



STUDENT SERVICES - ADMIN SECRETARY 2 - 227 DAYS

2017-2018

July 2017					WD	August 2017					WD	September 2017					WD
M	Tu	W	Th	F		M	Tu	W	Th	F		M	Tu	W	Th	F	
					0		1	2	3	4	4					1	1
3	4	5	6	7	0	7	8	9	10	11	5	H	5	6	7	8	4
10	11	12	13	14	0	14	15	16	17	18	5	11	12	13	14	15	5
17	18	19	20	21	0	21	22	23	24	25	5	18	19	20	21	22	5
24	25	26	27	28	0	28	29	30	31		4	25	26	27	28	29	5
31																	

October 2017					WD	November 2017					WD	December 2017					WD
M	Tu	W	Th	F		M	Tu	W	Th	F		M	Tu	W	Th	F	
2	3	4	5	6	5			1	2	3	3					1	1
9	10	11	12	13	5	6	7	8	9	H	4	4	5	6	7	8	5
16	17	18	19	20	5	13	14	15	16	17	5	11	12	13	14	15	5
23	24	25	26	27	5	20	21	22	H	24	3	18	19	20	21	22	5
30	31				2	27	28	29	30		4	H	26	27	28	29	0

January 2018					WD	February 2018					WD	March 2018					WD
M	Tu	W	Th	F		M	Tu	W	Th	F		M	Tu	W	Th	F	
H	2	3	4	5	4				1	2	2				1	2	2
8	9	10	11	12	5	5	6	7	8	9	5	5	6	7	8	9	5
15	16	17	18	19	4	12	13	14	15	16	5	12	13	14	15	16	5
22	23	24	25	26	5	19	20	21	22	23	4	19	20	21	22	23	5
29	30	31			3	26	27	28			3	26	27	28	29	30	0

April 2018					WD	May 2018					WD	June 2018					WD
M	Tu	W	Th	F		M	Tu	W	Th	F		M	Tu	W	Th	F	
2	3	4	5	6	5		1	2	3	4	4					1	1
9	10	11	12	13	5	7	8	9	10	11	5	4	5	6	7	8	5
16	17	18	19	20	5	14	15	16	17	18	5	11	12	13	14	15	5
23	24	25	26	27	5	21	22	23	24	25	5	18	19	20	21	22	5
30					1	H	29	30	31		3	25	26	27	28	29	5

Start Date	End Date	POSITION
8/1/2017	6/29/2018	Stu Services Admin Sec

EVENT DATES	
8/29	District Inservice
9/4	Labor Day Holiday
9/5	First Day of School
11/10	Veterans' Day Holiday
11/23	Thanksgiving Holiday
12/25-1/5	Winter Break
12/25	Christmas Day Holiday
1/1	New Years' Day Holiday
1/15	MLK Jr B'day - Non Work Day
2/19	President's Day - Non Work Day
3/26-3/30	Spring Break
5/28	Memorial Day Holiday

Work Days	221
Holidays	6
TOTAL	227

H	Holidays
	Non-Work Day

64

83

74

Article 9: Work Day and Work Schedule: Contract Agreement between Sweet Home School District #55 and Oregon School Employees Association, Chapter #3: The full-time work week shall consist of forty (40) hours within the designated work week, worked on the basis of five (5) eight-hour days or four (4) ten-hour days. To the extent consistent with the operation needs and requirements of the District will schedule work on Monday through Friday basis. The District deserves the sole discretion over operational needs and requirements. Nothing in the Article or any part of the Agreement shall be construed as a guarantee of hours worked.