

## SWEET HOME SCHOOL DISTRICT NO. 55

Sweet Home, Oregon

Virtual meeting as per ORS 192-670 - Zoom Meeting  
Live board meeting was posted on the Sweet Home District website: [sweethome.k12.or.us](http://sweethome.k12.or.us) and click  
YouTube link

*Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on July 13, 2020.*

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**Board Members in Attendance** Jason Redick, Joseph Kennedy, Chanz Keeney, Mike Reynolds, Jim Gourley, Jenny Daniels Absent: Debra Brown, Jason Van Eck

### **Staff Members in Attendance**

Superintendent: Tom Yahraes; Administrators: Colleen Henry, Kevin Strong, Josh Darwood Certified; Elizabeth Hunt (online) Classified: none; Board Recording Secretary: Julie Emmert

### **Other Attendance**

Scott Swanson, representing *the New Era*

2. Elected Board Officers for 2020-2021 *ORS 322.040 BC/BCA*  
Board Chair: Jason Redick  
Vice-Chair: Mike Reynolds  
Secretary: Debra Brown

**Motion No. 20-28: Board Member Jenny Daniels nominated Jason Redick for Chair, Mike Reynolds for Vice. Board Member Mike Reynolds seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick -yes**

**Motion No. 20-29: Board Member Mike Reynolds nominated Debra Brown as Secretary. Board Member Chanz Keeney seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick -yes**

### **3. Agenda Approval/Changes**

Chairman Redick called for changes and/or approval of the agenda.

**Motion No. 20-30: Board Member Mike Reynoplds moved to approve the agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick- yes**

### **4. Public Comments: None**

### **5. Personnel Reports/Comments**

A. **Certified & Classified Representatives** – No Comments

#### **B. Superintendent's Report:**

1. Governors reopening guidelines for 2020

Superintendent Yahraes referred to the States Ready Schools, Safe Learners guide.

## 2. Sweet Homes reopening plans to date

Superintendent Yahraes shared the Return to School Plan for 2020-20 document.

Our goal is to re-open on-site learning to the maximum extent possible while following COVID-19 county and state guidelines to keep our students, staff, families, and community as safe as possible. We want all students back in our buildings. However, health and safety guidelines set by the Oregon Department of Education and Linn County Health Authorities set strict requirements and guidelines for social distancing in learning spaces and buses, and how we enter and exit buildings and rooms, and require strict cleaning protocols. The likelihood of all k-12 students being served “normally”, face-to-face, in buildings, every day, 5-days a week, is unlikely.

For instance, Lebanon just releases that they will have:

- Grades K-1 back only for half day schedule
- Grades 2-12 returns back every other day on a modified schedule

Albany: is attempting:

- K-2 back 4 days a week
- Grades 3-12 back a modified schedule A/B schedule
- Wednesdays are reserved for attending to distance learning and at risk students, and prepping for both learning formats

Depending on resources and capacity, across the nation and state, districts are looking at a typical range of having 25% to 75% of students back in class every day—and schedules like Lebanon and Albany’s.

Variables such as classroom square footage, number of buses, length of routes, and number of total employees are just some of the factors in calculating a district’s capacity. In Sweet Home, we are building **hybrid onsite schedules to maximize our resources** to best serve our students, families, and staff, while also creating a teaching and learning system that can endure and adapt to the needs of our community. In addition, we are building **distance only learning** platforms for our students and families to accommodate their needs—health factors.

The following Sweet Home re-opening guidance we are prepared to share a final versions tomorrow with our staff and students. This information is then attached to a survey link.

We will be performing various surveys:

We want good data regarding learning preferences as well as during this survey gathering time, we will be watch developing COVID developing health guidelines which affect things like transportation and how the disease effects kids and the spread of the illness.

As we become fully informed over the next weeks, we will build a realistic schedule by second week in August.

It is too early to say only k-1 students are back half day. I hope our data can allow us to serve our students, staff, and families more robustly while also keeping everyone safe to the maxim extent possible.

Questions: Is it possible to improve internet system in Sweet Home? Superintendent Yahraes explained all of the things that the district is looking into such as: Working with the City with a grant and partnering with businesses in town; using busses and looking into helping students out of town;bought 400 new chrome books. Canvas will help with this situation possible using thumb drives for homework.

## 6. Consent Agenda

- A. Approved minutes from the June 8, 2020 Regular School Board Meeting and Special Board Meeting
- B. Approved hire of Samantha Russo, Intermediate teacher at Hawthorne Elementary effective August 31, 2020

- C. Approved hire of Amber Rosa, Primary teacher at Hawthorne Elementary effective August 31, 2020
- D. Approved hire of Colleen Unger, Intermediate teacher at Hawthorne Elementary effective August 31, 2020
- E. Approved hire of Austin Hill, Intermediate teacher at Foster Elementary effective August 31, 2020
- F. Approved hire of Tenille Sayer, Intermediate teacher at Foster Elementary effective August 31, 2020
- G. Approved hire of Brittany Kauffman, Primary teacher at Foster Elementary effective August 31, 2020
- H. Accepted retirement from Carla Alexander, 4<sup>th</sup> grade teacher at Hawthorne Elementary effective June 30, 2020
- I. Accepted resignation from Elizabeth Wilks, Language Arts Teacher at the High School effective June 30, 2020
- J. Approved hire of Elizabeth Monroe, 2<sup>nd</sup> Grade Teacher at Foster Elementary effective June 30, 2020
- K. Approved hire of Cy Maughmer, Language Arts Teacher at the High School effective August 31, 2020
- L. Approve hire of James Williams, Special Ed at Foster Elementary effective August 31, 2020
- M. Accepted resignation from board member Angela Clegg, #6 Crawfordsville effective immediately
- N. Approved hire of Sherry Barker, Nurse for the District effective August 31, 2020
- O. Accepted resignation from L. Michelle Moreland, Title 1 position at Foster Elementary effective immediately
- P. Approved hire of Lisa Collins, Summer School Elementary Special Ed effective August 3, 2020. Contingent upon student participation.
- Q. Designated the Local Government Investment Pool and Key Bank as depositories for the District for 2020-2021 *ORS 328.441 DG*
- R. Designated Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2020-2021 *BCD*
- S. Designated Pauly Rogers as auditors of record for 2020-2021
- T. Designated The Hungerford Law Firm as attorney of record for 2020-2021 *DJCA*
- U. Authorize the use of facsimile signatures for the Superintendent and the Business Manager for 2020-2021 *ORS 328.441, 328.445 DGA*
- V. Authorized cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2020-2021
- W. Approved resolution to expend Federal Forest Timber receipts received in 2020-2021 on salaries in the General Fund
- X. Designated the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2020-2021 *322.525 DH*
- Y. Designated Superintendent as the signature authority on all state and federal grants for 2020-2021
- Z. Designated Brown & Brown as our Liability Insurance Agent of Record for 2020-2021
- AA. Authorized Business Manager & Superintendent to handle District funds for the 2020-2021 fiscal year
- BB. Authorized Sweet Home School Board as the Local Public Contract Review Board *ORS 279A.060*
- CC. Approved to extend the award for Food Products and Non-Food Supplies to Sysco for the 2020-2021 school year

***Motion No. 20-31: Board Member Jim Gourley, moved to approve the consent agenda as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously. Joe Kennedy- yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick- yes***

*Board Chair asked that we open the board seat to fill Angela Clegg Crawfordsville position*

## **7. Information/Discussion**

- A. Budget Update/Safety Information/Bond Update/Work Share

Budget: Fiscal year just ended. We should expect special session this summer for State to tackle shortfall for the 2020-2021 school year.

Safety: No recordable incidents for the month of June

Bond: Current Bond Revenue is \$10,505,343. Jr. High expenditures to date equaled \$10,505,343 and Foster and Holley combined totaled \$3,607,196. Use left over money from the bond to work on more progress in the district beyond what we expected.

B. Budget Committee Vacancies – Only one member left, Colton Emmert #9 Sweet Home.

C. Facilities Update: Josh Darwood gave a facilities update. Removing clutter from classrooms so that we can use all the square footage. Improve cleaning processes for school opening. Stock piling products preparing sanitizing classrooms throughout the district. Painting of Foster and continuing to update BLS classroom at the Jr. High.

D. Board Policy Updates- 2<sup>nd</sup> reading

GCBDAAGDBDAA – COVID-19 Related Leave

GCBDAAGDBDAA AR 1– COVID-19 Related Leave

GCBDAAGDBDAA–AR (2) – COVID-19 Related Leave

GBL – Personnel Records

GBLA – Disclosure of Information

GBN/JBA – Sexual Harassment, Required

GBN/JBA-AR – Sexual Harassment Complaint Procedure

IGBAH-AR – Special Education – Evaluation and Eligibility Procedures

JBA/GBN – Sexual Harassment

JBA/GBN-AR – Sexual Harassment Complaint Procedure

JHH – Student Suicide Prevention

**Motion No. 20-32: Board Member Mike Reynolds, moved make policies an Action Item. Board Member Jim Gourley seconded the motion. The motion passed unanimously. Joe Kennedy-yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick-yes**

**8. Action Items:**

A. Designated the day, time and location for the official school board meetings for the 2020-2021 school year ORS-322-045BD/BDA

**Motion No. 20-33: Board Member Mike Reynolds moved to approve the day, time and location for the official school board meetings for the 2020-2021 school year to remain the same, second Monday of each month at 6:30 in the Sweet Home School District Board Room. Board Member Jim Gourley seconded the motion. The motion passed unanimously. Joe Kennedy-yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick – yes**

B. Board Policy Updates

**Motion No. 20-34: Board Member Jim Gourley, moved to approve policies as presented. Board Member Mike Reynolds seconded the motion. The motion passed unanimously. Joe Kennedy-yes, Jenny Daniel yes, Mike Reynolds- yes, Jim Gourley- yes, Chanz Keeney – yes, Jason Redick -yes**

**9. Board Comments:** No Board Comments

**10. Late Items** – No late items

**11. Future Agenda Items**

A. Next Board Officers Meeting August 3, 2020 at 3:30 p.m. Superintendent’s Office

B. Next Board Meeting August 10, 2020 at 6:30 p.m. in DO Board Room

## **12. Adjournment**

The meeting adjourned at 7:27 p.m.

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*Signature, Board Chairman* Julie Emmert, Board Recording Secretary  
(This meeting was also recorded and saved supt/board/audio)