



## DT330 / DT730 Quick Reference Card

for DT330 / DT730 phones controlled by the

## SV8300 Communication Server

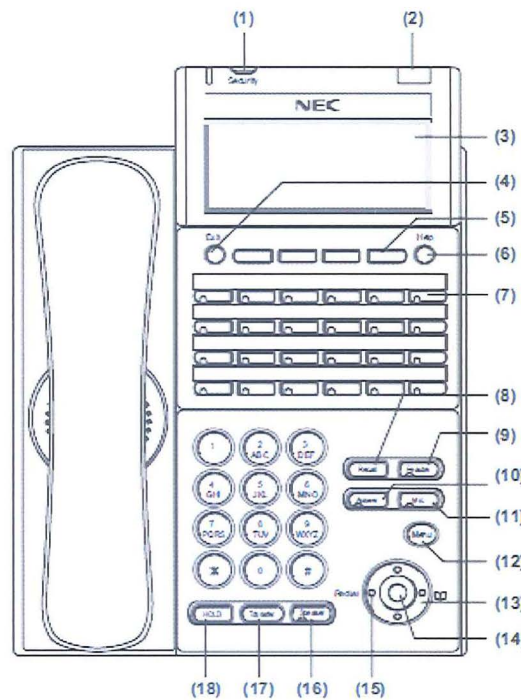
Some of the features described in this Quick Reference Card might require additional programming in the Communication Server. For detailed information please consult the comprehensive User Guide available at: [www.nec-unified.com](http://www.nec-unified.com).

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Issue : 1.2 - April 2010



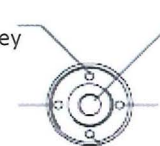
1. **Security Button (DT730 only)** - Allows the user to block the terminal, preventing information leaks.
2. **Call Indicator Lamp** - This lamp flashes when a call terminates to the terminal and lights steadily when a message is available.
3. **LCD** - Displays call information and options, Menu information and soft keys.
4. **Exit** - This key allows you to exit from the Menu or Help mode and go back to the main screen.
5. **Soft Keys** The Soft Keys show the available features for your current activity. Any feature shown at the bottom of the LCD is available.
6. **Help** - Press this key to display information about the Soft Keys that are in the current LCD display.
7. **Programmable Keys** - These can be additional Line Keys or Feature Keys. Press a key to get dial

tone for that line, or to execute the programmed feature code.

8. **Recall** - Press key to finish the call and hear the dial tone.
9. **Feature** - Used to activate any features and to program One-Touch Speed Dial Keys.
10. **Answer** - When the LED is ON, press the key to answer a waiting call.
11. **Mic** - Press this key to mute the microphone: the LED is OFF. Press the key again to un-mute the microphone. Be aware that this key is only for the hands-free microphone and does not have any effect on the headset.
12. **Menu** - Press this key to access the functions which are used now and then (such as terminal settings).
13. **Cursor Key** - Use this key to access various features with simple operation.

- Scroll UP key  
- Volume (UP) key

- LEFT key  
- Redial Key



- Enter key  
- Shortcut key

- RIGHT key  
- Directory key

- Scroll DOWN key  
- Volume (DOWN) key

14. **Enter Key** - Shortcut Menu for frequently-used features or confirmation of a selected menu item.
15. **Redial Key** - Press key to activate redial feature.
16. **Speaker** - Controls the built-in speaker which can be used for Hands Free dialing/monitoring.
17. **Transfer** - Allows the station user to transfer established calls to another station.
18. **Hold** - Places current call on hold. To resume the held call, press the Line Key. During a held call, you can dial another party by selecting a New Flexible Line Key which provides dial tone.

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## BASIC SETTINGS

### To adjust handset volume

Press the Scroll UP / DOWN key in the off-hook status or during a call.

### To adjust speaker volume

Press the Scroll UP / DOWN key during speaker phone operation, or during a call that is being played on the speaker.

### To adjust ring tone volume

Press the Scroll UP / DOWN key during ringing.

### To adjust LCD contrast

Press the Scroll UP / DOWN key when in idle mode to adjust the LCD contrast.

## MAKING CALLS

1. Lift the handset or press the Speaker key to receive dial tone.
2. Enter the telephone number of the required party.

## CONFERENCE CALLS

1. While on a call, select the Transfer key.
2. Dial desired number.
3. After call is answered, press the Conf Soft key
4. Three-way conference is established.

## TRANSFERRING CALLS

1. While on a call press the Transfer key.
2. Dial destination telephone, hang up or wait for answer.

## CALL HISTORY

### To view information about Outgoing Calls (OG) and Incoming Calls (IC) on your telephone

1. Press the HIST (History) soft key.
2. Press the OG Soft Key to view Outgoing Calls or the IC Soft Key to view Incoming Calls
3. Press the UP/DOWN keys to go through the list.

### To view Missed calls

1. Press the Enter key
2. Press **1** Missed Calls
3. Press the UP/DOWN keys to scroll through the list.

## SPEED DIAL KEYS

Ask your system administrator for more details if you cannot configure programmable keys.

### To configure a Programmable Key as a Speed Dial key

1. When the phone is in idle state, press the Feature Key. The LED is switched ON.
2. Press the desired Programmable Key which must act as a Speed Dial Key.
3. Use the keypad to enter the number information for the Speed Dial. Only digits, \* and # are accepted as numerical input in a Speed Dial Key.
4. Press the Feature Key. The LED is switched OFF.

### To originate a call from a Speed Dial Key

1. Press the desired Speed Dial Key, or
2. Lift the handset and press the desired Speed Dial Key, or
3. Press the Speaker Key and press the desired Speed Dial Key.

## FUNCTION KEYS

One or more Programmable Keys can be pre-programmed with a dedicated function or a telephone number.

Ask your system administrator for more details.

### Function

Pressing this key activates the function. You have to do it while off-hook. The corresponding LED is switched ON.

Pressing the key once more de-activates the function. You have to do it while off-hook. The corresponding LED is switched OFF.

## STANDARD FEATURE CODES

The following list of feature codes might require additional programming in the Communication Server. Please contact your system administrator for more details.

0	Outside Number
1	Break In / Executive override
5	Call Back set
8	Start Call Waiting
*21	Call Forwarding-All Calls set
#21	Call Forwarding-All Calls cancel
*23	Call Forwarding Logout set
#23	Call Forwarding Logout cancel
*25	Call Forwarding-Busy set
#25	Call Forwarding-Busy cancel
*26	Call Forwarding-Don't Answer set
#26	Call Forwarding-Don't Answer cancel
*27	Call Forwarding (No answer & Busy) set
#27	Call Forwarding (No answer & Busy) cancel
#37	Call Back cancel
*53	Do Not Disturb set
#53	Do Not Disturb cancel
*61	Message Waiting Lamp Control set
#61	Message Waiting Lamp Control cancel