District? no
3. Are you a citizen of the United States? yes
4. Are you a registered voter? yes

Do you have children in the Sweet Home School District? No

If so, what are their names and what schools do they attend?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For what reasons do you desire to be a member of the School Board?

To serve the members of the district and provide the best education for the students of the Sweet Home School District.

Have you worked on any school committees? yes

If so, which committees?

Former Board Member

Other Community and Business Activities: \_\_\_\_\_

What special qualifications do you have that will help you to be a Board member?

I have served the Sweet Home Community as a Board member in the past. I am familiar with the District and the history associated with it, and especially the Crawfordsville/Holley area.

Signature

Dale S. Keene

# SWEET HOME SCHOOL DISTRICT ENROLLMENT

5B1

9/8/2020	9/6/2019	9/10/2018	9/11/2017	9/12/2016
20-21	19-20	18-19	17-18	16-17

Foster	330	331	332	340	349
Hawthorne	302	352	343	355	306
Holley	135	144	141	161	153
Oak Heights	246	273	282	298	291
Charter	131	140	137	128	145
Jr. High	354	378	363	353	354
High School	690	691	724	698	715
TOTALS	2188	2309	2322	2333	2313

**To resume in-person instruction grades K-12, the following conditions must be met:**

County Metrics (must be met three weeks in a row)

- 10 or fewer cases per 100,000 people over 7 days
- Test positivity of 5% or less over 7 days

**And,**

Statewide Metrics (must be met three weeks in a row)

- Test positivity of 5% or less over 7 days

**Exception Rule: Governor Brown has allowed districts to apply for an exception permitting grades K-3 to be admitted to school if:**

- Fewer than 30 cases per 100,000 over 7 days
- Test positivity of 5% or less over 7 days
- COVID-19 is not actively spreading in the school community
- School districts are in compliance with sections 1-3 of Ready Schools, Safe Learners Guidance



## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their date of case rate, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

5B2

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Oregon, statewide	7/5/2020	1,934	46	5.7%
	7/12/2020	2,398	57	5.4%
	7/19/2020	2,173	51	5.7%
	7/26/2020	2,321	55	6.2%
	8/2/2020	2,174	51	5.3%
	8/9/2020	1,991	47	5.3%
	8/16/2020	1,683	40	5.0%
	8/23/2020	1,684	40	4.4%
	8/30/2020	1,506	36	4.3%
Baker	7/5/2020	7	42	2.7%
	7/12/2020	1	6	7.0%
	7/19/2020	9	54	5.6%
	7/26/2020	8	48	6.2%
	8/2/2020	8	48	3.1%
	8/9/2020	15	89	7.3%
	8/16/2020	11	65	20.8%
	8/23/2020	6	36	8.7%
	8/30/2020	7	42	23.3%
Benton	7/5/2020	18	19	2.5%
	7/12/2020	15	16	1.3%
	7/19/2020	5	5	2.8%
	7/26/2020	22	23	2.8%
	8/2/2020	13	14	3.2%
	8/9/2020	19	20	1.6%
	8/16/2020	15	16	1.9%
	8/23/2020	12	13	1.9%
	8/30/2020	12	13	2.1%
Clackamas	7/5/2020	146	34	4.2%
	7/12/2020	145	34	3.5%
	7/19/2020	135	32	3.7%
	7/26/2020	135	32	5.2%
	8/2/2020	137	32	3.7%
	8/9/2020	148	35	4.0%
	8/16/2020	126	30	4.7%
	8/23/2020	133	31	3.9%
	8/30/2020	125	30	3.8%
Clatsop	7/5/2020	4	10	2.2%
	7/12/2020	7	18	2.1%
	7/19/2020	6	15	1.2%
	7/26/2020	10	25	4.2%
	8/2/2020	6	15	2.3%
	8/9/2020	6	15	1.3%
	8/16/2020	3	8	0.8%
	8/23/2020	2	5	1.4%
	8/30/2020	2	5	0.0%
Columbia	7/5/2020	9	17	3.3%
	7/12/2020	13	25	1.9%
	7/19/2020	8	15	1.5%
	7/26/2020	10	19	4.8%
	8/2/2020	16	30	4.6%
	8/9/2020	14	27	2.8%
	8/16/2020	13	25	2.1%
	8/23/2020	8	15	0.9%
	8/30/2020	5	9	1.9%
Coos	7/5/2020	9	14	2.5%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.

## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their specimen collection date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

5B2

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Coos	7/12/2020	16	25	2.3%
	7/19/2020	9	14	2.7%
	7/26/2020	8	13	1.0%
	8/2/2020	7	11	0.8%
	8/9/2020	2	3	0.8%
	8/16/2020	5	8	2.6%
	8/23/2020	17	27	2.1%
	8/30/2020	11	17	1.7%
Crook	7/5/2020	5	21	3.6%
	7/12/2020	7	30	4.6%
	7/19/2020	7	30	3.1%
	7/26/2020	10	43	5.4%
	8/2/2020	5	21	4.2%
	8/9/2020	5	21	1.1%
	8/16/2020	2	9	0.0%
	8/23/2020	0	0	0.8%
Curry	8/30/2020	3	13	0.0%
	7/5/2020	1	4	0.0%
	7/12/2020	1	4	3.1%
	7/19/2020	3	13	4.2%
	7/26/2020	1	4	5.4%
	8/2/2020	1	4	4.9%
	8/9/2020	4	17	1.2%
	8/16/2020	1	4	0.0%
Deschutes	8/23/2020	0	0	0.0%
	8/30/2020	3	13	2.9%
	7/5/2020	48	25	3.4%
	7/12/2020	85	44	7.5%
	7/19/2020	105	54	5.4%
	7/26/2020	76	39	2.6%
	8/2/2020	71	37	3.1%
	8/9/2020	35	18	1.8%
Douglas	8/16/2020	32	17	1.3%
	8/23/2020	20	10	1.2%
	8/30/2020	13	7	0.6%
	7/5/2020	14	12	2.4%
	7/12/2020	20	18	2.6%
	7/19/2020	31	28	4.4%
	7/26/2020	17	15	1.8%
	8/2/2020	19	17	1.8%
Gilliam	8/9/2020	9	8	1.3%
	8/16/2020	9	8	1.2%
	8/23/2020	8	7	0.9%
	8/30/2020	3	3	0.3%
	7/5/2020	0	0	0.0%
	7/12/2020	1	50	0.0%
	7/19/2020	1	50	10.5%
	7/26/2020	1	50	0.0%
Grant	8/2/2020	0	0	0.0%
	8/9/2020	0	0	0.0%
	8/16/2020	0	0	0.0%
	8/23/2020	0	0	0.0%
	8/30/2020	0	0	0.0%
	7/5/2020	0	0	0.0%
	7/12/2020	0	0	0.0%
	7/19/2020	0	0	0.0%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.



## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

5B2

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their case date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Grant	7/19/2020	1	14	2.7%
	7/26/2020	0	0	4.0%
	8/2/2020	2	27	2.4%
	8/9/2020	0	0	0.0%
	8/16/2020	4	54	9.1%
	8/23/2020	0	0	0.0%
	8/30/2020	0	0	0.0%
Harney	7/5/2020	1	14	0.0%
	7/12/2020	0	0	3.2%
	7/19/2020	4	54	14.3%
	7/26/2020	2	27	0.0%
	8/2/2020	2	27	0.0%
	8/9/2020	1	14	3.1%
	8/16/2020	0	0	0.0%
	8/23/2020	1	14	2.9%
	8/30/2020	0	0	0.0%
Hood River	7/5/2020	11	43	5.8%
	7/12/2020	26	102	5.0%
	7/19/2020	19	75	6.3%
	7/26/2020	19	75	8.6%
	8/2/2020	21	82	5.6%
	8/9/2020	26	102	7.8%
	8/16/2020	7	27	4.7%
	8/23/2020	11	43	4.8%
	8/30/2020	5	20	2.3%
Jackson	7/5/2020	26	12	1.5%
	7/12/2020	60	27	3.1%
	7/19/2020	54	24	2.7%
	7/26/2020	91	41	5.4%
	8/2/2020	78	35	4.1%
	8/9/2020	91	41	7.8%
	8/16/2020	130	59	8.7%
	8/23/2020	122	55	7.0%
	8/30/2020	90	41	5.6%
Jefferson	7/5/2020	33	138	10.2%
	7/12/2020	32	134	14.4%
	7/19/2020	59	247	17.3%
	7/26/2020	51	214	9.8%
	8/2/2020	51	214	13.6%
	8/9/2020	49	206	12.1%
	8/16/2020	31	130	12.4%
	8/23/2020	19	80	10.1%
	8/30/2020	14	59	7.0%
Josephine	7/5/2020	10	12	1.8%
	7/12/2020	13	15	1.2%
	7/19/2020	11	13	2.3%
	7/26/2020	21	24	2.6%
	8/2/2020	11	13	3.0%
	8/9/2020	23	27	2.5%
	8/16/2020	12	14	1.1%
	8/23/2020	5	6	0.9%
	8/30/2020	16	18	1.6%
Klamath	7/5/2020	7	10	2.5%
	7/12/2020	13	19	4.5%
	7/19/2020	30	44	3.7%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.

## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their case date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

5B2

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Klamath	7/26/2020	14	21	3.3%
	8/2/2020	7	10	1.5%
	8/9/2020	9	13	2.5%
	8/16/2020	13	19	2.6%
	8/23/2020	12	18	3.3%
	8/30/2020	1	1	0.2%
Lake	7/5/2020	1	12	1.4%
	7/12/2020	4	49	5.9%
	7/19/2020	3	37	5.4%
	7/26/2020	1	12	2.3%
	8/2/2020	0	0	0.0%
	8/9/2020	0	0	0.0%
	8/16/2020	0	0	0.0%
	8/23/2020	0	0	0.0%
	8/30/2020	1	12	0.0%
Lane	7/5/2020	86	23	1.9%
	7/12/2020	89	23	1.4%
	7/19/2020	53	14	1.3%
	7/26/2020	70	18	2.1%
	8/2/2020	68	18	1.6%
	8/9/2020	39	10	1.1%
	8/16/2020	29	8	1.0%
	8/23/2020	49	13	1.9%
	8/30/2020	86	23	2.8%
Lincoln	7/5/2020	20	41	2.4%
	7/12/2020	9	19	1.8%
	7/19/2020	11	23	2.5%
	7/26/2020	11	23	3.6%
	8/2/2020	24	50	6.8%
	8/9/2020	22	46	10.3%
	8/16/2020	16	33	3.2%
	8/23/2020	12	25	2.5%
	8/30/2020	5	10	1.0%
Linn	7/5/2020	25	20	2.7%
	7/12/2020	17	13	2.3%
	7/19/2020	25	20	2.1%
	7/26/2020	25	20	3.6%
	8/2/2020	33	26	4.7%
	8/9/2020	50	40	4.6%
	8/16/2020	29	23	2.2%
	8/23/2020	25	20	2.7%
	8/30/2020	17	13	2.1%
Malheur	7/5/2020	166	518	31.7%
	7/12/2020	117	365	21.9%
	7/19/2020	85	265	27.7%
	7/26/2020	98	306	26.2%
	8/2/2020	111	347	28.7%
	8/9/2020	121	378	29.3%
	8/16/2020	133	415	28.9%
	8/23/2020	132	412	36.3%
	8/30/2020	119	372	38.6%
Marion	7/5/2020	211	61	8.4%
	7/12/2020	280	81	7.7%
	7/19/2020	274	79	8.6%
	7/26/2020	254	73	8.6%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.

## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their case date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

5B2

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Marion	8/2/2020	246	71	8.1%
	8/9/2020	297	85	10.8%
	8/16/2020	306	88	10.4%
	8/23/2020	280	81	9.3%
	8/30/2020	248	71	8.1%
Morrow	7/5/2020	37	292	22.3%
	7/12/2020	45	355	22.3%
	7/19/2020	50	394	39.7%
	7/26/2020	57	449	34.1%
	8/2/2020	51	402	27.6%
	8/9/2020	50	394	20.3%
	8/16/2020	17	134	23.1%
	8/23/2020	29	229	28.6%
	8/30/2020	18	142	18.9%
Multnomah	7/5/2020	398	48	5.6%
	7/12/2020	591	72	6.0%
	7/19/2020	448	55	5.9%
	7/26/2020	512	62	5.3%
	8/2/2020	461	56	4.4%
	8/9/2020	413	50	5.5%
	8/16/2020	333	41	4.7%
	8/23/2020	328	40	3.8%
	8/30/2020	311	38	3.6%
Polk	7/5/2020	18	22	5.6%
	7/12/2020	27	33	7.3%
	7/19/2020	41	49	7.7%
	7/26/2020	40	48	4.8%
	8/2/2020	31	37	5.6%
	8/9/2020	49	59	6.6%
	8/16/2020	29	35	3.9%
	8/23/2020	27	33	5.2%
	8/30/2020	30	36	5.3%
Sherman	7/5/2020	2	113	3.3%
	7/12/2020	3	169	11.1%
	7/19/2020	0	0	0.0%
	7/26/2020	5	282	31.6%
	8/2/2020	3	169	8.7%
	8/9/2020	0	0	0.0%
	8/16/2020	0	0	0.0%
	8/23/2020	1	56	16.7%
	8/30/2020	1	56	0.0%
Tillamook	7/5/2020	2	8	2.3%
	7/12/2020	7	26	3.0%
	7/19/2020	1	4	0.8%
	7/26/2020	4	15	3.8%
	8/2/2020	6	23	0.7%
	8/9/2020	1	4	1.7%
	8/16/2020	2	8	0.5%
	8/23/2020	1	4	1.0%
	8/30/2020	4	15	3.8%
Umatilla	7/5/2020	255	314	21.9%
	7/12/2020	329	405	22.2%
	7/19/2020	336	414	19.4%
	7/26/2020	317	391	24.4%
	8/2/2020	284	350	21.0%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.



## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their test date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

5B2

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Umatilla	8/9/2020	163	201	14.3%
	8/16/2020	92	113	16.2%
	8/23/2020	145	179	14.8%
	8/30/2020	108	133	16.8%
Union	7/5/2020	14	52	3.6%
	7/12/2020	13	48	2.5%
	7/19/2020	2	7	1.3%
	7/26/2020	3	11	4.7%
	8/2/2020	6	22	2.2%
	8/9/2020	4	15	4.6%
	8/16/2020	10	37	7.4%
	8/23/2020	12	45	9.5%
	8/30/2020	5	19	8.3%
Wallowa	7/5/2020	4	56	4.5%
	7/12/2020	4	56	2.5%
	7/19/2020	0	0	1.6%
	7/26/2020	1	14	0.0%
	8/2/2020	0	0	0.0%
	8/9/2020	2	28	4.3%
	8/16/2020	0	0	0.0%
	8/23/2020	1	14	4.4%
Wasco	8/30/2020	1	14	0.0%
	7/5/2020	25	92	5.7%
	7/12/2020	14	51	1.5%
	7/19/2020	16	59	3.7%
	7/26/2020	15	55	11.2%
	8/2/2020	31	114	8.5%
	8/9/2020	10	37	3.3%
	8/16/2020	5	18	2.0%
Washington	8/23/2020	1	4	1.5%
	8/30/2020	16	59	7.4%
	7/5/2020	263	43	5.3%
	7/12/2020	356	58	4.9%
	7/19/2020	290	47	5.2%
	7/26/2020	332	54	5.7%
	8/2/2020	263	43	5.3%
	8/9/2020	252	41	4.3%
Wheeler	8/16/2020	203	33	4.3%
	8/23/2020	218	36	3.5%
	8/30/2020	192	31	3.7%
	7/5/2020	0	0	0.0%
	7/12/2020	0	0	0.0%
	7/19/2020	0	0	0.0%
	7/26/2020	0	0	0.0%
	8/2/2020	0	0	0.0%
Yamhill	8/9/2020	0	0	0.0%
	8/16/2020	0	0	0.0%
	8/23/2020	0	0	0.0%
	8/30/2020	0	0	0.0%
	7/5/2020	58	54	5.8%
	7/12/2020	38	35	3.9%
	7/19/2020	41	38	5.7%
	7/26/2020	80	74	9.3%
	8/2/2020	101	93	5.4%
	8/9/2020	62	57	4.9%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.

## Oregon COVID-19 County Case Rates and Test Positivity by MMWR Week: July 5th - September 5th

This table is based on data pulled at 12:01 AM on September 8th, 2020. For county case rates, cases are assigned to a week based on their test case date, which is the date when public health first identified them as a confirmed or presumptive COVID-19 case. For percent positivity in testing, persons tested are assigned to a week based on their specimen collection date. All data are provisional and subject to change.

County	Week Start Date	Case Count	Case rate per 100,000	Test Positivity (%)
Yamhill	8/16/2020	65	60	5.2%
	8/23/2020	47	43	3.6%
	8/30/2020	34	31	4.8%

Case Count, Case rate per 100,000 and Test Positivity (%) broken down by County and Week Start Date.

**Schools may offer the opportunity for limited in-person instruction based on need. Some areas of specialized need include:**

- Limited or no internet access
- Academic support
- English learners
- Access to formal assessments

### **Requirements for Limited In-Person Instruction (LII):**

- Instruction is supplemental and does not replace Comprehensive Distance Learning
- Student participation is voluntary
- student cohorts are limited to no more than 10 students at a time
- Students may not be in more than two cohorts at a time (this includes busing)
- instructional time is limited to no more than 2 hours a day

### **District Status:**

- Administrators will be trained in the process for developing LII student lists tomorrow
- Transportation is 'ready to serve' and can begin busing as soon as student lists are developed
- We anticipate beginning to serve some students via LII no later than Monday, September 21<sup>st</sup>.





Code: IGBHE  
Adopted: 12/12/05  
Revised/Readopted: 9/11/06, 6/9/08, 12/12/11

**5B5**

### **Expanded Options Program**

The Board is committed to providing additional options to students enrolled in grades 11 and 12 to continue or complete their education, to earn concurrent high school and college credits and to gain early entry into post-secondary education. The district's Expanded Options Program will comply with all requirements of Oregon law.

#### **Eligible Students**

Eligible students may apply to take courses at a post-secondary institution through the Expanded Options Program. A student is eligible for the Expanded Options Program if he/she: (1) is 16 years or older at the time of enrollment in a course under the Expanded Options Program; (2) is in grade 11 or 12 or has not yet completed the required credits for grade 11 or 12, but the district has allowed the student to participate in the program; (3) has developed an educational learning plan; and (4) has not successfully completed the requirements for a high school diploma. A student who has graduated from high school may not participate.

#### **Student Notification**

Prior to February 15 of each year, the district shall notify all high school students and the students' parents of the Expanded Options Program for the following school year. The district will notify a transfer high school student or a returning dropout of the Expanded Options Program if the student enrolls after the district has issued the February 15 notice. The district will notify a high school student who has officially expressed an intent to participate in the Expanded Options Program, and the student's parent or guardian, of the student's eligibility status within 20 business days of the expression of intent.

The notice must include the following:

1. The definitions below:

- a. **Eligible Students:** A student who is enrolled in an Oregon public school and who:
- (1) Is 16 years or older at the time of enrollment in a course under the Expanded Options Program;
  - (2) Is in grade 11 or 12 or has not yet completed the required credits for grade 11 or 12, but the district has allowed the student to participate in the program;
  - (3) Has developed an educational learning plan as described in this policy; and
  - (4) Has not successfully completed the requirements for a high school diploma.

An eligible student who has completed course requirements for graduation but has not received a diploma, may participate.

An eligible student does not include a foreign exchange student enrolled in a school under a cultural exchange program;

- b. **Eligible Post-Secondary Institution:** A community college, a state institution of higher education listed in ORS 352.002 and the Oregon Health and Science University;
- c. **Eligible Post-Secondary Course:** Any nonsectarian course or program offered through an eligible post-secondary institution if the course or program may lead to high school completion, a certificate, professional certification, associate degree or baccalaureate degree. An eligible post-secondary course does not include a duplicate course offered at the student's resident school. Eligible post-secondary courses include academic and professional technical courses and distance education courses;

2. Purposes of the Expanded Options Program which include the following:

- a. To create a seamless education system for students enrolled in grades 11 and 12 to:
- (1) Have additional options to continue or complete their education;
  - (2) Earn concurrent high school and college credits; and
  - (3) Gain early entry into post-secondary education.
- b. To promote and support existing accelerated college credit programs and to support the development of new programs that are unique to a community's secondary and post-secondary relationships and resources;
- c. To allow eligible students who participate in the Expanded Options Program to enroll full-time or part-time in an eligible post-secondary institution; and
- d. To provide public funding to the eligible post-secondary institutions for educational services to eligible students to offset the cost of tuition, fees, textbooks, equipment and materials for students who participate in the Expanded Options Program.
- e. To increase the number of at-risk students earning college credits or preparing to enroll in a post-secondary institution.



3. Financial arrangements for tuition, textbooks, equipment and materials;
4. Available transportation services;
5. The effect of enrolling in the Expanded Options Program on the student's ability to complete high school graduation requirements;
6. The consequences of failing or not completing a post-secondary course;
7. The requirement that participation in the Expanded Options Program is contingent on acceptance by an eligible post-secondary institution;
8. District time lines affecting student eligibility and duplicate course determinations;
9. The following information about eligibility for the Expanded Options Program:
  - a. Eligible students may not enroll in eligible post-secondary courses for more than the equivalent of two academic years, and eligible students who first enroll in grade 12 may not enroll in eligible post-secondary courses for more than the equivalent of one academic year;
  - b. A student who has completed the requirements for a high school diploma may not participate in the Expanded Options Program;
10. Notice(s) of any other program(s), agreements(s) or plan(s) in effect that provides access for public high school students to post-secondary courses;
11. The district's responsibility for providing any required special education and related services to the student;
12. The number of quarter credit hours that may be awarded each school year to eligible students by the resident high school;
13. The Board's process for selecting eligible students to participate in the Expanded Options Program if the district has not chosen to exceed the credit hour cap and has more eligible students who wish to participate than are allowed by the cap;
14. Information about program participation priority for at-risk students;
15. Exclusion of duplicate courses as determined by the district;
16. The process for a student to appeal the district's duplicate course determination to the Superintendent of Public Instruction or the Superintendent's designee;
17. Exclusion of post-secondary courses in which a student is enrolled if the student is also enrolled full time in the resident secondary school; and
18. Exclusion of foreign exchange students enrolled in a school under a cultural exchange program.

It is a priority for the district to provide information about the Expanded Options Program to high school students who have dropped out of school. The district shall establish a process to identify and provide those students with information about the program. The district shall send information about the program to the last-known address of the family of the student.

### **Enrollment Process**

Prior to May 15 of each year, a student who is interested in participating in the Expanded Options Program shall notify the district of his/her intent to enroll in post-secondary courses during the following school year. A high school transfer student or returning dropout has 20 business days from the date of enrollment to indicate interest.

The district shall review with the student and the student's parent the student's current status toward meeting all state and district graduation requirements and the applicability of the proposed post-secondary course to the remaining graduation requirements.

A student who intends to participate in the Expanded Options Program shall develop an educational learning plan in cooperation with an advisory support team. An advisory support team may include the student, the student's parent and a teacher or a counselor. The educational learning plan may include:

1. The student's short-term and long-term learning goals and proposed activities; and
2. The relationship of the post-secondary courses proposed under the Expanded Options Program and the student's learning goals.

A student who enrolls in the Expanded Options Program may not enroll in post-secondary courses for more than the equivalent of two academic years. A student who first enrolls in the Expanded Options Program in grade 12 may not enroll in post-secondary courses for more than the equivalent of one academic year. If a student first enrolls in a post-secondary course in the middle of the school year, the time of participation shall be reduced proportionately. If a student is enrolled in a year-round program and begins each grade in the summer session, summer sessions are not counted against the time of participation.



### Duplicate Courses

The district will establish a process to determine duplicate course designations. The district will notify an eligible student and the student's parent or guardian of any course the student wishes to take that the district determines is a duplicate course, within 20 business days after the student has submitted a list of intended courses.

A student may appeal a duplicate course determination to the Board based on evidence of the scope of the course. The scope of the course refers to the depth and breadth of course content as evidenced through a planned course statement, including content outlines, applicable state content standards, course goals and student outcomes. The Board's designee will issue a decision on the appeal within 30 business days of receipt of the appeal. If the appeal is denied by the Board, the student may appeal the district's determination to the Superintendent of Public Instruction.

### Expanded Options Program Annual Credit Hour Cap

The number of quarter credit hours that may be awarded by a high school under the Expanded Options Program is limited to an amount equal to the number of students in grades 9 through 12 enrolled in the high school multiplied by a factor of 0.33. For example, the cap for a high school with 450 students in grades 9 through 12 would be 148.5 ( $450 \times 0.33 = 148.5$ ). (The caps must be established separately for each high school.)

At the district's discretion, the district may choose to exceed both the individual high school level cap and the aggregate district level cap. If the district has more eligible students than are allowed under the credit hour cap the district shall establish a process for selecting eligible students for participation in the program. The process will give priority for participation to students who are "at risk." An "at-risk student" means: (1) a student who qualifies for a free or reduced price lunch program; or (2) an at-risk student as defined by rules adopted by the State Board of Education if it has adopted rules to define an at-risk student. An "at-risk" student includes a student who meets state or federal thresholds for poverty as indicated by eligibility for services under any of the following provisions of the No Child Left Behind Act: (1) Title I - Improving Academic Achievement of the Disadvantaged, Part A - Improving Basic Programs Operated by Local Educational Agencies; (2) Title I, Part C - Education of Migratory Children; (3) Title I, Part D - Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk; (4) Title III - Language Instruction for Limited English Proficient and Immigrant Students; and (5) and Title X - Repeals, Redesignations, and Amendments to Other Statutes, Part C - Education of Homeless Children and Youth Program (amending subtitle B of title VII of the McKinney-Vento Homeless Educational Assistance Act).

If the district has not exceeded the credit hour cap, the district shall ensure that all eligible at-risk students are allowed to participate in the Expanded Options Program and may allow eligible students who are not at-risk to participate in the program.

### Post-Secondary Institution Credit

Prior to beginning a post-secondary course, the district shall notify the student of the number and type of credits that the student will be granted upon successful completion of the course. If there is a dispute between the district and student regarding the number or type of credits that the district will or has granted to a student for a particular course, the student may appeal the district's decision using an appeals process adopted by the Board.

Credits granted to a student shall be counted toward high school graduation requirements and subject area requirements of the state and the district. Evidence of successful completion of each course and credits granted shall be included in the student's education record. A student shall provide the district with a copy of the student's grade in each course taken for credit under the Expanded Options Program. The student's education record shall indicate that the credits were earned at a post-secondary institution.

### Financial Agreement

The district shall negotiate in good faith a financial agreement with the eligible post-secondary institution for the payment of actual instructional costs associated with the student's enrollment, including tuition and fees and the costs of textbooks, equipment and materials.

A district may request a waiver from the Superintendent of Public Instruction if:

1. Compliance would adversely impact the finances of the school district; or
2. The district offers dual credit technical preparation programs (i.e. two-plus-two programs, advanced placement or International Baccalaureate programs).

### Student Reimbursement

Students are not eligible for any state student financial aid, but students may apply to the district for reimbursement for any textbooks, fees, equipment or materials purchased by the student that are required for a post-secondary course. All textbooks, fees, equipment and materials provided to a student and paid for by the district are the property of the district.



**Transportation Services**

The district may provide transportation services to eligible students who attend post-secondary institutions within the education service district boundaries of which the district is a component district.

**Special Education Services**

The district of a student participating in the Expanded Options Program shall be responsible for providing any required special education and related services to the student. "Related services" includes transportation and such developmental, corrective and other supportive services as are required to assist a student with a disability to benefit from special education and is consistent with Oregon administrative rules on special education. "Special education" means specifically designed instruction consistent with Oregon administrative rules to meet the unique needs of a student with a disability by adapting, as appropriate, the content, methodology, or delivery of instruction to address the unique needs of the student that result from the student's disability and to ensure access of the student to the general curriculum. If a post-secondary institution intends to provide special education and related services to an Expanded Options Program participant, the institution shall enter into a written contract with the district of the student. The contract shall include the following at a minimum:

1. Allowance for the student to remain in the program during the pendency of any special education due process hearing unless the parents and district agree otherwise;
2. Immediate notification to the district if the institution suspects that a student participating in the program may have a disability and requires special education or related services;
3. Immediate notification to the district if the student engaged in conduct that may lead to suspension or expulsion; and
4. Immediate notification to the district of any complaint made by the parents of the student regarding the student's participation in the program at the institution.

**District Alternative Programs**

The Expanded Options Program does not affect any program, agreement or plan that existed on January 1, 2006 between the district and a post-secondary institution, which has been continued or renewed.

Any new program, agreement or plan that is developed after January 1, 2006 may be initiated at the discretion of the district and the post-secondary institution.

**END OF POLICY****Legal Reference(s):**

ORS 329.035

ORS 329.485

ORS 332.072

OAR 581-022-1363 to -1373

ORS 336.615 - 336.665

ORS Chapter 340

**EXPANDED OPTIONS**

ORS 340

**5B5****REQUEST FOR PROGRAM WAIVER****Requesting School District:** \_\_\_\_\_**Date of Waiver Request:** \_\_\_\_\_**Waiver Requested for School Year(s)** \_\_\_\_\_

(Maximum of two school years per request)

**Reason for Waiver Request:** *(please check at least one of the numbered items below and identify supporting evidence / documentation in the space provided)*

- ☐ **1. Adverse Financial Impact:** For the purposes of this waiver determination, Adverse Financial Impact means "a decline in financial resources that would substantially impact the education program the district offers to all students."

**List and attach supporting evidence** submitted by or on behalf of the requesting school district (e.g. board resolutions, financial statements, news accounts, expert testimonials, etc.)

\_\_\_\_\_

\_\_\_\_\_

- ☐ **2. Current Accelerated College Credit Programs:** The school district offers high school-based college credit programs, an advanced placement program, an International Baccalaureate program or any other accelerated college credit program (ORS 340.083). Additionally, in order to receive an Expanded Options Program Waiver the school district must demonstrate and document the following:

- (B) Ensures that at-risk students who participate in the accelerated college credit programs are not required to make any payments for participation in the programs; and
- (C) Has a process for participation in the programs that allows:
- (i) All at-risk students who are eligible students to participate in the programs;

**List and attach supporting evidence** submitted by or on behalf of the requesting school district (e.g. board resolutions that address "at-risk students", notices in student and parent handbooks, current year course catalogs indicating courses eligible for accelerated college credit, schedules, planned course statements, school or district web pages, etc.)

\_\_\_\_\_

\_\_\_\_\_

Explanation of Waiver Request: (Use additional pages as necessary.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



As a representative of the school district submitting a waiver request as provided by ORS 340, I understand the Department of Education will make one of the following waiver determinations:

**5B5**

**Waiver Granted**—school district is granted a waiver of the requirements of ORS 340 Expanded Options Program for a period of two school years based on Adverse Financial Impact. Additional waivers may be granted for up to two school years, pending receipt of a new waiver request and accompanying supporting evidence / documentation. There is no limit on the number of times a district may apply and be granted such a waiver.

**OR**

**Waiver Granted**—school district is granted a waiver of the requirements of ORS 340 Expanded Options Program for a period of two school years based on "The school district offers high school-based college credit programs, an advanced placement program, an International Baccalaureate program or any other accelerated college credit program (ORS 340.083)" and the school district Ensures that at-risk students who participate in the accelerated college credit programs are not required to make any payments for participation in the programs. The waiver will be renewed based on the continuation of the programs documented. A resubmission of the Expanded Options Program Waiver Form and supporting evidence will be required for waiver renewal.

**OR**

**Waiver Denied Pending Receipt of Supporting Evidence / Documentation**—school district must provide supporting evidence or clarifying information of either Adverse Financial Impact or current Accelerated College Credit Programs. The district may re-apply for a waiver with appropriate documentation.

Signature: \_\_\_\_\_

\_\_\_\_\_  
*Authorized School District Representative and Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
Printed Name and Title

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

---

Please return this waiver request to:

**Jennifer Patterson**

Assistant Superintendent

Oregon Department of Education

Office of Teaching, Learning & Assessment

255 Capitol Street NE

Salem OR 97310

[Jennifer.Patterson@ode.state.or.us](mailto:Jennifer.Patterson@ode.state.or.us)



503.620.5577 T  
503.670.7683 F  
ralph@wiserlaw.com

RALPH E. WISER

Attorney at Law



September 1, 2020

By ☒ Certified Mail, RRR, Regular Mail and by Email: [tom.yahraes@sweethome.k12.or.us](mailto:tom.yahraes@sweethome.k12.or.us)

Tom Yahraes, Superintendent  
Sweet Home School District  
1920 Long Street  
Sweet Home, Oregon 97386

Re: **Violation of Oregon Safe Employment Act  
Notice of Tort Claims**

Dear Superintendent and Board of Directors:

This office represents the Sweet Home Education Association. It has come to our attention that this school district has required Association members to return to active employment in school buildings and other district facilities, apparently in violation of the Covid 19 health and safety restrictions and guidelines issued by Governor Kate Brown, the Oregon Department of Education and/or the Oregon Health Authority.

As you may know, Oregon's Safe Employment Act requires the district to provide a safe and healthy place of employment for its employees generally. ORS 654.001, et seq. The purpose of this Act is to, among other things, ensure that Oregon's employers do not cause human suffering that is created by occupational injury and disease.

The restrictions and guidelines issued by Governor Brown and the other state agencies are based on medical science, data regarding the conditions that promote the spread of Covid 19, and the precautions that must be taken by Oregon employers to guard against or eliminate the conditions that promote transmission of Covid 19. By failing to observe these precautions, the district is intentionally exposing its employees to Covid 19. The Association hereby demands that the district cease and desist from failing to observe applicable precautions.

The district's failure to adhere to such precautions will cause the Association to take all appropriate legal action, including seeking injunctive relief, attorney fees and in the case of actual injury or disease caused by the district's violation of the applicable restrictions and guidelines, an action for economic and non-economic damages, punitive damages, and attorney fees against the district.

Please provide correspondence concerning this matter to the undersigned attorney.

Sincerely,

A handwritten signature in black ink, appearing to be "R. Wiser".

Ralph E. Wiser

REW/kp  
cc: Adam Arms (by email)  
Erika Marion (by email)

7105 SW Varns Street, Suite 250  
Portland, Oregon 97223



Sept 8, 2020

Good Afternoon Staff,

I have received numerous communications and expressions of confusion regarding Sweet Home Education Association's Tort Claim Notice directed to me and the Sweet Home School Board. To clear up any confusion:

September 3rd, right before our SHEA's demand to bargain meeting, I received, by mail, the Sweet Home Education Association (SHEA) Notice of Tort Claim. The SHEA's claim asserts the district is violating the Oregon Safe Employment Act by requiring "association members to return to active employment in buildings and other district facilities, apparently in violation of COVID 19 health and safety restrictions and guidelines issued by Governor Kate Brown..." In light of this unannounced claim before bargaining and on counsel from the Board's Attorney, I informed the SHEA bargaining team, that for the remaining bargain sessions our bargaining attorney will be the district's spokesperson. I then ended the meeting on behalf of the district.

The District's Position:

The Sweet Home School Board and the district's position (has been and will be) our ongoing Collective Bargaining Agreement stands and we are prepared to start and operate the year by:

- o maintaining and complying with all the provisions of the CBA;
- o following all the state and federal laws and requirements by ODE and OHA for distance and onsite learning;
- o following an interactive process through the use of federal, state, or CBA leave provisions to address concerns such as medical conditions and childcare; we can arrive at reasonable accommodations.

Since June, we have performed numerous health, safety, and childcare related employee surveys. I also asked building administrators beginning in early August to address any health, safety, and childcare concerns with all employees and examine all provisions and accommodations set out by state and federal law and additional accommodations at the building level.

In addition, we are following all the governor's orders and ODE/OHA health and safety standards. Each building has a designated safety officer, the principal; and, we have a district Nurse Team and Student Service Team that may assist in investigating any alleged violations of the safety protocols. If there are findings to investigations or enhancements/recommendations we can make, we will make them.

In my messages to staff and in the bargaining session, I have maintained all of these positions/assertions.



586  
Given the state, federal, CBA allowances (and building-level accommodations), precautions the district (and each building) have made, and with our goal of having our students back in school, the Sweet Home teacher union assertion that its members should not be in buildings to work because it is in violation the Oregon Safe School Act does not hold merit. If we are seriously preparing for our students to be in school (and we are), we must be ready first. We must be comfortable working within the guidelines and regulations set forth by the governor, OHA, and ODE to deliver limited onsite, in-person, and/or distance learning for all. Having teachers work in the buildings while delivering comprehensive distance learning is a step toward bringing our students back to school as quickly as possible.

Regarding the Sweet Home's Education Association's Tort Claim Notice, the Sweet Home School Board, PACE insurance, our attorney, and I will work through any potential response to the Association's Attorney.

As we move forward, ensure you are following all safety protocols, particularly the big three: wearing face-coverings, social distancing, and washing hands.

If we want to successfully navigate this COVID-19 year, we must work together to create a culture of safety. We are the role models for our students, community, and even for each other. How well we work together to support each other sends a message that we are a "can-do" team and that we are up to the task. Likewise, how well we don't work together also sends a message to our students and community. The task is right before us: follow all safety protocols, abide by the safety metrics put forth by the governor's office and observed by Linn County, have grace, believe in good intentions, and have patience with each other, and teach our students. I remind myself multiple times a day at work and at home since March 13 (my house is full, as my brother and 75-year-old mom are living with us) to walk in everyone's shoes. Each person has their own particular worries, challenges, possible health risks, loved ones they are taking care of, friends and family that have lost jobs and can't make rent, etc.

Together we can do this.

This week, let's have a great kick-off to the year and welcome our students back.

Tom

Sweet Home Superintendent



## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

6A

Virtual meeting as per ORS 192-670 - Zoom Meeting  
Live board meeting was posted on the Sweet Home District website: [sweethome.k12.or.us](http://sweethome.k12.or.us) and click  
YouTube link

*Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on August 10, 2020.*

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**Board Members in Attendance** Jason Redick, Joseph Kennedy, Chanz Keeney, Mike Reynolds, Jenny Daniels, Debra Brown, Jason Van Eck Absent: Jim Gourley

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Colleen Henry, Thad Holub, Kevin Strong, Rachel Stucky, Terry Martin Certified; Elizabeth Hunt Classified: none; Board Recording Secretary: Julie Emmert

### **Other Attendance**

Kelly Kenoyer, representing *the New Era*

## **2. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

**Motion No. 20-35:** *Board Member Mike Reynolds moved to approve the agenda as presented. Board Member Jason Van Eck seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniels yes, Mike Reynolds- yes, Chanz Keeney – yes, Jason Redick- yes, Jason Van Eck – yes, Debra Brown- yes*

## **3. Public Comments: No Public Comments**

## **4. Personnel Reports/Comments**

A. **Certified & Classified Representatives** - Shared staff concerns about opening. Mixed staff emotions from people being scared and safety needs. Wanted to make sure the board takes in all concerns of staff.

B. Admin- Introduction of Terry Martin:

### **Regarding the hiring process:**

- The principal vacancy drew 19 applicants.
- After a review of staff survey feedback, six candidates were interviewed for the position.
- The interview process included each candidate's formal presentation of a 60-day entry plan and an instructional analysis of a teacher observation.
- The **interview committee included** classified, licensed, administrator, and parent representation.
- After completing a second interview with me, Mr. Martin rose to the top.

### **Snapshot on Terry:**

- Terry first began his career as an English teacher in Stanfield, Oregon, where he taught for four years.
- Mr. Martin worked as an assistant principal and principal in Alaska. He brings with him more than 14 years of experience as a K-12 principal as well as 6 years as an HR director.
- Terry has family in Lebanon, his grandfather was a logger; he loves the outdoors, small towns, and is looking forward to fishing in his free time. He said Sweet Home is a perfect fit.



### C. Superintendent's Report:

#### 1. Update – New ODE Guidelines & COVID-19 County Data.

- Since our last board meeting the district has made preparations for both in-person and distance learning for all our K-12 students.
- On July 28, Governor Brown put forth new School Health and Safety Metric/ regulations for all Oregon schools.
- For grades 4-12, given the current COVID-19 state and county data measured with the OHA/ ODE metrics, nearly all schools grades 4-12 are closed for in-person learning and must reopen with only distance learning options for grades 4-12.
- For grades K-3, given the current COVID-19 state and county data, some districts may open for in-person and distance learning options. **Linn County districts currently met this metric.**

6A

#### Metrics and the data:

- **Regionally:** at this time **Albany, Corvallis, and Santiam Canyon** are planning distance only for grades K-12, **Central Linn** will make the call Aug 20, **Lebanon** is planning on blended K-3 learning in-class and distance, and **Harrisburg** is prepared for both in-person and distance learning.
- **We surveyed parents, mid-July: about 20 to 25%** of the 600 parents that have responded preferred the district to provide a distance learning option. Last week, head secretaries at each elementary school attempted to contact every grade K-3 parent. Depending on the school and grade, between 20 to 48% of our parents surveyed preferred a distance learning option, some are underdetermined, the remainder up to 80%, would like in-person learning.
- **It is our proposal tonight:**
  - i. The district provide both **in-person and distance learning options** (to our families for **grades K-3, given our county metrics are in good standing**. We will follow all safety protocols and guidance (more to follow in presentation)
  - ii. As current state and county metrics dictate, open grades 4-12 to distance learning, but be poised to pivot to add in-person learning as soon as the state and county metrics permit.

#### 2. **Blueprint Reopening Plans for Onsite & Distance Learning:**

- The first step to reopen is for the county and board to review our reopening blueprints. Chief Academic Officer Rachel Stucky guided us through these documents.
- Sweet Home was the first district to meet with Linn County Health, in the county, to review the blueprints. We received a green light to open and will continue to partner with them as we work through the pandemic to stay current with all protocols.

#### 3. **Return to School Plan for 2020-2021**

- Reviewed the districts parent, student, educator friendly version.
- Closing: We will open on time, 5 days a week with no adjustments to the calendar. We will have to adjust internal timelines to reopen in a safe and orderly fashion.  
Information on these specifics will be coming.

Elizabeth Hunt asked if teachers are in class, how will they be working with distance learning. Do we update our decision each week? Superintendent Yahraes will have more information on Wednesday when he meets with ODE.



**4. Board Vacancy Update – Position #6-Crawfordsville**

- We have posted the position for the required 20 days to allow for any applicants from Crawfordsville to apply. None have applied. We have now opened the seat up to Sweet Home at Large. I believe we have two community members interested. One applicant is in. The applicants may appear before the board in September.

6A

**5. Consent Agenda**

- A. Approved minutes from the from July 13, 2020 School Board Meeting
- B. Approved hire of Terry Martin, Jr. High Principal effective August 3, 2020
- C. Approved Leave of Absence for Marci Sullens for the 2020-2021 school year
- D. LATE ITEM: Approved hire of Skyler Bascomb, Counselor at the Jr. High for the 2020-2021 School Year
- E. LATE ITEM: Approved retirement of Delise Rose, Title 1 Teacher at Hawthorne Elementary effective August 10, 2020

***Motion No. 20-36: Board Member Mike Reynolds, moved to approve the consent agenda as presented. Board Member Jason Van Eck seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniels yes, Mike Reynolds- yes, Chanz Keeney – yes, Jason Redick- yes, Jason Van Eck – yes, Debra Brown- yes***

**6. Information/Discussion**

- A. Budget Update/Safety Information/Bond Update/Work Share  
Budget: Currently 21450 below in spending compared to last year – all 12-month employees had 4 furlough days and less summer help.  
Safety: One recordable incidents for the month of July. Staff member cut hand on piece of metal requiring two stitches  
Bond: Current Bond Revenue is \$11,173,970 Jr. High expenditures to date  
Facilities Update: Jr. High project almost complete. Equipment, safety and cleaning products have all been ordered. Maintenance has been taking care of all the miscellaneous items from the renovation.  
Budget Committee Update: Received an applicant, Lori McKinnon Foster #3 position.

**7. Action Items:**

- A. Appoint Lori McKinnon, Position #3 Foster Budget Committee, term ending 6/30/22

***Motion No. 20-37: Board Member Mike Reynolds moved to appoint Lori McKinnon to the Budget Committee, Position #3 Foster. Board Member Joe Kennedy seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniels yes, Mike Reynolds- yes, Chanz Keeney – yes, Jason Redick- yes, Jason Van Eck – yes, Debra Brown- yes***

- B. Approve RESOLUTION #01-2021 - Approval of Operational Blueprints for Reentry for the 2020-2021

***Motion No. 20-38: Board Member Mike Reynolds, moved to approve Resolution #01-2021 Blueprints as presented. Board Member Debra Brown seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniels yes, Mike Reynolds- yes, Chanz Keeney – yes, Jason Redick- yes, Jason Van Eck – yes, Debra Brown- yes***

- C. Approve RESOLUTION #02-2021 - Approval of K-3 & 4-12 Distance and Onsite Learning

***Motion No. 20-39: Board Member Mike Reynolds, moved to approve Resolution #02-2021 K-3 & 4-12 Distance and Onsite Learning as presented. Board Member Debra Brown seconded***



*the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniels yes, Mike Reynolds- yes, Jason Redick- yes, Jason Van Eck – yes, Debra Brown- yes*

8. **Board Comments:** Mike Reynolds – Shout out to everyone for working hard with startup procedures. Jason Redick and Chanz Keeney also shared appreciation for the district admin direction and commitment. **6A**

9. **Late Items** – No late items

10. **Future Agenda Items**

- A. In-Service Schedule TBA
- B. Next Board Officers Meeting Tuesday, September 8, 2020 at 3:30 p.m. Superintendent's Office
- C. Next Board Meeting September 14, 2020 at 6:30 p.m. in DO Board Room

11. **Adjournment**

The meeting adjourned at 7:43 p.m.

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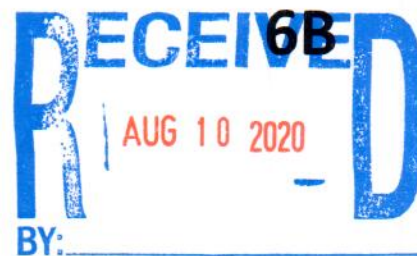
*Signature, Board Chairman* Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)

To: Terry Martin  
Principal of Sweet Home Junior High

August 10, 2020

From: Marty Steinbock

Subject: Leave Request



Dear Terry,

I am requesting a leave of absence for one year. Despite the protections and protocols in place to protect the kids and teachers from contact with the virus, I am concerned for both my wife and myself. At some point this year, Sweet Home will likely meet the state requirements for kids to return to in person instruction. Everyone hopes this will be the case. However, this poses an unacceptable risk for my family.

I have not yet come to terms with ending my teaching career, and my hope is that by next year the virus will be under control, a vaccination will be available, and in-person instruction will return. Therefore, I am requesting a one year's leave.

Thank you for your consideration.

Sincerely,

Marty Steinbock  
Sweet Home Junior High

# SWEET HOME SCHOOL DISTRICT 55

## RECOMMENDATION TO HIRE

6C

CANDIDATE NAME: Joanne Viner

POSITION: Alt Ed, Special ED

JOB #: 08-2021

DATE: 8/26/20

BUILDING: OAK Heights

ADMINISTRATOR: Todd Barrett

Does this candidate hold a current Oregon License?

yes ☒ no ☐

Does this candidate hold an Out-of-State License?

yes ☐ no ☒

Is this candidate in the process of obtaining an Oregon License?

yes ☐ no ☒

Type of Endorsement: Spe. Ed

Have three reference checks been completed?

yes ☐ no ☐

Effective Date: 8/31/2020

Other Information:

Office use only:

Superintendent review date:

Board approval date:

AK  
9/12/2020



**SWEET HOME SCHOOL DISTRICT 55****RECOMMENDATION TO HIRE****6D****CANDIDATE NAME:** Brittanie Sorensen**POSITION:** Title I**JOB #:** 24-2021**DATE:** 8/10/20**BUILDING:** Oak Hills**ADMINISTRATOR:** Todd Barrett

Does this candidate hold a current Oregon License?      yes ☒ no ☐  
Does this candidate hold an Out-of-State License?      yes ☐ no ☒  
Is this candidate in the process of obtaining an Oregon Licensure?      yes ☐ no ☒

**Type of Endorsement:** Reading**Have three reference checks been completed?**      yes ☐ no ☒**Effective Date:** \_\_\_\_\_Current Employee in Building.**Other Information:**

Office use only:  
Superintendent review date: 9/14/2020  
Board approval date: [Signature]

# SWEET HOME SCHOOL DISTRICT 55

## RECOMMENDATION TO HIRE

6E

CANDIDATE NAME: Pamela Hayes

POSITION: Temporary Kindergarten

JOB #: 25-2021

DATE: 8-12-2020

BUILDING: Hawthorne Elementary

ADMINISTRATOR: Barbi Riggs

*Barbi Riggs* 8/12/2020

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>

Type of Endorsement: Elementary

Have three reference checks been completed? yes ☒ no ☐

Effective Date: 8-24-2020

Other Information:

Office use only:  
Superintendent review date: 9/14/2020  
Board approval date: 9/14/2020



# SWEET HOME SCHOOL DISTRICT 55

## RECOMMENDATION TO HIRE

6F

CANDIDATE NAME: Daphnie Collins

POSITION: Temp Title I - HW

JOB #: 26-2021

DATE: 9/1/2020

BUILDING: HW

ADMINISTRATOR: Barbi Riggs

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

Type of Endorsement: General Bus

Have three reference checks been completed? yes ☒ no ☐

Effective Date: 9/2/2020

Other Information:

Office use only:	
Superintendent review date:	<u>OK</u>
Board approval date:	<u>9/14/2020</u>

# SWEET HOME SCHOOL DISTRICT 55

6G

## RECOMMENDATION TO HIRE

CANDIDATE NAME: Shevyn Kemeley

POSITION: 5/6 Teacher Temp

JOB #: 27-2021

DATE: 8/21/20

BUILDING: Oak Heights

ADMINISTRATOR: Todd Barrett

Does this candidate hold a current Oregon License?

yes

☒

no

☐

Does this candidate hold an Out-of-State License?

yes

☐

no

☒

Is this candidate in the process of obtaining an Oregon License?

yes

☐

no

☒

Type of Endorsement: Elementary - multiple subjects

Have three reference checks been completed?

yes

☒

no

☐

Effective Date: \_\_\_\_\_

Other Information:

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Office use only:

Superintendent review date: \_\_\_\_\_

Board approval date: \_\_\_\_\_



# SWEET HOME SCHOOL DISTRICT 55

## RECOMMENDATION TO HIRE

6H

CANDIDATE NAME: Bailey Bronson

POSITION: ELA teacher Temp

JOB #: 28-2021

DATE: 8/26/2020

BUILDING: SHJH

ADMINISTRATOR: Terry Martin

Does this candidate hold a current Oregon License? yes ☒ no ☐

Does this candidate hold an Out-of-State License? yes ☐ no ☐

Type of Endorsement: OR Preliminary teacher LA & SS PK-12

Have three reference checks been completed? yes ☒ no ☐

Effective Date: 8/31/2020

Other Information:

Office use only:  
Superintendent review date: [Signature]  
Board approval date: 9/14/2020

## RECOMMENDATION TO HIRE

CANDIDATE NAME: Jennifer AshcraftPOSITION: TOSA: Instructional Technology .25 FTE (Temporary)JOB #: 30-2021DATE: 9/2/20BUILDING: District OfficeADMINISTRATOR: Colleen Henry

Does this candidate hold a current Oregon License?	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Does this candidate hold an Out-of-State License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>
Is this candidate in the process of obtaining an Oregon License?	yes	<input type="checkbox"/>	no	<input checked="" type="checkbox"/>

Type of Endorsement: ESOL: PreK-12Have three reference checks been completed? yes ☐ no ☒Effective Date: 9/2/20

Other Information:

Office use only:

Superintendent review date: \_\_\_\_\_

Board approval date: \_\_\_\_\_