



SWEET HOME SCHOOL DISTRICT NO. 55
Sweet Home, Oregon

APPLICATION FOR USE OF DISTRICT FACILITY

◆ TO BE COMPLETED BY APPLICANT ◆

Applicant - organization or individual _____ Date of application _____

Name of school or facility desired _____ Room/Area to be used _____

Activity is: One time only _____ Semi-Weekly _____ Weekly _____ Semi-Monthly _____ Monthly _____

Time: _____ am/pm to _____ am/pm Day of week: _____ Date: _____
(circle one) (circle one) (if one time only)

If weekly or monthly, specify - Date starts: _____ Date ends: _____

Describe activity: _____

Is activity revenue generating? _____ Admission charge or fee: _____

Equipment needed: _____

Adult supervisor in charge of the activity at the district facility will be: _____

Name _____ Address _____ Phone _____

In consideration of the district's granting the permission above requested, the applicant hereby binds itself to the terms and conditions printed on the bottom half of this application. Signature necessary at bottom of page. Read before signing.

◆ TO BE COMPLETED BY PRINCIPAL ◆

Will the facility be used on regular school day? _____

If not, can arrangements be made for an appropriate school employee to supervise the use of the facility? _____

I have examined the application and, in accordance with district policy, recommend that the application be:

APPROVED: _____ NOT APPROVED: _____ Remarks: _____

Estimated charges: _____ Base charge: _____ Cafeteria labor: _____ Stage equipment: _____

Custodial labor: _____ Building use charge: _____ Kitchen use: _____ Food supplies: _____

Special instructions: _____

Signature – Building Principal or Supervisor _____

◆ FACILITY USAGE TERMS AND CONDITIONS ◆

In consideration of the district's granting permission to applicant to use its school facility as requested on this page, applicant hereby binds itself to the following terms and conditions:

1. Applicant shall be solely responsible for loss or damage to property or injury or death of any person or persons arising out of or connected in any way with the use of district facilities by the applicant;
2. Applicant accepts the facilities, including the premises and equipment, in the condition then existing, and expressly releases the district, its directors, officers, agents, employees and representatives, from any and all claims, damage, loss, expense and causes of action or causes of suit, arising out of or resulting from the use of the facilities by the applicant;
3. Applicant shall pay the usual fees and charges applicable to such use as established by the district;
4. Applicant shall reimburse the district for all damages to the premises or property resulting from such use other than ordinary wear and depreciation as determined by the building principal;
5. Applicant agrees to conform to all rules and regulations of the district, a copy of which has been received by applicant;
6. Applicant shall provide adequate supervision and shall be responsible for any improper conduct of the audience, both individually and collectively, while on district premises or utilizing district facilities;
7. Applicant agrees that the use of the facilities and this permit shall be revocable by the district at any time at the option of the district;
8. The following conditions apply only on non-school district sponsored events:

Applicant hereby agrees to indemnify and hold harmless the district, its directors, officers, agents, employees and representatives, from and against any and all claims, loss, damage, expense, injury or death and from all causes of action or causes of suit, and from all costs and expenses, including attorneys' fees, connected therewith, arising out of or connected directly or indirectly with the use of the facility by the applicant, however and wherever cause, and whether or not caused by any negligence on the part of the district or the condition of the premises or facility.

◆ ALCOHOL, TOBACCO & DRUGS ARE PROHIBITED ON DISTRICT PROPERTY ◆

Name of applicant: _____ Home Phone: _____ Business Phone: _____

Address: _____ City, State, Zip _____

Signature - Applicant: _____