Nomination Package
Sweet Home Alumni Foundation
High Q Award of Merit

This distinguished alumni award recognizes Sweet Home High School graduates who have had an outstanding high school career or are distinguished in their career and in their contributions to society on a local, state and/or national level. Nominations will be accepted by Sweet Home Alumni Foundation High Q committee at any time of the year, however, any received after March 30, will be carried over to the next year. This award is not necessarily given every year.

CRITERIA
Nominees must be able to demonstrate one or more of the following:

• Exceptional accomplishments while in high school in the areas of academics, leadership and extra-curricular activities beyond that of the usual high school student.
• Sustained achievement in their life’s work
• Significant contribution in one or more of these areas: Community & Society, Science and Technology, Medicine, Music and the Arts, Athletics, Leadership and Business.
• Outstanding contributions which have had a transformative impact within their community, state or nation
• Recognition on a State, National or International level
• Conditions of Nomination
  ▪ Nominees must be graduates of Sweet Home High School
  ▪ Award is only given once in a lifetime
  ▪ Nominations can be made by alumni, staff, faculty, students or a member of the public.
• All nominations are confidential.
• Alumni may not nominate themselves.

NOMINATIONS
Your nomination package should include the following:
  o One completed nomination form
  o One page biographical summary of nominee – It is fine to get this information from the nominee if necessary.
  o Two letters of support (from other than nominator – typed, 8.5” X 11”)
  o Additional supporting materials if necessary (supporting materials, no more than six pages, can include nominee’s Curriculum Vitae (CV), listing of other awards received, media clippings, etc.)

It may be necessary to move a nomination forward to another year for consideration.

Nominations must be received by March 30 of each year to be considered for that year’s award.

HIGH Q NOMINATION FORM
April 10, 2017
To submit a nomination, complete the form and send it with accompanying information to SHAF, PO Box 83, Sweet Home, OR 97386.

**NOMINATION FORM**

About the Nominee:

Name______________________________________________________________

Address___________________________________________________________

City, Province/State________________________________________Postal/Zip___________

Telephone____________________Fax____________email___________________________

Current Position or Occupation________________________________________

Degrees Obtained:

Degree___________________________From________________________Year___________

Degree___________________________From________________________Year___________

Degree___________________________From________________________Year___________

About the Nominator:

Name______________________________________________________________

Address___________________________________________________________

City, Province/State________________________________________Postal/Zip___________

Telephone____________________Fax____________email___________________________

Relationship to Nominee___________________________________________

Signature________________________________________Date Submitted__________

HIGH Q NOMINATION FORM
April 10, 2017
BIOGRAPHICAL SUMMARY:

Please answer the following questions, with examples where appropriate, about the nominee. Give us as much information as possible. A timeline of milestones/achievements/contributions would be helpful.

1. How has the nominee excelled in his or her field?
2. In what way is/are the nominee’s achievement(s) exceptional?
3. How has the nominee’s contribution had a transformative impact on their community, State, or Nation.
4. What special honors/awards/recognition has the nominee received?

REFERENCES:

Please attach two letters of support from individuals other than the nominator. Include name, phone, email and relationship to Nominee.

SUPPORTING DOCUMENTS:

Supporting materials, no more than six pages, can be included with nomination materials. This could include a Curriculum Vitae (CV), Resume, listing of other awards received, media clippings, etc.